

MEETING MINUTES
VILLAGE OF NORTH PRAIRIE PERSONNEL AND POLICY COMMITTEE
JUNE 15, 2023 5:00 P.M. – 8:00 P.M.
NORTH PRAIRIE VILLAGE HALL- 130 N HARRISON STREET

1. Call to Order.

Chair John Heintz-Taylor called the meeting to order at 5:00 p.m.

2. Roll Call

John Heintz-Taylor, Deborah Hall and Frank Rewasiewicz.

No other attendees other than those interviewed.

3. Public Comment.

At the sole discussion of the Committee Chair, citizens are invited to make comments to the Committee, under the following procedures: Committee members should not be expected to discuss issues presented at this time; citizens' comments limited to 2 minutes each; if the event public comments exceed 15 minutes, the Committee will continue with the regular agenda and resume public comment after the Committee business has been completed, public comments on specific personnel matters are not an appropriate subject for this forum and should be referred to the Village Office; any comments which may violate an individual right of an employee will not be permitted.

No Public Comment Received

Announcement of Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically to interview applicants for employment for the Clerks position in the Village of North Prairie; and, per Wisconsin State Statute §19.89, No member of the Village Board may be excluded from the closed session, however only committee members are allowed to speak or further participate during the closed session of the meeting.

4. Discussion and/or Action: Approval of the June 1, 2023, meeting minutes.

Motion by Frank Rewasiewicz, second by Deborah Hall to approve the June 1, 2023 meeting minutes.

Motion passed.

5. Interviews will be conducted as follows: each candidate will be offered up to 25 minutes for the interview process. Minutes 0-4 will be introductions and comments between committee members and candidate. Minutes 5-9 will be questions - comments from Committee Member; Minutes 10-14 will be questions – comments from Committee Member; Minutes 15-19 will be question and comments from Committee Chair; and Minutes 20-24 will be questions - comments from candidate. Review applications.
6. Discussion and/or Action: Motion to go into closed session pursuant to Wi Statute SS 19.85(1) (c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to recommend hiring a Clerk/Treasurer candidate. Roll call vote: **Deborah Hall- yes, Frank Rewasiewicz - yes, and John Heintz-Taylor - yes**
7. Motion to reconvene into open session. **Motion by Frank Rewasiewicz, second by Deborah Hall to reconvene into open session. Motion passed, 7:05p.m.**
8. Discussion and/ or Action: Next Meeting Date. June 19, 2023 5:00 p.m. – 8:00 p.m. ½ hour interview & review applications; June 22, 2023 5:00 p.m. – 8:00 p.m. alternate meeting for ½ hour interviews, and review applications; June 29, 2023 5:00 p.m. 6:00 p.m. review interviewees. DH to send letter of non-consideration of application received on 6-8-2023, 8:51 p.m. FR to a temp moving interview on 6/22/2023 at 6:00 p.m. to 5:00 p.m. so that the committee can review candidates 6:00 p.m. to 7:00 p.m.
9. Motion to Adjourn.
Motion by Deborah Hall second by Frank Rewasiewicz to adjourn the meeting. Motion carried 7:07 p.m.

Minutes Respectfully submitted
John Heintz Taylor, Chair