

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MINUTES
September 8, 2022**

The meeting was called to order by President G. Nickerson at 7:00 p.m. in the Village Municipal Center. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J.H. Taylor, D. Stellpflug, A. Pellegrino and D. Hall

Trustee Absent: D. Nottling

The Pledge of Allegiance was recited.

Village Board Meeting Minutes from August 11, 2022 -

Motion by J. H. Taylor, seconded by D. Hall, to approve August 11, 2022 Village Board minutes as submitted. Motion carried.

Public Comment: No Official action will be taken.

Motion by G. Nickerson seconded by D. Hall, to open the meeting to citizens present for any public comments. Motion carried.

L. Nottling, 221 Karin Drive, mentioned that she collected 4 pages of Village residents' signatures for support to hold Trick or Treat on the Saturday prior to Halloween, which would be October 29th. She would like Trick or Treat each year to be on the Saturday prior to October 31st.

J. Weinkauf, 208 Corby Drive, is a huge supporter in changing the Village Trick or Treat day to the Saturday prior to Halloween. She believes that the children, parents and the Community would benefit from this change.

E. Krichlow, agrees that Trick or Treat would be better on the Saturday prior to Halloween for the children and parents of the Village. It would be easier to meet other residents living within the neighborhood.

A. Keeling, 609 Prairie View Drive, is in agreement to hold Trick or Treat on the Saturday prior to Halloween. It is more comfortable for the children and the parents.

Motion by G. Nickerson, seconded by D. Hall, to close the Public Comment section. Motion carried unanimously.

VILLAGE PRESIDENT REPORT:

Village President G. Nickerson updated the Workman's Comp for an employee as some restrictions have been removed.

Update to the transition to .gov for the Village is moving along.

Ruekert & Mielke (Village Engineers) revised the Village Zoning Map regarding the Heintz-Taylor property (318 N Main Street) to reverse the current zoning map back to 2013 Zoning Map for

that parcel with only A-T (Agricultural-Transitional) Zoning. The R-1 (Residential) zoning was removed per the 1946 District Court ruling and to coincide with Waukesha County's Zoning.

Revised July 14, 2022 meeting minutes per request of Trustee A. Pellegrino- Trustee A.

Pellegrino stated that Captain Scott Kugel of the Fire Department should be corrected to **Fire Chief Scott Kugel**. Trustee A. Pellegrino also wanted to insure that the Village of North Prairie will continue to have full coverage regarding EMS and Fire Services if the addition of the Village of Palmyra happens.

Revisit the LifeQuest proposal- A. Pellegrino suggested incentivizing the people to pay all old outstanding Fire/Amb bills. LifeQuest is no longer the Fire Dept. billing service.

Setting Village of North Prairie Trick or Treat day /hours-

Motion by D. Hall, seconded by F. Rewasiewicz, to open the discussion to Police Chief S. Tamez. Motion carried.

Chief S. Tamez stated that the time of day will make a difference as Saturday is a busier traffic day. He reminded everyone that residents cannot use ATVs, riding lawn mowers or tractor/trailers to move children around the Village.

Trustee D. Hall is in favor of Trick or Treat on Saturday prior to Halloween. Trustee J. H. Taylor mentioned that Saturdays are busier days and two major streets run through the Village. Safety for the children should be considered. Trustee A. Pellegrino stated that parents should be responsible for their children, but older children enjoy Trick or Treating after dark.

Motion by A. Pellegrino, seconded by D. Hall, to set Village of North Prairie Trick or Treat date and time on Saturday, October 29th, from 4:00 p.m. – 7:00 p.m. Motion carried. Trustee J. H. Taylor- opposed.

Updating the North Prairie Municipality Emergency Operation Plan/Comprehensive Emergency Management Plan as requested by Waukesha County Emergency Management-

President G. Nickerson mentioned that the Village will be working on this over the next two months.

Allowing Waukesha County to become the collector of taxes for the Village of North Prairie-

Village President G. Nickerson suggested that Waukesha County could collect the annual taxes for the Village of North Prairie- first and second installments. They would charge \$2.30 per parcel to collect the taxes. Trustee D. Hall asked about having a Lock Box to drop taxes off to become more cost-effective. D. Hall asked if this would begin this year or in 2023. The Board members will review the contract with the County, beginning in 2022, and this item will be discussed in October at the Board meeting.

Update of Open Records request on the Village Crack filling project by Jack Wolanin- Village President G. Nickerson stated that the Village has not heard back from Mr. Wolanin after sending a certified letter with the information he requested.

From Plan Commission- Recommendation from Plan Commission for approval of Central Pattern and Machine proposed Garage/Material Storage addition located at 101 N Oakridge Drive- The owner/operator did not attend the Plan Commission meeting.

Village Resolution No. 2022-01R and 2022- 02R- Recognizing the retirement of Curt Witynski and Gail Sumi from the League of WI Municipalities- Two Village Resolutions were drafted and signed for Curt Witynski and Gail Sumi upon their retirement from the League of WI Municipalities.

Motion by D. Hall, seconded by F. Rewasiewicz, to approve the Village Resolution No. 2022-01R for the retirement of Curt Witynski and Village Resolution No. 2022-02R for the retirement of Gail Sumi from the League of WI Municipalities. Motion carried unanimously.

VILLAGE CLERK/TREASURERS REPORT:

Clerk/Treasurer R. Bagley stated that the next election will be held on November 8, 2022.

Public Safety & Protective Services Committee (Police, Fire Municipal Court)

President G. Nickerson stated that the Committee had a meeting to begin the 2022-2023 Budget process. Trustee J. H. Taylor mentioned that the 2023 Court budget was approved.

Fire Chief S. Kugel provided the monthly updates on calls for services and provided updates for the Kettle Moraine Fire District. Income is at 64% for the year. The Town of Palmyra requested to become a customer of the Kettle Moraine Fire District, but no action has been taken at this time. The District cannot allow a new member for 10 years. KMFD has hired two new employees, for a total of 44 employees. Three members have recently been promoted. The Fire Department has 8 Auxiliary members.

Public Works, Building & Grounds Committee (Streets & Roads, Parks, Community Center, Civic Pride)-

Trustee Dave Stellpflug mentioned that Budgets were discussed and Friends of North Prairie Native Gardens will be taking over the maintenance of one garden.

The bubbler is installed and working in Veteran's Park which is part of the CDBG grant for 2022. Forward Contractors, LLC was awarded the bid at \$16,827.50 to install the sidewalk and concrete pad in Veteran's park leading into the playground area.

Motion by D. Stellpflug, seconded by J. H. Taylor, to approve the bid from Forward Contractors, LLC to install the sidewalk and concrete pad in Veterans Park. Motion carried unanimously.

PERSONNEL AND POLICY COMMITTEE: The Committee has not had a meeting. They created a draft of the Invasive Species Policy and the duties of the Personnel and Policy Committee will be updated.

AD HOC ARPA Funds- A meeting may be scheduled soon.

FINANCE, FEE AND INSURANCE COMMITTEE:

Monthly Bills and Payroll-

Motion by F. Rewasiewicz , seconded by J.H. Taylor, to approve August payroll checks and Accounts Payable for August and September as recommended by Committee:

Payroll checks 17701-17721, 17741-17744 for a total of \$21,077.13.

Federal and State Withholding: \$8,657.18 paid electronically

Accounts Payable Vouchers for August and September:

Regular invoices for the Village: Checks 17699-17700 EOM to AFLAC and We Energies totaling \$2,962.57 and regular checks 17655-17691 for a total of \$48,324.52.

Total for September 8, 2022 Village Board Meeting = \$69,401.65. Motion carried unanimously.

Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works filed for the record.

Motion by A. Pellegrino, seconded F. Rewasiewicz, to adjourn at 8:29 p.m. Motion carried unanimously.

Respectfully Submitted

Rhoda Bagley

Village Clerk