

**VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MINUTES
JULY 13, 2023**

1. The meeting was called to order by the Village President G. Nickerson at 7:01 p.m. in the Village Board Room.

2. Roll call was taken with the following members present:

President G. Nickerson

Trustees: F. Rewasiewicz, J.H. Taylor, D. Stellpflug and D. Nottling.

Village Clerk: R. Bagley

Absent: Trustees A. Pellegrino and D. Hall

Others in attendance: D. Samuels, R. C. Laue, S. Mueller, Bob Reddington

3. The Pledge of Allegiance was recited.

4. **Village Board Public Hearings and Board Meeting Minutes from June 8, 2023 –**

Motion by J. H. Taylor, seconded by D. Nottling, to approve the June 8, 2023 Public Hearings and Village Board Meeting minutes, as submitted. Motion carried.

5. **Public Hearing for the Proposed Conditional Use Permit to allow Outdoor Storage for Laue’s Landscape and Design Solutions. County Road ZZ, Tax Key Number: NPV 1565999001.**

The Public Hearing is removed from the agenda as there was no recommendation from the Plan Commission as the Plan of Operation proposal died at the Plan Commission meeting on Tuesday, July 11, 2023.

6. **Public Comment:**

Motion by G. Nickerson, seconded by J. H. Taylor, to open the meeting to citizen’s present for Public Comment. Motion carried.

Sandy Mueller, from Laue’s Landscape and Design Solutions, stated that the Plan of Operations did not get forwarded from the Plan Commission. She modified the Plan of Operations as the Plan Commission had requested. She added more detailed hours of operation and eliminated the second entrance to the property. They also eliminated the salt storage and the fuel storage on the property. Water contamination will not be a problem but has to have proof of that. The problem basically came down to noise. Decibel readings were taken and the highest levels were around 89. They own a piece of equipment, a 1957 Wheel Loader, which is very loud and was running only 90 minutes all week. Dust is addressed with additional gravel added to the property. The properties that are opposed to their operation are not located in the Village. The setback on the property is 600 ft. and will hamper all businesses in the Industrial area.

R.C. Laue mentioned that everyone in the Industrial Park should have a Conditional Use for Outdoor Storage as all have Outdoor Storage.

Sandy Mueller also mentioned that each lot in the Industrial Park would have no value if the neighbors across the street do not like the business.

Bob Reddington, owner of the property, stated that he spent lots of money on the property and cannot use the property for his own use. The Village is creating a hardship property. He stated that he has a legal right to use his property for a business as it is properly zoned. What are his rights for the property?

The motion failed to approve this business at the Plan Commission meeting due to lack of a second.

D. Samuels- mentioned that Outside Storage becomes a Conditional Use. Anything that is a permitted use in the Village Zoning Code, the Plan Commission has to allow the use.

President G. Nickerson will get a legal opinion on this issue.

Motion by G. Nickerson, seconded by D. Nottling, to close the public comment section. Motion carried.

7. a. Report from Village President- President G. Nickerson stated that the Village has received 6 Open Record requests so far. Some of the requests did not apply to the Village.

Also, the Village Attorney is wondering if there is interest on holding classes on Ethics and Parliamentary Procedures for Municipal Board members.

b. Public Hearing, Conditional Use Permit for Laue's landscape and Design Solutions to allow outdoor storage, County Road ZZ- No recommendation from the Plan Commission to move forward.

c. Redirection to Personnel & Policy Committee regarding the updating of the Employee and Elected Official Manual Standards of Conduct- The Personnel & Policy Committee will be updating the Employee and Elected Officials Manual, along with the Standards of Conduct and the Personal Leave Section, FMLA, Fitness for Duty, Return to Work and associated forms, and offer any recommendation to any other areas that they feel would be pertinent.

d. Update on Issues submitted by resident Donna Samuels- President G. Nickerson stated that the Village passed negative budgets in 2002, 2003, 2004, 2005, 2006, 2007, 2015, 2019 and 2023. He stated there was a concern about cut grass being blown on Village streets, however, the Village does not have an Ordinance to cover that as it can be a safety issue.

8. Village Clerk/Treasurer Report-

a. No report.

b. Operator's License requests for Jill Schlei at Sport's Page, and Elise Helmink and Meaghan Hogan at Broadlands Golf Club- Background checks have been completed on all of the applicants and all meet the Village requirements for permits and all fees have been paid.

Motion by F. Rewasiewicz, seconded by J.H. Taylor, to approve Jill Schlei for an Operator's License at Sports Page Bar and Grill due to a favorable background check. Motion carried.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve an Operator's License for Elise Helmink at Broadlands Golf Club due to a favorable background check. Motion carried.

Motion by F. Rewasiewicz, seconded by J. H. Taylor, to approve an Operator's License for Meaghan Hogan at Broadlands Golf Club due to a favorable background check. Motion carried.

9. Public Safety & Protective Services Committee (Police, Fire Municipal Court)-

a. Report on discussion or action taken at previous meetings- No meeting was held.

10. Public Works, Building & Grounds Committee (Streets & Roads, Parks, Community Center, Civic Pride)-

a. Report on discussion or action taken at previous meetings, reports or future agenda items-
Committee Chairperson D. Stellpflug mentioned that the Committee is working on creating two Pavilions to be constructed in the Broadlands Park using ARPA Funds.

b. Crack Sealing Bids for 2023- The Village received two bids for Crack Sealing and the bid from Fahrner's did not include all of the Village Streets listed to be sealed.

Motion by D. Stellpflug, seconded by D. Nottling, to approve the bid from Thunder Road to complete the 16 sections of Village streets to be cleaned and crackfilled by September 15, 2023 for a total cost of \$40,104.00.

Motion carried unanimously.

c. Wolf Paving Change Order due to undercutting - 2023 Road Program Change Order #1 due to soft spots-
Motion by D. Stellpflug, seconded by F. Rewasiewicz, to accept the change order for the 2023 Road Program for the additional \$22,230.00 to Wolf Paving for the soft spots in the three cul de sacs. Motion carried unanimously.

d. Tennis Court located in Veteran's Park is currently being repaired, and due to soft ground, excavation is necessary for the installation of a new stone base prior to asphaltting the new Tennis Court-

Motion by D. Stellpflug, seconded by F. Rewasiewicz, to allow DPW Director Dave Molitor to participate in this discussion. Motion carried unanimously.

DPW Director stated that Payne & Dolan completed a Proof Roll on the Tennis Court and found that the soil is leaking and is still soft. They recommend removing the soil and installing geotextile fabric over subgrade, install 12" depth of 3" crushed concrete for base, and install 4" depth of 1.25" crushed concrete prior to the finished grading of the surface. The approximate cost for the quantity of 1,000 ton x \$47.00/ton is \$47,000.00. The original Tennis Court was not placed on any base. The Tennis Court could be moved to the Broadlands Park for an additional \$10,000.00 cost. D. Molitor would like this completed prior to Harvest Fest.

Trustee J. H. Taylor suggested that this information should go back to committee to obtain more information and proper evaluation, and the Board members agreed. The proposed cost does not include the cost of the geotextile fabric.

11. Personnel & Policy Committee-

Trustee J. H. Taylor stated the Committee is continuing in Closed Session to interview candidates for the Clerk/Treasurer position and are on schedule.

12. Ad Hoc ARPA (American Rescue Plan Act) Committee- Revise items for pavilions. No meeting was held.

13. Finance, Fee and Insurance Committee-

Trustee F. Rewasiewicz stated that the Committee is soliciting Accounting Firms to replace Rotroff & Jeanson. The Committee will be provided quotes for the next Village Board meeting.

Monthly Bills and Payroll-

Motion by F. Rewasiewicz, seconded by J.H. Taylor, to approve July, 2023 payroll checks and Accounts Payable for June and July, as recommended by Committee:

Payroll checks 18468-18489 for a total of \$23,052.74. Federal and State Withholding: \$9,609.62 paid electronically. End of the Month checks 18460-18467 + ACH for \$400.00 totaled \$3,458.81.

Regular invoices for the Village: Checks 18490-18526 for a total of \$95,022.04. Grand total for all checks was \$118,495.58. Motion carried unanimously.

Motion by President G. Nickerson, seconded by J. H. Taylor, to open meeting discussion to Fire Deputy Chief Art Rydzik. Motion carried.

Fire Deputy Chief Art Rydzik mentioned that June, 2023 was the busiest month ever for the Kettle Moraine Fire Department. They acquired 3 new employees this past month and had just 1 call for Mutual Aid.

Monthly reports for the Building Inspector, Fire Department, Police Department and Department of Public Works filed for the record.

Motion by J. H. Taylor, seconded by D. Nottling, to adjourn at 7:56 p.m. Motion carried unanimously.

Respectfully submitted,
Rhoda Bagley
Village Clerk