

**MEETING NOTICE AND AGENDA**  
**VILLAGE BOARD MEETING WITH CLOSED SESSION TO IMMEDIATELY FOLLOW**  
**APRIL 11, 2024 - 7:00 P.M.**  
**MUNICIPAL CENTER-130 NORTH HARRISON STREET**  
**VILLAGE OF NORTH PRAIRIE, WI 53153**  
***\*AMENDED APRIL 10, 2024\****

1. Call to Order
2. Roll Call
3. Pledge of Allegiance

Announcement of Possible Closed Session pursuant to WI State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility pertaining to the office of the Village Clerk/Treasurer for North Prairie.

4. Approval of the Village Board meeting minutes of February 8, 2024 and March 14, 2024.

5. PUBLIC COMMENT (No official action will be taken under Public Comment)

6. VILLAGE PRESIDENT

- a. Report to Village Board
- b. Discussion and/or Action as Necessary: Request by Tim Gieger to possibly purchase undeveloped park land, 6.1 acres, at Prairie View Drive and Karin Drive,
- C. Discussion and/or Action as Necessary: On Authorizing the KMFD Fire Board to create an amendment and present for signature of the three Municipalities on changing terms for Board members to reflect the State guidelines in the agreement Article 5 C 1 – Terms: regarding the commencement of the Municipal Board member appointments as well as the Fire Board President and Vice President positions terms. The KMFD Agreement needs to be reworded to reflect the state guidelines as follows: “All resident appointments shall commence on June 1<sup>st</sup>. The terms of Village and Town Board members shall be for a term of one (1) year and shall commence on the 3<sup>rd</sup> Tuesday of April. If a Board member of the Fire Board no longer retains his/her position of the municipal board the municipality shall appoint a new member per Article V, section C, paragraph 2 for the remainder of said term until the 3<sup>rd</sup> Tuesday of April. The seat of President and Vice President shall alternate between all three municipalities on an annual basis. The position of Fire Borad President and Vice President shall be reassigned to the appropriate Village President or Town Chairperson.
- d. Discussion and/or Action as Necessary: Set the Procedures to Fill the Vacant Village Trustee seat left open by Trustee Nottling declining his 2024-2026 term. Options available to us are, selecting the next highest voter in the election: taking applications and interviewing for the position or hold a special election.
- e. Discussion and Action as Necessary: Request from resident Bradley Davis to waive the possible fees from a citation and grant him enough time to finish the renovation of his bus into a rv.
- f. Discussion and Action as Necessary: To approve the original accepted amount of \$268,959 as our part of the KMFD Budget for 2024 that was originally accepted by the North Prairie Village Board at the Joint meeting of the municipalities on October 5, 2023 with motion passing with Trustee Hall voting

No and to authorize issuance of \$1250 that was not paid in the 1<sup>st</sup> Quarter and that is now due in the 2nd quarter. To come from the General Fund until the Budget Amendment is Approve.

**7. VILLAGE CLERK**

- a. Report to Village Board.

**8. PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE (Police, Fire, Municipal Court)**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action as Necessary: On issuing Check in the amount of \$42,297, which was due on receipt of delivery. Amount to be taken for the General Fund or if we are going to take a loan or utilize funds for the loan September 2023 that is not going to be used for roads.

**9. PUBLIC WORKS BUILDING & GROUNDS COMMITTEE (Streets & Roads, Parks, Community Center, Civic Pride)**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action as Necessary: Pavilions at Boardlands Park
- c. Discussion and/or Action as Necessary: Annual Reports and Other Compliance Documents for MS4 Permits for North Prairie.

**10. PERSONNEL AND POLICY COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports or future agenda items.  
In response to March 14, 2024 agenda item 8 (g): November 16, 2023 Committee discussed Live Stream web platforms, constant contact emails, website, social media and computerization. Live Stream web platform: not an option at this time. Who would maintain cost of equipment, training, file retention, and retrieval all cost file retention. The 2024 Budget cannot support these costs. Committee Member Rewasiewicz requested that due budgetary concerns be removed from the agenda. Community Contact Platforms: Initiated email list in April 2023 and being maintained by the Deputy Clerk. Interested parties need to request to receive email. This item is considered completed and will no longer be an agenda item. These items were reported on during the December 14, 2023 Village Board meeting. Since that time it is unknown how the Village would utilize their investment in AI; AE PRO, continues to be our IT service provider; Village office continues to update the website; Village office created and maintains social media i.e Facebook and the emails.; and computerization for Village properties have been historically budgeted and maintained by Village departments.
- b. Discussion and/or Action as Necessary: Recommend Setting a Public Hearing Date on the Proposed Ordinance to Create Section 2-5 of the Village Code to Address Conduct at Village Meetings Governed by Roberts Rules of Order.
- c. Discussion and/or Action as Necessary: Recommendation to the Village Board to contract engineer services from Lynch and Associates Engineering Consultants, LLC.

**11. AD HOC ARPA (American Rescue Plan Act) COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports or future agenda items.

**12. FINANCE AND FEE COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports or future agenda items.
- b. Discussion and/or Action as Necessary: Review and approve monthly bills and payroll.

**13. Reports: Building Inspector, Fire, Police and Public Works Departments.**

14. Discussion and/or Action: Motion to go into closed session pursuant to WI Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any

**public employee over which the government body has jurisdiction or exercise responsibility, pertaining to the office of the Clerk/Treasurer for North Prairie. Roll Call Vote.**

**15. Motion to Reconvene into Open Session.**

**16. Discussion and/or Action as Necessary: On any item to be brought forward from the closed session.**

**17. Motion for Adjournment.**

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Virginia Keleher, Clerk/Treasurer

April 10, 2024