

Approved 8-16-2021

KETTLE MORAINE FIRE BOARD MINUTES
Unapproved

Call to order/confirm open meeting law requirements: R. Spurrell called the meeting to order at 7:00 pm on August 5th at Eagle's municipal building. Open meeting law requirements were confirmed as being met.

Roll Call: E. Westrick, G. Nickerson, A. DeValkenaere, A. Rasmussen, P. Jensen, D. Malek and R. Spurrell all present.

Pledge of Allegiance: R. Spurrell led the Pledge of Allegiance

Announcement for possible closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to review applications for Fire Chief and Fire District Administrative Assistant: R. Spurrell made an announcement for possible closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to review applications for Fire Chief and Fire District Administrative Assistant.

Introduction of members: All members introduced themselves to the other board members.

Citizen comments/concerns: S. Kugel, Deputy Chief of Eagle Fire Department, thanked the board for making this happen with the fire department consolidation.

D. Rockteacher, 335 Sherman St Eagle, asked why there weren't any minutes from the working committee that had been working on the consolidation. Dave R. expressed his disappointment there were no minutes; he stated both he and others couldn't always make the meeting and he missed having the minutes to read. R. Spurrell thanked Dave R. for his comments and stated the meeting was the Village Presidents from Eagle and North Prairie and the Town Chairperson from Eagle. It was posted so the public would be aware, but he didn't take minutes because it wasn't an actual committee. D. Malek stated he treated it like a workshop and the Town of Eagle doesn't take minutes at their workshops.

Discussion/action to appoint a Fire Board President and Fire Board Vice-President: There was general discussion regarding the process of the President and Vice-President seat. R. Spurrell explained the board needed to appoint someone at this meeting and every June hereafter the agreement will dictate which President or Chairperson from the municipalities will be President and Vice-President. D. Malek stated R. Spurrell was just appointed the President for the Eagle Fire Dept so he thought it would make sense to appoint R. Spurrell to the Kettle Moraine Fire Board President. Motion by D. Malek to appoint R. Spurrell as the Kettle Moraine Fire Board President. Motion seconded by G. Nickerson. Motion carried 6-0-1 with R. Spurrell abstaining.

Motion by A. Rasmussen to appoint D. Malek as the Kettle Moraine Fire Board Vice-President. Motion seconded by E. Westrick. Motion carried 6-0-1 with D. Malek abstaining.

Discussion/action to assign time and location for regular monthly Fire Board meetings: There was general discussion regarding what day and time works for all board members. Additional discussion was held regarding a fair system for alternating the location of the meeting. Discussion of rotating included ideas of annually rotating based on which municipality holds the presidency seat, rotating every meeting, rotating each month. Motion by P. Jensen to hold the regular monthly meeting on the 4th Monday of each month at 6:30 pm; with the location to rotate on a calendar monthly basis (North Prairie will host during even number months and Eagle will host during odd number months). Motion seconded by A. Rasmussen. Motion carried unanimously (7-0).

Discussion to set timeline of items needed for establishing the Kettle Moraine Fire District: Discussion was held regarding what the board needs to accomplish, i.e. EIN, tax exempt number, WRS enrollment. It was discussed establishing a timeline would be difficult without knowing how long the hiring of the Chief will take without knowing how many applicants there are. R. Spurrell stated he'll wait until closed session before disclosing any information about the applicants. The board agreed to wait before defining a time line.

Motion to go into closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to review applications for Fire Chief and Fire District Administrative Assistant: Motion by G. Nickerson to go into closed session per WI Statute § 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically to review applications for Fire Chief and Fire District Administrative Assistant. Motion seconded by A. DeValkenaere.

Roll Call Vote: E. Westrick - yes, G. Nickerson - yes, A. DeValkenaere - yes, A. Rasmussen - yes, P. Jensen - yes, D. Malek – yes, R. Spurrell – yes. Motion carried unanimously (7-0).

Closed Session: Closed session at 7:30 pm

Motion to reconvene into Open Session: Motion to reconvene into open session by P. Jensen. Motion seconded by E. Westrick. Motion carried unanimously (7-0).

Open Session: Reconvened into open session at 7:57 pm.

Adjournment: Motion to adjourn by P. Jensen. Motion seconded by A. Rasmussen. Motion carried unanimously (7-0). R. Spurrell adjourned the meeting at 7:57 pm.