

KETTLE MORAINÉ FIRE BOARD MEETING MINUTES

August 2, 2023

APPROVED

Call to order: President G. Nickerson called the meeting to order at 6:01 pm on August 2, 2023, at the Eagle Municipal Building at 820 E. Main St Eagle WI.

Roll Call: G. Nickerson, C. Wood, C. Mommaerts, J. Davis, G. Planning, B. James and R. Spurrell were all present.

Pledge of Allegiance: G. Nickerson led the Pledge of Allegiance

Announcement for possible closed session per WI State Statute 19.85(1)(b) to consider dismissal, demotion or discipline of any public employee licensed by a board or commission and the taking of formal action on any such matter: G. Nickerson made an announcement for possible closed session per WI State Statute 19.85(1)(b) to consider dismissal, demotion or discipline of any public employee licensed by a board or commission and the taking of formal action on any such matter.

Citizen comments/concerns: G. Nickerson stated that a motion is not needed to open the floor up for public comment. No public comment

Discussion/action as necessary for approval of financial reports and Accounts Payable for the month of July: R. Spurrell stated there was a supplement report from the Administrative Assistant and the supplemental report was a report of expenses with a handwritten note that stated the expenses are not showing up on the budget report. R. Spurrell commented this is what he has been saying at previous meetings. Motion by R. Spurrell to not approve the budget and financial reports as presented. Motion seconded by C. Wood. C. Mommaerts stated the reports are showing Jan thru Dec for the whole year even though the year isn't over. R. Spurrell stated with Quickbooks, if a specific date is not picked, the default setting is for the whole year. Motion carried unanimously (7 – 0).

G. Nickerson asked for discussion for accounts payable, R. Spurrell stated there is approximately \$40,000 worth of checks in the accounts payable to be approved and the Quickbooks balance is showing a balance of approximately \$114,000. R. Spurrell stated he calculated there are 11 payrolls left in the year, at an average of \$11,500 per payroll that's \$126,500. The fourth quarter payments from the municipalities will be a little more than a \$129,000. Taking out payroll and insurance, there will be approximately \$56,000 available to cover all expenses for the rest of the year. R. Spurrell suggested the municipal leaders take this back to the municipal boards to start asking for more monies to cover the remainder of the year. R. Spurrell also stated that he asked to see the Von Briesen invoice, and saw the invoice on July's accounts payable report is actually an invoice from May. R. Spurrell suggested the approval of accounts payable includes confirmation that the Von Briesen bill was not previously paid before releasing the payment. G. Nickerson asked which check number that was, R. Spurrell stated 1574. Motion by R. Spurrell to approve the accounts payable with the exception that check 1574 for Von Briesen does not get released until it's clarified the payment is not a repeated payment. Motion seconded by C. Mommaerts. Under further discussion C. Wood suggested an audit is done due to all the issues. R. Spurrell clarified there is an audit scheduled already. The auditors are waiting to finish the audit from EFD before starting KMFD's audit. Motion carried unanimously (7 – 0).

Motion for closed session per WI State Statute 19.85(1)(b) to consider dismissal, demotion or discipline of any public employee licensed by a board or commission and the taking of formal action on any such

matter: G. Nickerson made an announcement for possible closed session per WI State Statute 19.85(1)(b) to consider dismissal, demotion or discipline of any public employee licensed by a board or commission and the taking of formal action on any such matter.

Motion to enter closed session: Motion by R. Spurrell to go into closed session per WI State Statute 19.85(1)(b) to consider dismissal, demotion or discipline of any public employee licensed by a board or commission and the taking of formal action on any such matter. Motion seconded by J. Davis

Roll Call Vote: G. Planning – yes, J. Davis – yes, C. Mommaerts – yes, C. Wood – yes, B. James – yes, R. Spurrell – yes, G. Nickerson - yes. Motion carried unanimously (7 – 0).

Closed session: Closed session at 6:12 pm.

Motion to reconvene into open session: Motion by C. Wood to reconvene into open session. Motion seconded by C. Mommaerts. Motion carried unanimously (7 – 0).

Open session: Open session at 6:46 pm.

Discussion/action as necessary (if applicable) regarding investigation of personnel matter: Motion by R. Spurrell to proceed as discussed in closed session. Motion seconded by B. James. Motion carried unanimously (7 – 0).

Adjournment: Motion by C. Wood to adjourn, second by B. James. Motion carried unanimously (7 – 0). President G. Nickerson adjourned the meeting at 6:48 pm.