

**VILLAGE OF NORTH PRAIRIE  
VILLAGE BOARD MEETING MINUTES  
JULY 8, 2021**

The meeting was called to order by Village President G. Nickerson at 7:01 p.m. in the Village Community Room to comply with the physical distancing policy.

Roll call was taken with the following members present:

Village President G Nickerson

Trustees: F. Rewasiewicz, J. H. Taylor, D. Stellpflug, A. Pellegrino, D. Hall and K. Singh.

Clerk: R. Bagley

Others Present: Police Chief S. Tamez, D. Carrasco-Zanini and Rachelle Jaquith

The Pledge of Allegiance was recited.

**Motion by D. Hall, seconded by D. Stellpflug, to approve the June 10, 2021 Village Board meeting minutes, as submitted. Motion carried unanimously.**

**Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to Public Comments. Motion carried.** No comments.

**Motion by G. Nickerson, seconded by J. H. Taylor, to close the public comment section. Motion carried.**

**VILLAGE PRESIDENT REPORT:** President G. Nickerson stated that the USDA has declared a disaster for several counties in SE WI due to the current drought. Waukesha County did not receive this designation, but is contiguous to other counties that have received the declaration. Farmers impacted by the drought should reach out to the local Farm Service Agency. Future Board meetings will be back in the Village Board room.

**Intermunicipal Agreement concerning the Kettle Moraine Fire District, Fire Board and Fire Commission-** Village President G. Nickerson mentioned that the Village of Eagle Attorney is reviewing the Intermunicipal Agreement and has not completed his review at this time. Item is tabled.

**From Plan Commission: Town of Genesee Extra-territorial Certified Survey Map for Thomas Cizmas, S43 W31137 STH 83, Waukesha, WI created to modify the existing lot line between two parcels-** Village President G. Nickerson mentioned the Plan Commission has reviewed this proposed CSM and is recommending approval. The lot line between Lot 1 and Lot 2 has been adjusted to comply with the offset requirements due to an existing garage. Trustee J. H. Taylor asked why Lot 2 was not further enlarged to make it one acre in size as it currently is less than one acre.

**Motion by D. Hall, seconded by D. Stellpflug, to approve the Extra-territorial Certified Survey Map for Thomas Cizmas, S43 W31137 STH 83, Waukesha, dated April 28, 2021, which includes the lot line adjustment, as recommended by the Plan Commission. Motion carried. Opposed: Trustee J. H. Taylor.**

**From Plan Commission: Town of Genesee Extra-territorial Certified Survey Map for Scott and Angila Allen to divide 10.01 acres of vacant property located on the northeast corner of STH 83 and CTH X into four residential lots-** Village President G. Nickerson stated that the Plan Commission has reviewed this proposed CSM and is recommending approval. The cul de sac shows a 66' radius and the Village Clerk confirmed with the Town Planner that the cul de sac will have a 90' diameter and will comply with all Town road requirements. J. H. Taylor cannot approve an incorrect CSM. He needs verification that the cul de sac shows a 90 ft. diameter.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to open the meeting to firefighter and EMS Captain Matt Wilhelm. Motion carried.** Captain Wilhelm was asked if the cul de sac was large enough for fire trucks to turn around. He stated that he did not know as his expertise is EMS.

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, to approve the Extra-territorial Certified Map for Scott and Angila Allen, dated June 8, 2021, to divide 10.01 acres of vacant property located on the NE corner of STH 83 and CTH X into four residential lots, as recommended by the Plan Commission, subject to the Village Clerk verifying that the new cul de sac meets the minimum of 90 feet in diameter. Motion carried unanimously.**

**From Plan Commission: Draft Ordinance to amend the Zoning Ordinance by establishing standards for storage containers and set to Public Hearing-** G. Nickerson indicated that there is more interest in outdoor storage containers and the Plan Commission has been working for many months on an ordinance to regulate them. The draft Ordinance was drafted by the Village Planner with the standards modified by the Plan Commission to create regulations for the use in the various zoning districts.

**Motion by J. H. Taylor, seconded by D. Stellpflug, to move the draft ordinance to establish standards to storage containers to a Public Hearing at the next Board meeting on Thursday, August 12<sup>th</sup>, at 7:00 pm as recommended by the Plan Commission. Motion carried unanimously.**

**VILLAGE CLERK REPORT:** The Village Clerk mentioned that each Trustee has received the financial statements year-to-date.

**PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE AND REPORTS:** The Committee has not met since the last Board meeting.

**Fire Dept. Mergers/Consolidations/Updates:** Village President G. Nickerson mentioned that the Village of Eagle will have their Attorney review the Agreement. The next Joint Study Committee meeting is July 19<sup>th</sup>.

**Ordinance No. 03-2021 to recreate an Ordinance concerning a Joint Municipal Court to include the Village of Vernon after legal review-** Trustee J. H. Taylor mentioned the Committee is trying to work expediently to draft an ordinance after legal reviews in order to finalize the process for the Village of Vernon.

**Motion by J. H. Taylor, seconded by K. Singh, to approve Ordinance No. 03-2021 to incorporate the Village of Vernon as a participant in the Joint Municipal Court. Motion carried unanimously.**

**Agreement for the Operation of the Joint Municipal Court for Town of Eagle, Village of Eagle, Town of Mukwonago, Village of North Prairie and Village of Vernon pursuant to Wis. Stat. 66.0301 and 755.01(4) after legal review-** Trustee J. H. Taylor stated that the new court will be operational after the Court receives certification from the Chief Judge of the judicial administrative district.

**Motion by J. H. Taylor, seconded by D. Hall, to adopt the Agreement for the Operation of the Joint Municipal Court for the Town of Eagle, Village of Eagle, Town of Mukwonago, Village of North Prairie**

**and Village of Vernon pursuant to Wis. Stat. 66.0301 and 755.01(4) after legal review as submitted, and subject to the addition to end of Section 9 “and the Joint Municipal Court provides written notification to the Director of State Courts”. Motion carried unanimously.**

**PUBLIC WORKS, BUILDING & GROUNDS COMMITTEE AND REPORTS:** Trustee K Singh mentioned that the Committee is working on the upgrades to the Fire Dept./DPW building. He also stated NPAA would like to build a new storage shed in the upper Broadlands Park. The new pump in the pump house does not hold pressure, so the DPW Director is checking into any repairs that may be necessary. The pond updates have been beneficial which directly lead to a healthy environment in the pond.

Trustee D. Stellpflug stated that the 2021 road construction has started and will be completed on-time.

Trustee D. Hall stated the Village has storage problems all over the Village. President G. Nickerson mentioned that the Agreement with the Broadlands Golf Club needs to be reviewed.

**PERSONNEL & POLICY COMMITTEE-** The Committee held two meetings, one on July 1<sup>st</sup> and the second on July 7<sup>th</sup>. The Committee discussed the Policy and MOU which was approved by the Board for the Friends of the Native Gardens but it still has some outstanding issues. They are meeting with the representative from the group to revise the MOU for the August Board meeting. The Committee is also working on a new invasive species policy. The new Committee meeting will be on August 5<sup>th</sup>.

**FINANCE, FEE AND INSURANCE COMMITTEE:** F. Rewasiewicz mentioned the Committee met prior to this meeting and briefly discussed the borrowing for the Road Program and other large Fire Dept. building repair projects.

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve the end of the month checks 16487-16492 to TIAA Commercial, US Cellular, Time Warner Internet, On Time HVAC and Sun Life paid at the end of June for 1,358.39, July payroll checks from 16493-16535 for a total of \$35,935.11, Accounts Payables for June and July regular invoices checks 16536-16579 for a total of \$55,751.71, as recommended by the Committee. Motion carried.**

**Loan Amount to cover Village projects-**Trustee F. Rewasiewicz stated the Committee is looking at various loan vendors and rates to complete the necessary projects for this year.

**Motion by F. Rewasiewicz, second by J. H. Taylor, to open the meeting to citizens present. Motion carried.** Rachele Jaquith, 283 N Arlington Ave, stated that Steve Styza met with her to discuss a solution to the golf balls hitting her home. He suggested installing a net by the tee box. The electric utility said that their poles cannot be used to hang nets. President G. Nickerson stated only two homes do not have trees adjacent to the golf course to assist in blocking golf balls. Ms. Jaquith suggested the cheapest route to take is to install nets. More research needs to be done.

**Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works were filed for the record.**

**Motion by A. Pellegrino, seconded by J. H. Taylor, to adjourn at 8:17 p.m. Motion carried.**

Respectfully submitted,  
Rhoda Bagley,  
Village Clerk/Treasurer