

**VILLAGE OF NORTH PRAIRIE  
PUBLIC HEARING WITH VILLAGE BOARD MINUTES  
JUNE 8, 2023**

1. The meeting was called to order by the Village President G. Nickerson at 7:02 p.m. in the Village Board Room.
2. Roll call was taken with the following members present:  
President G. Nickerson  
Trustees: F. Rewasiewicz, J.H. Taylor, D. Stellpflug, A. Pellegrino, D. Hall and D. Nottling.  
Village Clerk: R. Bagley
3. The Pledge of Allegiance was recited.
  
4. **Village Board Public Hearings and Board Meeting Minutes from May 11, 2023 – Motion by J. H. Taylor, seconded by D. Stellpflug, to approve the May 11, 2023 Public Hearings and Village Board Meeting minutes, as submitted.**  
Trustee D. Hall mentioned that resident D. Samuels would like her exact statements/issues written in the minutes. Her comments will be attached to the back of the minutes.  
**Motion by J. H. Taylor, seconded by D. Stellpflug, to amend the motion to add the written comments from D. Samuels to the end of the minutes. Also, Trustee D. Hall would like the Village Board minutes numbered the same as the agenda items. Motion carried.**
  
5. **The Public Hearing Continuation for the Proposed Conditional Use Permit to allow Outdoor Storage for Laue’s Landscape and Design Solutions. County Road ZZ, Tax Key Number: NPV 1565999001 was postponed by the Plan Commission to go back to the original process- No discussion or action was taken.**
  
6. **Public Comment:**  
**Motion by G. Nickerson, seconded by F. Rewasiewicz, to open the meeting to Village residents for Public Comment. Motion carried.**  
**C. Schroeder, 206 Prairie View Drive**, mentioned that new gas lines were installed along Prairie View Drive, but the Company has not come back to smooth out the areas which were dug up. Trustee D. Stellpflug received an email from the Company that they will return at the end of June to repair the ditch lines which were dug up.  
**Chief S. Tamez** reminded everyone that school is out now so the public needs to be vigilant about keeping doors locked at home and on your cars.  
**Motion by G. Nickerson, seconded by J.H. Taylor, to close the public comment section. Motion carried.**
  
7. **a. Report from Village President-** President G. Nickerson stated that the Municipality Magazine has some interesting articles to read. The Village received \$5,399.68 for the Recycling Grant in 2023.  
**b. Public Hearing, Conditional Use Permit for Laue’s landscape and Design Solutions to allow outdoor storage, County Road ZZ-** Postponed by the Plan Commission to go back to the original process.  
**c. Waiving the Hall Rental Fee for the upcoming Community Blood Drive-** Deputy Clerk Pauline received a request from the Blood Bank and Red Cross to waive the Hall Rental Fees to host a Blood Drive here in the Village.

**Motion by D. Hall, seconded by A. Pellegrino, to approve the waiving of the Hall Rental Fees for the Blood Bank and the Red Cross to hold a blood drive in the Village Hall. Date/s for the blood drive have not been determined at this time. Motion carried.**

**d. Allowing the Deputy Clerk to take the Election laptop home to train for the upcoming 2024 Elections-**

**Motion by D. Nottling, seconded by J. H. Taylor, to allow the Election laptop to be taken home by the Deputy Clerk to train for the upcoming 2024 Elections-** D. Hall asked about security/timeframe of the laptop. Trustee A. Pellegrino mentioned that she would not want her to be unpaid while training for the Elections. The laptop would also be password protected for training specifically for Elections.

D. Hall would like her to be paid for her time spent training on Elections with a set number of hours for training to limit the number of hours.

**Motion by D. Hall, seconded by F. Rewasiewicz, to allow a member of the staff to answer questions by phone. Motion carried.** A. Pellegrino called and asked Deputy Clerk P. Wigderson approximately how many hours she will need to complete her training. Pauline mentioned that she needs more experience to work through the entire election process with the laptop. Her last training session was 10 hours of training on absentee ballots. Each session is approximately 10 hours long for Setting up the Election, running the Election and Closing out the Election.

**Motion by D. Nottling, seconded by J. H. Taylor, to amend the earlier motion to allow the Deputy Clerk to take the Election laptop home to train on for the upcoming 2024 Elections, and not-to-exceed a time-limit of 40 hours of time training for which she will be compensated. Motion carried.**

**e. Kettle Moraine Fire District Revising the Kettle Moraine Intermunicipal Agreement Concerning the Term of the Kettle Moraine Fire Board President and Vice President Term beginning on June 1<sup>st</sup> and ending on May 31<sup>st</sup> on any given year to start at the first meeting in April to the last meeting in March. This will coincide with the Municipality involved election selection cycle and recommended by the current Kettle Moraine Fire Board-**

**Motion by J. H. Taylor, seconded by F. Rewasiewicz, that the Village of North Prairie accept the KMFD recommendation to change the Kettle Moraine Intermunicipal Agreement concerning the term of the Kettle Moraine Fire Board President's term and Vice President's term to start at the first meeting in April and extends to the last meeting in March to coincide with the Municipality involved election selection cycle as recommended by the current KMFD Fire Board.**

**Motion carried. Trustee D. Hall Opposed.**

**f. Trustee Pellegrino's request for copies of all resumes currently submitted for the Clerk/Treasurer's position-** The Personnel & Policy Committee is currently holding interviews and the Committee is the holder of record. A written request must be made to the Legal Holder of record and the Chair of the Committee. The request will be forwarded to the Village Attorney prior to the Committee releasing the resumes.

Trustee D. Hall stated that State Statutes indicate that resumes remain confidential and only the final 5 applicants can be disclosed by law. The Attorney's response will be forwarded to all of the Village Board member's emails.

**g. Trustee Hall request to disseminate information regarding the Kettle Moraine Fire Chief status-** President G. Nickerson stated that the Village is not the holder of record as the holder of record is the Fire Board. Please

contact the Fire Board. Please allow for a reasonable response time for the Board to compile the information. Trustee D. Hall is concerned about the exposure to the Village and what this means to the Village residents. The Village Board needs to be informed regarding costs, etc.

**Motion by G. Nickerson, seconded by J. H. Taylor, to allow acting Assistant Chief Wilton to speak. Motion carried.**

**h.** Trustee D. Hall has some budget questions. She was looking for the Protective Services Committee to do this reporting. President G. Nickerson stated that the Fire District operates independently. Trustee D. Hall stated that the reason for the merger was that a Joint Fire Board would be a less expensive option for the citizens of North Prairie. D. Hall stated that the 2023 Fire Department Budget increased \$40,000 from the 2021 and 2022 Budgets.

Asst. Chief Wilton stated that shared utilities is at 55% for both Fire Stations. Trustee D. Hall mentioned that the Board was told at the time of merger that the merged District would be a cost savings to the citizens. A key reduction is the fire vehicle insurance by being merged. D. Hall wants the record to show that some numbers were not in the analysis for merging and will track the increases in the future years. Trustee D. Hall read her email into the record asking for an explanation for the increases in costs as a follow-up to the merger.

Trustee F. Rewasiewicz explained some of the major increases due to the merged District. He believes that the Village saved over \$150,000 due to the merger due to capital savings and will save more in the future years.

**i. Updates on issues submitted by D. Samuels-** President G. Nickerson asked the Village Accountant to determine how many negative budgets the Village has had since 1994. The total is under 12 negative budget years. The tennis court repairs threw the Village Budget into a deficit for this year. Detached garages are legal but hoop garages are not legal structures. Lot size determines if a detached garage can be constructed. Lone Rock is working with the Building Inspector to reduce the debris located in front of the building on Main Street. The Village only has two areas left to develop. Speeding in the Village will be addressed at the next Public Safety and Protective Services meeting. The Village does not have a full-time Police Dept. Playground equipment needs to be updated in some areas, especially Prairie Village Park. Snowplows are ripping up lawns and shoulders and will be discussed with the DPW. The Village water is always being tested for safety. UTV's are used to plow streets and golf carts are being driven around The Broadlands Subdivision. The Village has guidelines by the State for using ATV's.

Residents have concerns about grass being blown into the streets, however, the Nuisance Ordinance does not apply.

## **8. Village Clerk/Treasurer Report-**

**a.** The Village Clerk will be on vacation next week, so our part-time staff will be working additional hours to cover the office hours.

**b. Direct Seller's Permits for Mad City Windows-** Background checks have been completed on all of the applicants and all meet the Village requirements for permits and all fees have been paid.

**Motion by J. H. Taylor, seconded by D. Nottling, to have the Village issue a Direct Seller's Permit to Michael J Richards for Mad City Windows upon meeting all requirements for licensing. Motion carried.**

**Motion by J. H. Taylor, seconded by D. Nottling, to have the Village issue a Direct Seller's Permit to Ruben Galvez for Mad City Windows upon meeting all requirements for licensing. Motion carried.**

**Motion by J. H. Taylor, seconded by D. Nottling, to have the Village issue a Direct Seller's Permit to Ryan E. Trafelet for Mad City Windows upon meeting all requirements for licensing. Motion carried.**

**Motion by J. H. Taylor, seconded by D. Nottling, to have the Village issue a Direct Seller's Permit to Margitis D McLaurin for Mad City Windows upon meeting all requirements for licensing. Motion carried.**

**Motion by J. H. Taylor, seconded by D. Nottling, to have the Village issue a Direct Seller's Permit to Zavier A. Rosa for Mad City Windows upon meeting all requirements for licensing. Motion carried.**

**c. 2023-2024 Alcohol, Beer, Cigarette and Renewal Operator Licenses: Class A Combination Beer and Liquor License- All background checks for all applicants have been completed.**

**1. Class A Combination Beer and Liquor License, Cigarette License- North Prairie Market, LLC- d/b/a Bill's Self Service & Mini Mart, 102 W. State Road, North Prairie- Rajwinder Singh, Owner. Sukhdeep Garcha, Agent.**

**Motion by D. Hall, seconded by Frank Rewasiewicz, to approve the 2023-2024 Combination Class A Beer and Liquor Licenses, Cigarette License and Renewal Operator Licenses for Rajwinder Singh, Sukhdeep Garcha, Agent. Motion carried. Opposed: J. H. Taylor**

**Motion by D. Hall, seconded by D. Nottling, to approve the following Operator License for July, 2023 to June, 2024 for Bill's Self Service & Mini Mart for NikitaBen Patel, Sanketkumar Patel, Chiragkumar Patel and Satishkumar Patel. Motion carried. Opposed: J.H. Taylor**

**d. 2023-2024 Alcohol, Beer Cigarette and Renewal Operator Licenses: Class B Combination Beer and Liquor Licenses-**

**1. Class B Combination Beer and Liquor Licenses, Cigarette and Renewal Operator Licenses for: Sport's Page Bar and Grill, 117 N. Main Street, North Prairie, Scott McGuire, Agent/Operator- Motion by D. Hall, seconded by J. H. Taylor, to approve the 2023-2024 Class B Combination Beer and Liquor Licenses, Cigarette License for Sport's Page Bar and Grill, 117 N Main Street, North Prairie, WI, Scott McGuire, Agent. Motion carried.**

**Motion by D. Hall, seconded by D. Nottling, to approve the 11 Operators as listed on a separate sheet for Sport's Page Bar and Grill: Scott McGuire, Agent, Linda Haugen, Dawn Rolain, Candace Hare, Autumn Peterson, Lauren Maciosek, Katie Beaulieu, Amanda Keeling, Nicholas Psichulis, Cassandra Krause, Tiffany Wanchak and Michelle Cook. Motion carried.**

**2. Class B Combination Beer and Liquor Licenses, Cigarette and Renewal Operator Licenses for: Broadlands Golf Club, LLC, 18 Augusta Way, North Prairie, Louis John Yaeger IV, Agent- Motion by D. Hall, seconded by D. Nottling, to approve the 2023-2024 Class B Combination Beer and Liquor Licenses, Cigarette License for Broadlands Golf Club, LLC, 18 Augusta Way, North Prairie, Louis John Yaeger IV, Agent. Motion carried.**

**Motion by D. Hall, seconded by D. Nottling, to approve the 9 Operators as listed on a separate sheet for the Broadlands Golf Club, LLC:**

**Louis John Yaeger IV, Agent, Richard Rombca, Mike Martin, Pat Klotz, Andrew Spaulding, Kim Jacob, Molly Guiliani, Gail Neu, Joseph Olson, and Julia Yaeger. Motion carried.**

**e. Renewal of Operator's Licenses for North Prairie Lions Club:**

**Motion by D. Hall, seconded by D. Nottling, to approve the following renewal Operator's Licenses for the North Prairie Lions Club 2023-2024: James Hritz, Linda Hollister, Steven Hollister and Erin Hardaker. Motion carried.**

**f. Operator's License Requests for Kasey O'Neil and Julie Fischer at the Broadlands Golf Club:**

**Motion by D. Hall, seconded by D. Nottling, to approve the Operator License requests from Kasey O'Neil and Julie Fischer at the Broadlands Golf Club. Motion carried.**

**9. Public Safety & Protective Services Committee (Police, Fire Municipal Court)-**

- a. Report of discussion or action taken at previous meetings-** No meetings were held this past month.
- b. Utilizing All or Part of the new State Shared Revenues to Hire a Full-time Officer. If they become available, these revenues are not to be used to reduce the North Prairie budget in any way-** Item is tabled.

**10. Public Works, Building & Grounds Committee (Streets & Roads, Parks, Community Center, Civic Pride)-**

Trustee D. Stellpflug stated that the Committee has not met. The 2023 Street Paving will begin the last week of June into early July. The Tennis Courts are being resurfaced in July. The new loader for the tractor is in. The weed notices will be going out next week. President G. Nickerson mentioned that the weeds at Prairie Village Park at corners need to be knocked down.

**11. Personnel and Policy Committee-** Trustee J. H. Taylor stated that he is assisting the Court Clerk to get reimbursed expenses submitted to the Board. The current and monthly court costs are being provided to the Court. Trustee J. H. Taylor read lengthy circumstances into the record that certain trustees are withholding useful Committee information. Trustee J. H. Taylor also read the minutes from the meeting attended by Attorney Eric Larson regarding interviewing for the Village Clerk/Treasurer position. Trustee J. H. Taylor is recommending that the Board treat all resumes confidentially. The final five candidates names may be released.

**b.** Village Board to reconsider the responsibilities of the search and research of the Clerk Vacancy- Trustee D. Hall stated that the Board always has been doing more Committee work than necessary. No action taken.

**c.** No action.

**12. Ad Hoc ARPA (American Rescue Plan Act) Committee-** Revise items for pavilions.

**13. Finance, Fee and Insurance Committee-**

**Monthly Bills and Payroll-**

**Motion by F. Rewasiewicz, seconded by J.H. Taylor, to approve June, 2023 payroll checks and Accounts Payable for March and April, as recommended by Committee:**

**Payroll checks 18403-18424 for a total of \$22,337.26. Federal and State Withholding: \$9,609.62 paid electronically. End of the Month checks were \$2,963.89**

**Regular invoices for the Village: Checks 18425-18463 for a total of \$47,999.89. Grand total for all checks was \$85,833.22. Motion carried unanimously.**

**Report to ARPA (American Rescue Plan Act)- No report.**

**Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works filed for the record.**

**Motion by D. Hall, seconded by A. Pellegrino, to adjourn at 9:35 p.m. Motion carried unanimously.**

Respectfully submitted,  
Rhoda Bagley  
Village Clerk