

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD MEETING MINUTES  
APRIL 8, 2021**

The meeting was called to order by Village President G. Nickerson at 7:00 p.m. in the Village Community Room to comply with the physical distancing policy.

Roll call was taken with the following members present:

Village President G Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, C. Wood, D. Stellpflug, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez and Officer-in-Charge A. Rydzik.

The Pledge of Allegiance was recited.

**Motion by J. H. Taylor, seconded by K. Singh, to approve the March 11, 2021 Village Board meeting minutes as submitted. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by D. Stellpflug, to open the meeting to Public Comments. Motion carried.** No comments.

**Motion by G. Nickerson, seconded by F. Rewasiewicz, to close the public comment section. Motion carried.**

**VILLAGE PRESIDENT REPORT:** G. Nickerson thanked Trustee Dave Stellpflug for 14 years of unselfish and dedicated service to the Village on behalf of the Village residents. D. Stellpflug did not run for re-election after 7 terms of office.

President G. Nickerson provided information from the Mayor of the Waukesha asking for support to honor Vietnam Veterans and bring *The Moving Wall* to Waukesha for display in Frame Park for viewing May 27 through 6:00 a.m. on June 1st.

**Motion by C. Wood, seconded by D. Hall, to approve a donation from the Village of North Prairie for \$100.00 for *The Moving Wall*, and \$50.00 for the sponsorship of a Flag in the Field of Honor. Motion carried unanimously.**

Trustee J. H. Taylor suggested that the Village provide additional maintenance on the Veteran's Board located in Veteran's Park. The Parks Committee will check into the maintenance.

**From Plan Commission- Conceptual design for 46 duplex/condominium units located on the vacant parcel in the Broadlands Subdivision, NPV 1563 994, consisting of 16.17 acres.**

President G. Nickerson mentioned that the Plan Commission reviewed additional information regarding the conceptual design for 46 duplex condominium units proposed on the vacant lot in the Broadlands Subdivision. Steve Styza explained that the Conditional Use Permit and Planned Unit Development Overlay District will need to be modified to allow for the duplex condos. A Plan of Operations is also required. The project is expected to be completed in phases with 3 or 4 units completed first along Augusta Way, then will expand with additional units as the market dictates. The road and infrastructure would be installed in the first phase. This is just a brief overview of the proposed development.

Trustee J. H. Taylor asked what the plan is for the phases of development of the buildings.

**VILLAGE CLERK REPORT:** The Village Clerk mentioned that the Village had a 29% voter turnout at the April 6, 2021 election with 478 voters. G. Nickerson was re-elected as Village President, and F. Rewasiewicz and D. Hall were re-elected as Village Trustees. Amber Pellegrino was elected as the newest Trustee. Congratulations to our new Board members!

The Village website has been updated with new, colorful picture widgets.

The NR216 (MS4) Municipal Storm Water Permit Annual Report has been submitted. It will be on the May Village Board Agenda for review.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS:** The Committee has not met.

**Dept. Mergers/Consolidations/Options:** Village President G. Nickerson mentioned that the Joint Fire Study Group met on March 28th and reviewed the modifications and questions brought up during the Board meeting which incorporates North Prairie into the existing Eagle Fire Department Agreement. The Joint Fire Study group plans to meet again on Monday, April 12th beginning at 5:00 p.m. to discuss any additional changes to the draft Agreement. The Village Board members did not have any additional comments. G. Nickerson stated that this Agreement is not the final version. Some items will still need to be added to the Agreement, such as ownership of the existing Fire Stations and maintenance of the same.

**Motion by G. Nickerson, seconded by J. H. Taylor, to accept the proposed draft Agreement as presented on this date. Motion carried. Opposed: Trustee D. Hall.**

**Agreement for the Operation of the Joint Municipal Court for the Town of Eagle, Village of Eagle, Town of Mukwonago, the Village of North Prairie and the Village of Vernon pursuant to Wis. Stat. 66.0301 and 755.01(4)-** Trustee J. H. Taylor mentioned that the Committee has been active recently as the Village of Vernon has requested to join the North Prairie Joint Municipal Court by providing Resolution 2021-04. The Committee has been busy re-writing the current Agreement to include the Village of Vernon. Each Municipality has to approve the Agreement and an Ordinance in order for the Village of Vernon to join. The Village of Vernon is asking for legal counsel review of the proposed Agreement at their expense. The proposed start date is July 1<sup>st</sup>, 2021 for the Village of Vernon.

Trustee J. H. Taylor read through all of the changes to the existing Agreement, especially the Court Expenses and the Termination for any withdrawing municipality. The Village of Vernon is estimated to join at 1% of the total citations issued.

Trustee D. Hall asked about a timeframe for returning funds to the member municipality upon withdrawing from the Court. The WI State Statutes cover the timeframe. The Committee is requesting that the Court provide monthly expenses by the 25<sup>th</sup> of each month.

**Motion by J. H. Taylor, seconded by C. Wood, to approve the Agreement for the Operation of the Joint Municipal Court for the Town of Eagle, the Village of Eagle, the Town of Mukwonago, the Village of North Prairie, and the Village of Vernon pursuant to WIS. Stat. 66.0301 and 755.01(4), pending review by legal counsel. Motion carried unanimously.** The motion was amended to include "pending review by legal counsel" prior to voting.

**Ordinance No. 03-2021 regarding the addition of the Village of Vernon to the Joint Municipal Court-**

Trustee J. H. Taylor mentioned that each municipality needs to approve their own Ordinance with contents being identical in each Ordinance. The changes to the existing Ordinance were highlighted. Trustee J. H. Taylor is recommending that "North Prairie" be **added** to the WHEREAS... Village of Vernon Resolution 2021-04 requesting to discuss and join the **North Prairie** Joint Municipal Court. Also, in Section 3 under Effective Date and Repeal, **North Prairie** should be **removed** prior to Joint Municipal Court.

Trustee D. Hall believes that the first sentence needs to be clarified as it seems that this Ordinance needs to be approved by all municipalities. It should read... Member Municipalities approval of their own ordinance...

If the other municipalities do not approve their ordinance, J. H. Taylor stated that the Court Committee will start over.

**Motion by J. H. Taylor, seconded by D. Stellpflug, to approve Ordinance No. 03-2021 to repeal Ordinance No. 02-2016 and recreate an Ordinance concerning a Joint Municipal Court for the Town of Eagle, The Village of Eagle, the Town of Mukwonago, the Village of North Prairie and the Village of Vernon, with the two changes of adding North Prairie and removing North Prairie, as listed above. Motion carried. Opposed: Trustee D. Hall.** This Ordinance has not been reviewed by legal counsel.

**PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS:** Trustee D. Stellpflug mentioned that the Recycling Newsletter has been mailed out to all residents. The Recycling Grant has been filed. The repairs to the Fire Dept./DPW building roof has not been finalized at this time. The CDBG grant was not approved for this year so the Committee will reapply next year.

**Bid Results for 2021 LRIP (Local Road Improvement Program) Biennial Road Program-** A Class 2 notice for sealed bids was published and posted for the pulverizing and repaving project as follows:

- Stevens Court and Termini - 370 feet
- Daniel Drive from Morrissey Drive to Termini – 1,372 feet
- And, Morrissey Drive +145 to end of project- 985 feet

A separate bid request was made to patch a section on Karin Drive.

The Village received two qualified bids:

- |  |                    |
|--|--------------------|
| 1, Wolf Paving Co. Inc. – LRIP Total Cost - \$125,774.73 | Patch - \$2,180.00 |
| 2. Payne & Dolan, Inc. – LRIP Total Cost- \$160,427.10   | Patch - \$1,280.00 |

**Motion by D. Stellpflug, seconded by D. Hall, to accept the bid from Wolf Paving Co. Inc. to pulverize and repave Stevens Court and Termini, Daniel Drive from Morrissey Drive to Termini, and Morrissey Drive + 145 to end of project for a total of \$125,774.73, as recommended by Committee. This is the 2021 LRIP Road Program project for the Village. Motion carried unanimously.**

**Motion by D. Stellpflug, seconded by D. Hall, to accept the separate cost for the patch on Karin Drive for a total of \$2,180.00, as recommended by Committee. Motion carried unanimously.**

**Contract for portable restrooms for 2021-** The Village received a proposal from Service Sanitation to continue providing portable restrooms in the Village parks in 2021.

**Motion by D. Stellpflug, seconded by D. Hall, to approve the Service Sanitation proposal to provide portable restrooms at \$80.00 per unit/28 days and \$18.00 per unit/28 days for hand sanitizer from March – November, 2021. Motion carried unanimously.**

**Contract for weed spraying for 2021-** Envirocon, Inc. provided a landscape agreement for broadleaf weed killer and fertilizer for the Village Hall, Fire Dept/DPW parcel, Veteran's Park, Prairie Village Park and Broadlands Park.

**Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the agreement provided by Envirocon, Inc. and remind the Company to avoid spraying the area marked off for the Butterfly gardens. Motion carried unanimously.**

**Contract for pond maintenance for 2021-** Aquatic Biologists, Inc. provided an estimate of services they can provide for pond maintenance in 2021.

**Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the proposal from Aquatic Biologists, Inc. to provide any requested pond maintenance during 2021. Motion carried unanimously.**

**Improvement of Fire Dept./DPW Building to improve vehicle flow-** Trustee D. Hall mentioned that the Department of Public Works is running out of space in the combined building as many items are stored outside of the building and are subjected to the weather. The Fire Auxiliary has their items in

the DPW "side" of the building. Trustee Hall is recommending installing a new overhead door in DPW area, a new overhead door in the Fire Dept. bay area and a new 12x14 sq. ft. storage area with shelving for the Auxiliary in the bay area. The additional overhead door in the bay area will provide for a straight drive-thru for the fire trucks. One quote received included a structural engineer analysis. The consensus of the Board members is to provide additional information:

1. Need 3 to 4 additional quotes for overhead doors, engineering, and electrical.
2. Need current list of inventory, equipment and uses.
3. Need current list items stored outside.
4. Need list of items taking up floor space.
5. Location of Auxiliary items.
6. List of Fire Dept. equipment scheduled to be replaced in the next 5 years.

Trustee J. H. Taylor cannot see spending funds on overhead doors when the Village is close to a merger.

**Motion by D. Hall, seconded by J. H. Taylor, to approve the construction of a 12x14 sq. ft. storage area for the Auxiliary at a cost not-to-exceed \$3,000.**

**Discussion:** Trustee K. Singh stated that if electricity is required for this project, more information is needed.

Motion and second was withdrawn.

President G. Nickerson recommended soliciting bids for each project with a Class 1 or Class 2 notice, depending upon the size of the projects. Everyone agreed.

**Ceiling Tile Project for the Fire Dept./DPW Building-** Trustee D. Hall stated that the lights are just hanging in the Fire Dept. area due to missing and broken tiles. It is extremely difficult to find contractors skilled in ceiling tile installation and lighting. The existing lights need to be rewired for LED lights. This is a necessary maintenance issue. A Class 2 notice will be required for this project to be completed. More information is required.

**PERSONNEL & POLICY COMMITTEE-** Trustee C. Wood stated the Committee met this evening and he received some valuable information to include into the Friends of North Prairie Native Gardens Policy and MOU and will have the revised policy ready for next month.

**FINANCE, FEE AND INSURANCE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting.

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by D. Hall, to approve end of the month checks 16190-16194 to TIAA Commercial, WE Energies, Spectrum Internet, Time Warner and Sun Life paid at the end of March for \$3,535.20, April payroll checks from 16195-16241 for a total of \$44,314.76, Accounts Payables for March and April regular invoices checks 16242-16295 for a total of \$62,049.48, as recommended by the Committee. The checks include payment for squad car loan of \$8,228.55. Motion carried unanimously.**

**Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works were filed for the record.**

**Motion by D. Hall, seconded by F. Rewasiewicz, to adjourn at 9:45 p.m. Motion carried unanimously.**

Respectfully submitted,  
Rhoda Bagley,  
Village Clerk/Treasurer