

**VILLAGE OF NORTH PRAIRIE  
PUBLIC HEARING AND VILLAGE BOARD MEETING MINUTES  
FEBRUARY 11, 2021**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Community Room to comply with the physical distancing policy. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, C. Wood, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez, Officer-in-Charge A. Rydzik and Debra Carrasco-Zanini.

The Pledge of Allegiance was recited.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the January 14, 2021 Village Board minutes as submitted. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public Comments. Motion carried.**

Police Chief S. Tamez mentioned Police Officer Jason Janicsek accepted the position of Police Chief in the Village of Oconomowoc Lake and will be leaving North Prairie. The Village Board members wish him well at his new position.

**Motion by G. Nickerson, seconded by C. Wood, to close the public comment section. Motion carried.**

**Public Hearing to consider Ordinance No. 01-2021 to update the Official Zoning District Map of the Village of North Prairie.**

A. Public Comments on proposed Ordinance No. 01-2021 to update the Official Zoning District Map of the Village of North Prairie. No comments.

B. Village Board comments on proposed Ordinance No. 01-2021 to update the Official Zoning Map of the Village of North Prairie.

Trustee J. H. Taylor asked if any changes were made to the zoning map the Board members received at the Board meeting to review in January. No changes were made.

**Motion by G. Nickerson, seconded by D. Hall to close the Public Hearing. Motion carried unanimously.**

**Motion by D. Hall, seconded by J. H. Taylor, to approve Ordinance No. 01-2021 to update the 2020 Official Zoning District Map of the Village of North Prairie which includes all Ordinance changes to the Official Zoning Map since 2012. Motion carried unanimously.**

**Friends of North Prairie Native Gardens presentation-** Debra Carrasco-Zanini introduced plans to create butterfly habitats/pollinator gardens throughout the Village to help restore the monarch butterfly population. A volunteer citizen's group was formed to begin the process by creating a garden near the pond located in Prairie Village Park. This would be the first of several garden areas. Phase 1 would include a 1,000 sq. ft. pollinator garden along with a 1,000 sq. ft. native prairie garden. A plaque would describe the area and the future benefit of the gardens. Seeds will be planted, along with small plants, to accelerate the development of the gardens. Herbicides and pesticides have prevented the natural growth of plants, such as milkweed, essential for the reproduction of monarch butterflies.

Trustee C. Wood mentioned that the volunteer Citizen group has approached the Public Works, Bldg. & Grounds Committee to include the Director of Public Works in the planning. Trustee Wood is in the process of creating a Memorandum of Understanding (MOU) for the Friends of NP Native Gardens group and the Village, as well as creating a Policy regarding the Monarch Restoration and Pollinator Gardens Initiative. He sees a great opportunity for success.

Trustee J. H. Taylor questioned the plan for providing a revenue stream to sustain the gardens to avoid a lack of funding, the type of organization the Friends of NP Native Gardens will become, erosion control for the area, liability insurance and a potential exit plan. Any signage will need to meet the Village ordinance restrictions.

Village President G. Nickerson suggested creating a written process and structural plan for development of the gardens and to continue working with the Committee to keep the lines of communication open.

**VILLAGE PRESIDENT REPORT:** No new items to mention.

**Fire Dept. Merger Intermunicipal Agreement and financial funding-** Village President G. Nickerson mentioned the Town of Eagle, Village of Eagle and Village of North Prairie representatives met on January 11<sup>th</sup>, 2021 and continued discussing the existing Intermunicipal Agreement between the Town of Eagle and the Village of Eagle with the inclusion of the Village of North Prairie. The composition of the Fire Board will be composed of 7 members with associated terms of the Board members. Descriptions of the Officers and Secretary positions were established. The Financing Formula was modified within the Agreement based on the agreed percentages approved by the Municipal Boards. It was determined that every 5 years the financial formula shall be reviewed and the review may or may not mandate a change in the financial formula. D. Hall suggests that 5 years is a very long time to wait for a review. The newly created Addendum to the Agreement will need to be modified to include the proposed related changes made in the Agreement.

The Fire Commission duties and composition was revised to include the Village of North Prairie, terms of members, and Officer and Secretary positions were modified accordingly.

Trustee D. Hall asked numerous questions regarding the proposed changes. She cannot find the explanation of the financing formula anywhere in the document. She would like to have more clarity regarding the process for submitting the annual fire department budget. What is a Conference Committee under Dispute Resolution?

Trustee D. Stellpflug mentioned that the existing Quorum of members of the Fire Board and Fire Commission will need to be modified on page 7 and page 13 to accommodate for the changes with the Village of North Prairie.

The Joint Fire Study Group will continue to meet to create the final draft of the proposed agreement.

**VILLAGE CLERK REPORT:** The Village is preparing for the February 16, 2021 primary election.

**Operator's License-** Request for Dawn Neubauer for Sport's Page Bar and Grill upon successfully meeting all of the requirements for licensing.

**Motion by J. H. Taylor, seconded by C. Wood, to approve the Operator's License for Dawn Neubauer at Sport's Page Bar and Grill. Motion carried unanimously.**

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS:** Trustee J. H. Taylor mentioned that he is waiting for a legal response for a Joint Municipal Court request.

**Dept. Mergers/Consolidations/Options:** See above regarding the Fire Dept. Intermunicipal Agreement discussion.

**PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS:** Trustee D. Stellpflug mentioned that the Committee met on January 28, 2021. The Fire Dept./DPW building roof repair is completed, but will not be inspected for final payment until the snow and ice melts from the roof. The pond in Prairie Village Park restocking of fish was discussed. The Committee is working a CDBG and highway bids.

**PERSONNEL & POLICY COMMITTEE-** Trustee C. Wood stated the Committee is working on a Policy for the Friends of North Prairie Native Gardens, as well as a Memorandum of Understanding between the group and the Village. A meeting will be scheduled prior to the next Board meeting.

**FINANCE, FEE AND INSURANCE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Ordinance No. 02-2021 to increase the salaries for Village Board members-** Trustee F. Rewasiewicz mentioned that the Committee reviewed the Ordinance for the increase of salaries which allows for an increase of \$500 per year for Trustees and \$800 for the Village President positions, effective to those new terms of office commencing in April, 2021. The funds have been budgeted.

**Motion by F. Rewasiewicz, seconded by D. Hall, to adopt and approve Ordinance No. 02-2021 to repeal Ordinance No. 02-2012 and create an Ordinance to govern distribution of salaries & compensation of the Village Board which allows for an increase of \$500 per year for Trustees and \$800 for the Village President positions, effective for the new terms of office in April, 2021. Motion carried unanimously.**

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by D. Hall, to approve end of the month checks 16015-16017 to TIAA Commercial, Spectrum Internet and Sun Life paid at the end of January for \$334.15, February payroll checks from 16018-16047 for a total of \$24,897.27, Accounts Payables for January and February checks 16048-16101 for a total of \$63,612.01, as recommended by the Committee. Motion carried unanimously.**

**Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works were filed for the record.**

**Motion by D. Hall, seconded by J. H. Taylor, to adjourn at 9:16 p.m. Motion carried unanimously.**

Respectfully submitted,  
Rhoda Bagley,  
Village Clerk/Treasurer