

**MEETING MINUTES FOR THE
VILLAGE OF NORTH PRAIRIE BOARD MEETING
MARCH 14, 2024 - 7:00 P.M.
MUNICIPAL CENTER-130 NORTH HARRISON STREET
VILLAGE OF NORTH PRAIRIE, WI 53153**

1.Call to Order

2.Roll Call – Trustees Nickerson, Pellegrino, Hall, Stellpflug and Heintz Taylor present, Trustees Nottling and Rewasiewicz excused, quorum present. Also present: Village Clerk, Chief Tamez, Donna Samuels, Debbie, Ed Westrick, Karen Westrick, Carol Schroeder, Dave Schroeder, Dave Molitor and Cheri Lempe

3.Pledge of Allegiance – recited

President Nickerson

Announcement of Possible Closed Session pursuant to WI State Statute §19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise and to Setup a Date and Procedure for Review at 6 months for the Clerk/Treasurer position for the Village of North Prairie. Roll Call Vote

4. Approval of the Village Board meeting minutes of February 8, 2024.

President Nickerson

Number 4 will be tabled because the minutes have not been presented. We'll have to run into next month.

Trustee Heintz Taylor

Is there any reason why? And the village is being denied having the January corrected minutes posted.

President Nickerson

No, it should be there.

Trustee Heintz Taylor

Yes, they should. The village is being denied the posting of minutes in their final form, specifically January 11th. I looked online as of 6:15PM tonight. And there are no January 11th corrective minutes posted. That's denying the public the privilege to have final limits in? Excuse me, minutes in their final form, posted in a timely manner. And I believe that it's the same for

February, February 8th. Is there any reason why the board is not being presented minutes in final form?

President Nickerson

And I was told tonight that it's because they're at the attorney.

Trustee Heintz Taylor

Would you please investigate that being denied, the Village is being denied minutes prepared in final form for now two months in a row?

5. PUBLIC COMMENT (No official action will be taken under Public Comment)

President Nickerson: motion to open it to citizens present. Is there a second? Seconded by Trustee Heintz Taylor: motion carried. 00:03:38

Dave Molitor

I just want to make some comments here, I have some concerns. We talked at budget time, a referendum or doing fees and we haven't done anything, no committee that I'm aware of has discussed this yet. If we're doing a referendum in August, I'm assuming there's things that have to go to the county? To do that, to get it out on the ballot, I'm assuming we should be doing some kind of a public forum through which you're telling people why we're doing this but none of that has happened. We're five months away from that election. If you do it in November, it's going to have to be done soon, our budget starts in September, which is only six months away.

I'm getting a little frustrated with what we are doing. We're going to have to start charging fees like our accountant told us. You need to charge fees like everybody else around here, we need to get caught up. You're \$100,000 in the hole last year, running up the deficit on the budget. We're probably going to be \$170,000 this year if we decided to build those sheds at the Broadlands. The money we were to take out of ARPA and put into the roads. We are going to be \$70,000 short. We've got to vote on how we're doing this, or if we're not doing it or what?

We're going to keep going negative every year and the fire department goes up 10s of thousands of dollars. How are we going to make it next year for every 165 behind this year? We're not going to have ARPA money. Nobody has done anything to get this going. I haven't heard anything about a referendum, we talked about it last October, but I've heard nothing this year, so I guess I'm just wondering what we are going to do because in about three years you're going to be bankrupt if you take \$160,000 constantly out of our general fund. What are you guys going to do here?

I would like to know because I don't understand.

So many [*Speaker was garbled*] needed delegates, they do it, but if you can't tell me, I'll call the lawyers and find out what it takes to do all this stuff. But somebody needs to do it. That's it's, all of you, everybody should be on top of this stuff. You're going to leave the board, then they'll be new people. They're not going to do Jack about doing this. I'm going to get mad and am trying to stay calm here but this has got to be taken care of. You can't just look in the other direction as we're going into the hole. You won't have anything left in the general fund.

John has his opinion but quite frankly, Donna Samuels pays a lot of money to pay for garbage. Why does she need to pay for all that? She's got to have her own dumpsters; the businesses all have their own dumpsters. The little lady that lives in the Broadway Lands by herself in a \$500,000 condo. She's has to pay the full price on the garbage, I don't see where it's such a big deal about the fees and the differences between the little old lady with the garbage can, the \$200,000.0 dollar house or the \$500,000 house.

I don't see that being a problem for fees and if you have to them do a fire and EMT fee, something must be done. You're going to run this place into the ground, and you'll all be gone and there'll be a whole new board here. But holy crap! What are we going to do with this mess? Somebody here needs to step up and get this going to get us on track before the city is bankrupt.

Sorry, I'm just getting a little emotional about all of this.

Trustee Hall

I'm sorry, I wish we had a lot of more citizens like you that would take an active interest as a citizen, as to what goes on in village board and I would love it if you could rally whoever you can rally so they understand what is happening, cause most people do not know.

Donna Samuels

I'm going to tag on to what David just said and I'm going to pick a section of a statement that he made with regards that he would be more than happy to contact our attorney and discuss it with our attorney just exactly what it is that needs to be done to move something forward.

I'm just really worried about the amount of money you guys spend on attorney's fees, it's ridiculous. I happened to be looking at the budget for something other than looking at legal fees, but legal fees popped out to me. In 2020, where we spent \$1800.00 on legal fees, 2022, we spent \$4300.00 on legal fees. Seemingly in 2023, we have spent over \$10,000 on legal fees and in 2024 we have \$10,000 budgeted for legal fees and I sit here in my mind quite honestly and I try to figure out what it is that you people are doing that requires an attorney?

I understand that Lowe's is suing our community and that that's going to take up some money. But the other side of that is and, in all seriousness, and Dave this is nothing, nothing negative towards you but Gary you and I had a conversation to try to put people who, appropriately should be on committees and you have an individual who sits on this board, who is a paralegal

and deals in real estate all the time. And it was my suggestion to you to maybe consider looking at doing something like that and you chose not to for whatever reason. You were concerned that they maybe didn't know how to read a blueprint or something like that.

But you don't have people in the right positions and that's why we end up in the problems that we have, quite honestly. I guess I'm going to tag on to what Debbie just said, I don't think we have the leadership in this community to like move things forward. And I find that very disturbing. I understand what Dave is very disturbed about. I'm really disturbed about that as well because there is nothing that's going to change unless you start cutting funds from various departments. But there's just no leadership that goes on here whatsoever and I for one, quite honestly, and this is not going to really sound that good but I almost think a resignation would be a good step forward.

Trustee Hall

A what?

Donna Samuels

A resignation would be a good step forward.

And that's all, that's all I have to say. I have actually requested when I saw this, I did request and I had been told that that information will be coming to me, but I want to see every single invoice my request, my open records request that I filled out is to see every single legal invoice that we've been billed over 2023 and year to date, because I just do not understand what is going on here that requires so much legal action.

President Nickerson

We did get quite a few legal opinions but when we're questioned on things, we must get a legal opinion.

Donna Samuels

I will be happy to see just exactly what the requests are for legal opinions.

President Nickerson

Fine, that's fine. Because that's what the open records law is for, so people can see what's going on.

President Nickerson

Is there anyone else?

7. Motion to Reconvene into Open Session.

President Nickerson: Motion to close public comment. Seconded by Trustee Heintz Taylor. Motion Carried 00:12:46

6. Discussion and/or Action: Motion to go into closed session pursuant to WI Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercise responsibility, and to setup a Date and Procedure for Review at 6 months for the Clerk/Treasurer Position in the Village of North Prairie. Roll Call Vote.

President Nickerson

Number six will be moved to the end of the evening.

8. VILLAGE PRESIDENT

a. Report to Village Board

President Nickerson

The Fire Departments has been approached by the Native Gardens group to do a controlled burn. The Police Department does not have a monthly report because of the new software they have. And Protective Services had a meeting. We were working with the Citizens Group on a UTV/ATV, golf cart ordinance. They have submitted one, per our request. Sal has a copy now for his comments and we have a meeting set for I think it's the 25th on that. The 25th meeting is to go over, among other things, the ATV/UTV ordinances. The meeting will be posted.

b. Discussion and/or Action as Necessary: Amend the Zoning Map for the Village of North Prairie regarding 318 N & 400 N Main Street. Both parcels were shown incorrectly Zonings Zoned B-3 Mixed Use District and had Isolated Wetland Areas added to the Correct Zoning of A-T Agricultural Land Preservation Transitional District and to remove the Isolated Wetland Areas.

President Nickerson

We've already dealt with this in the past. This is accepting the map.

President Nickerson: Motion to accept the map as recommended, because we looked at it and it is correct. Seconded by Trustee Stellflug. Motion Carried [Trustee Heintz Taylor recused] 00:15:53

Zoning was zoned at B3, mixed juice and isolated wetlands area to the correct zoning of AT agricultural land Preservation transitional district and to remove the isolated wetland area.

Trustee Hall

Where on this map is this property, please? I want Trustee Heintz Taylor to show me where this is on the map.

[Conversation that took place between trustees was garbled.]

Trustee Pellegrino

The parcel that you were speaking and that you had concerns addressed to the board just to confirm that,

Trustee Heintz Taylor

Yes

Trustee Pellegrino

I don't remember the exact details, but when we went back to have this looked at, I believe there was another zoning concern, that we were going to have addressed at the same time, whatever happened with that?

Trustee Heintz Taylor

Perhaps you were referring to the omission of the North Prairie Dump site on the corner of Rush Road and ZZ that never appeared on a North Prairie footprint map, zoning map. I don't know, I was not concerned with that, Dave Stellpflug was actually more concerned about it than I was, I don't know the status of that.

Trustee Pellegrino

I am not on the committee, but I remember there being some discussion about this going back for updating. Then there was, oh yeah, while it's going back for updating for this purpose, we should also do it for this other purpose to make sure that it's congruent.

Trustee Heintz Taylor

All I approached Planning Commission about was what you see before you item B. There are other Items that need to be updated on the map, but I did not petition of the Planning Commission for that, only the item you see here.

Trustee Pellegrino

So, this is just specifically for John's issue?

Trustee Heintz Taylor

I believe those corrections should be made by the engineering firm. Those oversights, omissions, decisions, removals, and they have insurance for that they have insurance for omissions and deletions or whatever. Again, I only approached the Planning Commission with the item you see before you.

I began this in March of 2022 and I reported to the board in October and again in March of 2023. When the engineering firm of Ruekert and Mielke have done part of the work, I stood up under public comment and in November of 2023, excuse me, October and November of 2023 and thanked the board for their support in getting that much fixed. I reminded them that they needed to push a little bit harder to get the remainder of this fixed so it goes back two years. Ruekert Mielke finally got the map corrected, as I have been asking for the last two years, and that's the map that you see before you. Unfortunately, the village does not have a color copier, but I have confirmed it on the computer version and they did put it back into the color coordinated zoning district for AT, and they did remove the inappropriate zoning of isolated natural area. It has never been an isolated natural area since our ownership, and it is no more an isolated natural area than the portion of tillable across the fence row.

Trustee Hall

When was the last time the Planning Commission reviewed the zoning map? This falls under the Planning Commission purview and it appears the Planning Commission is only focused on John's issue.

President Nickerson

This one, yes, we focused on this today, to get the map correct, because it should have been there in the first place. This is what we're going to fight out as far as billing.

Trustee Heintz Taylor

If I may and this is, this is as a citizen, not as a board member. But going back as far as fall of 2023, I was determining my future as a public official and I decided at that time that family came first. With the birth of my son, I made that decision to exit the board, temporarily. I hope to be back. As a citizen I feel I have a great deal of knowledge to offer the village and I would be willing to work with any government agency of the Village of North Prairie to get the other zoning discrepancies updated and corrected. If that means working with the Plan Commission or the Planning Commission wants to work with me, I'm offering my knowledge because I do know there are several other mistakes on the map, but I'm only petitioning for my own at this point.

Trustee Hall

Understood, appreciate that offer, but I'm directing this to the chairperson of the Planning Commission. When will the Planning Commission be taking the time to check what our vendor did? And it was directed that this map be 100% correct and now we as the board are being told that it is not again, not correct. Not only are we wasting our time, but we are also wasting citizen time, regardless of what Ruckert and Mielke are charging us for this. When is it that we can have some confidence in things that are brought from the Planning Commission to this board to look at?

President Nickerson

Well, the last one that was discovered that I know has been on any map we've ever had, is Danford Ave. Right. I mean, we found that the other night. It's never been there so logically they're going to start working on that.

Trustee Hall

Who's going to start working on it?

President Nickerson

The Planning Commission will start working to get that moving forward.

Trustee Hall

I looked at the last few Planning Commission agendas, never has there been Danford on it.

Trustee Hall

Nowhere in the last year has there been anything about the zoning map on the Planning Commission Agenda

President Nickerson

We discovered one major discrepancy right now, Danford Ave Tuesday night. It looks like it should be there but the line isn't distinct enough. As far as the other one, quite honestly, I'm a human being like everybody else. I personally forgot about the other one because it's on the Town of Genesee side; it's in our mile and a half radius and I forgot so I apologize for forgetting.

c. Discussion and/or Action as Necessary: The Removal of 16 Old .net Email Boxes from the Server at a Cost Not to Exceed \$1.800.

President Nickerson

We're canceling out the .net emails and by law we must keep everything that we've done through our emails. Bill is going to take to move them off and move them to sticks so that we have those on record for as long as we need them.

We have 16 e-mail addresses, counting Police Department and public work and you can't roll it over because it's two separate entities. The .net through is one company and the .gov type is through another company. We must capture the information for the Village.

Village Clerk

When you converted from dot net to dot gov emails, anything that was sent to a dot net account was bounced back to the person with the message saying the new e-mail address is dot gov. They are two separate entities and systems. Bill is recommending that we do this and it's costing us financially. It's also difficult and we had a couple of times when we hit the state and federal systems, sometimes they pick up the .net account even though it's been shut down and it causes a great deal of consternation.

Trustee Hall

The question is what happened to those because we are not in compliance with open record laws, if Deb Hall, whatever my former e-mail was not retained for that period? I would like more information.

Trustee Pellegrino

It is my understanding that the content, the entire content of the emails of 16 addresses is being transferred and kept in some sort of electronic storage, to a set date in which we no longer would need to keep it per open records.

Trustee Hall

Correct. OK. Are you confident that those 16 emails are the emails that we have need to retain from any and all current and or former trustees/employees? We would need to comply with the Open Records Law.

Trustee Pellegrino

It would be nice to have specifically identified what the 16 emails are and I think, Trustee Hall's point, that would be an improvement over what we're asking. I know this was discussed months and months ago because I have it in 2023 in an old e-mail, that we had discussed what we were

going to do with these. It would be nice if we didn't have to keep them on multiple USB drives and maybe we had one terabyte drive we could keep.

Trustee Heintz Taylor: Motion that we approve the identification of all .net emails and that those .net emails be transferred to an external storage drive for the proper length of time of retention and that the removal of said .net emails, boxes, from the server at a cost not to exceed \$1800.00 dollars. Seconded by Trustee Pelligrino; Motion carries (Trustee Hall: Nay) 00:40:24

- d. Discussion and/or Action as Necessary: Set Public Hearing Date to Amend the Originally Approved 2024 Budget for the KMFD at the Joint Municipal Board Meeting. Our share being \$268,959 to Correct the Clerical Error of \$263,959 in the Approved 2024 North Prairie Budget. Item tabled.**

President Nickerson

We were all at that meeting to join board meetings and approve the budget \$268,959.00. We're all budget meetings with right up and we all missed that the three, so we need to amend the budget to add the \$5000.

At the joint meeting we had with Eagle and the town of Eagle, this was the budget amount we approved verbally at that meeting. It is in the minutes of that meeting.

It was transferred incorrectly to the budget sheet. It was a three instead of an 8 and we all missed it in the budget and we approved the budget.

Trustee Heintz Taylor

I don't think we can act on the agenda item as it is written. I would recommend that it comes up at next month's meeting.

I suggest we have the current village accounting firm double check the formulas used in the general fund expenditures worksheet, specifically those on page four regarding the fire and rescue departments. I think there's two items that need to be addressed at the next meeting.

- e. Discussion and Action as Necessary: Approve the Remaining 3, 2024 Quarterly Payments for the Corrected KMFD Budget of \$67,239.75 and an Addition Payment of \$1.250 for the 1st Quarter Correction. With the \$1250 to Come from the General Fund until the Budget Amendment is Approved. Item tabled**
- f. Discussion and Action as Necessary: Approve the Fireworks Contract for the 2024 Harvest Festival for the recoverable \$5000 with Authorization to pay the \$2500 Deposit with the March Bills.**

Trustee Heintz Taylor: motion to approve the fireworks contract for the 2024 Harvest Fest for the recovery recoverable \$5000.00 with authorization to pay the \$2500.00 deposit with the March 2024 bills. Seconded by Trustee Hall. Motion Carries 01:05:04

- g. Direct Personnel & Policy Committee to Create a New Committee to Report to the Village Board with Responsibilities for AI, IT, Website, Social Media and Computerization (Hardware & Software) for the Village Properties for Municipal Use and Present to the Board for Approval.**

President Nickerson

We've got a lot of discussion about what's going on with the website and everything else, and I think that's a valid issue. I'm going to ask the policy Personnel Policy Committee to create a new committee that the Board will vote on as to whether it can exist and to report to the village board with responsibilities, for artificial intelligence, IT, website, social media and computerization hardware software for the village, properties for municipal use and present to the board for approval. John, I'm passing that on to you because they're asking for.

Trustee Heintz Taylor

Mr. President, I don't know that it is up to the personnel and Policy Committee to create new committees. I'm questioning that.

President Nickerson

No, I'm asking you to create the verbiage for one the board will vote on whether the committee will exist.

Trustee Heintz Taylor

Mr. President, I think we do because my time is limited on the on this board. I don't believe that my successor and their committee. It says right here direct, you read it very accurately, direct Personnel and Policy Committee to create a new committee to report to the Village Board.

I don't think it is part of the Personnel and Policy Committee's responsibility to create new committees to report to the Village Board. It's just not under our purview. It hasn't been and until it is, I don't think it should be directed to this committee. I'm not disagreeing that we need an AI, IT website, social media and computerization, hardware and software for the Village properties for municipal used to present to the Village Board. I just don't think it's the responsibility of the Personnel and Policy Committee, nor has it been made to create new committees.

Trustee Heintz Taylor

Mr. President, with all due respect to your chair, I gave a committee report on an enormous list, I think 11 items. In that report, during that public meeting, I reported that the deputy clerk had set

up an e-mail blast and she had 13 people on it. As to social media I can't remember what I reported on but the deputy clerk has also assisted with that so some of these have already been initiated and are being maintained as needed.

President Nickerson

We don't have another committee to fit it under. It doesn't fit under protective services; it doesn't fit under roads so that's why that's where I placed it in Personal and Policy. It needs to be done. It should be done. I'm bringing it forward. That's all that is and this is not a discussion about them.

- h. Request by Citizen John Walejewski, 201 Danford Avenue to Create a “No Train Horn” Ordinance such as in the Village of Mukwonago as the Crossing are either gated, signaled or have stop signs.**

President Nickerson

The state is going to be taking care of this in a few years, but we must have drop gates. We do not have drop gates at Harrison or Fairfield. There is some type of work that was going to be done this year but we got notification from the State that it's been moved to next year. This is a moot issue as of a couple of days ago.

- i. Discussion and Action as Necessary: Request by Trustee John Heintz Taylor for Presentation to the Board and Residents on Taxes and Fees.**

Trustee Hall: Motion of the board approve review request by trustee John Heintz Taylor for presentation to the Board and Residents Taxes and Fees. Seconded by Trustee Stellpflug. Motion carried. 01:19:04

[Trustee Heintz Taylor read from a printed document. Copies of that document are available in the North Prairie Village Clerk's Office.]

9. VILLAGE CLERK

- a. Report to Village Board.**

Village Clerk

Absentee ballots went out on Tuesday and the first full direct deposit goes out tonight. The preliminary materials have been sent to the auditor. The auditor is tentatively scheduled to begin mid-April after the Spring Election.

10. PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE (Police, Fire, Municipal Court)

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.**

President Nickerson

Public Safety and Protective Services had a meeting with the folks that are bringing forward the request to allow ATV/UTV to operate in the Village of the North Prairie. We had a very good conversation and they have put together a sample ordinance and submitted it. Hopefully, they're going to have a meeting with Sal to go over it. We're having a meeting on the 25th to further discuss the potential ordinance and next steps.

11. PUBLIC WORKS BUILDING & GROUNDS COMMITTEE (Streets & Roads, Parks, Community Center, Civic Pride)

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.**

Trustee Stellpflug

We opened the bids for the pavilions and we found out there were issues. We're waiting for a response from WE Energies to find out what giving power to the pavilions is going to cost. All these guys have the power for the pavilions, but not the pole to there so there is work to be followed up on.

We had 3 bidders. Ranged in from just over \$116,000 to \$223,000 for both pavilions I can provide a copy of this item if anybody wants.

- b. Discussion and/or Action as Necessary: Approval of 2024 Contract for Pond Maintenance.**

Trustee Stellpflug: recommendation we accept the bid from Aquatic Biologists, Inc. number 3084 for the dollar amount not to exceed \$3932.50 for this year. Seconded by Trustee Hall; Motin Carried. 01:29:34

- c. Discussion and/or Action as Necessary: Approval of 2024 Contract for Lawn Spraying Maintenance for Weeds.**

Trustee Stellpflug: Motion to accept the bid from True Green with the sum total of \$2,772.31 on it. Seconded by Trustee Hall; Motion carried. 01:30:48

- d. Discussion and/or Action as Necessary: Approval of 2024 Contract for Portable Rest Units in the Parks.**

Trustee Stellpflug: motion we accept Stop and Go Portables for the 2024 season at a cost not to exceed \$1900.00. Seconded by Trustee Hall. Motion Carries. 01:31:43

- e. **Discussion and/or Action as Necessary: Approval of 2024 Contract for Lawn Mowing for Prairie Village Water Trust.** Item tabled.

12. PERSONNEL AND POLICY COMMITTEE

- a. **Report on discussion or action taken at previous meetings, reports or future agenda items.**

Trustee Heintz Taylor

The committee met on February 8th excuse me 15th and they have the regularly scheduled committee meeting coming up on March 21st next month. Mr. President, to further address the concerns of the constituents as they related to AI, IT, website, social media and computerization topic agenda item, I'm wondering if maybe the clerk's office could or you could ask the clerk's office to kindly provide a detailed rendition of my committee report. I feel very strongly that many of those issues were addressed in my report to the board at that time. I believe that was the December 2023 board meeting. It may be November or January 2024, but somewhere around that time frame. But if they could please locate my report and post it, that may be a response to the public.

- b. **Discussion and/or Action as Necessary: Recommend Setting a Public Hearing Date on the Proposed Ordinance to Create Section 2-5 of the Village Code to Address Conduct at Village Meetings Governed by Roberts Rules of Order.**

Trustee Heintz Taylor: motion to set a public hearing date on a proposed ordinance to recreate section 2-5 of the village code to address conduct at Village meetings covered by Robert's Rules of Order to be on April 11th, 2023 at 7:00 PM and the board meeting to follow. Seconded by Trustee Stellpflug. Motion failed due to improper date. 01:35:08

Trustee Heintz Taylor motion to set a public hearing date on a proposed ordinance to recreate section 2-5 of the village code to address conduct at Village meetings covered by Robert's Rules of Order to be on April 11th, 2024 at 7:00 PM and the board meeting to follow. Seconded by Trustee Stellpflug: Motion failed [Hall, Pellegrino & Stellpflug: Nay] 01:35:36

Trustee Hall

I have one question. In section C of this ordinance, it states that any other ordinance whose terms conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict. I would like to know how the board, clerk, village will be tracking what provisions conflict and are repealed and I would like to know, can you even broadly repeal the ordinance without knowing what we are repeating? I don't know the answers and I'm hoping somebody here does.

Trustee Heintz Taylor

I don't have any answer to that, but I can under the with the president's permission or if he would care to get a legal opinion on that. It is something that I can do.

Trustee Hall

I feel we are possibly setting the village up for future issues and understanding our attorney wrote this that and it looked at the letter and he has said nothing in here about why that provision is in there and what the recommendation is to ensure that we put ourselves in a position that we can't comply. I would like to know if this provision is valid, in that it can broadly repeal any provision of any other ordinance or provision.

Trustee Heintz Taylor

Can Section 3 do with Section 3 says?

Trustee Hall

Yes. What is the village prepared to do if we leave this provision in to confirm, what are we going to do to track this provision?

Trustee Pellegrino

I have a question also, is this a current ordinance that we have and is replacing what we have or is this creation of a new? OK, so why do we need an ordinance when we have an employee manual and a code of conduct that employees sign?

Trustee Heintz Taylor

There's a difference, Trustee Pellegrino. The manual does not address conduct at village board meetings using Roberts Rules of order as parliamentary procedure.

Trustee Pellegrino

Why would we not just update that as opposed to putting an ordinance in place? What would be the consequence or enforceability of that?

Trustee Heintz Taylor

This ordinance does not list penalties for violations. It is saying that we will conduct our meetings in accordance with Roberts Rules of Order. Roberts Rules of Order does have Chapter 15, which lays out approximately 10 or 12 penalties for violation. This is a recommendation again, from the attorney. I don't personally know why he recommended an ordinance. This is proposing a means to guide us for everyone's benefit.

Trustee Hall

President Nickerson requested the attorney put this together. The letter is right there.

President Nickerson

I wouldn't have made that request without a request being made to me. John, you must have requested it.

Trustee Hall

My final question would be, will we need to amend the employee handbook to ensure that this mirrors what is in the manual?

Trustee Heintz Taylor

Yes.

- c. discussion and/or Action as Necessary: Recommendation to the Village Board to contract engineer services from Lynch and Associates Engineering Consultants, LLC. [no action or discussion occurred on this item]**

13. AD HOC ARPA (American Rescue Plan Act) COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports or future agenda items.**

Trustee Stellpflug

Our community has not had a meeting. It's basically all the funds are being kind of channeled through Buildings and Grounds.

14. FINANCE AND FEE COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports or future agenda items.**

Trustee Hall (Acting Chair of Finance and Fee)

Nothing to report.

- b. Discussion and/or Action as Necessary: Review and approve monthly bills and payroll.**

Trustee Hall: motion that the board approve the following payment of monthly bills and payroll, which include check numbers 19036 through 19111 for monthly payroll, accounts payable, federal or state withholding taxes for a total monthly payment of \$673,252.05 that was \$673,252.05. The reason it is so high this month is that we paid out the County School

District or other jurisdictions we collected for tax payments. The \$673,252.05 is broken down as follows, accounts payable is \$640,356.56, payroll via checks and or direct deposits were \$22,948.12 and the state and federal tax withholding was \$9,947.37 which equals \$673,300 or sorry \$252.05. Which includes voided checks 19056 through 19060. And check number 19104. There was a misprint on a couple of them and others, the checks got stuck, so they didn't print out right, which is why we had all those voided checks for the month of February payments. Seconded by Trustee Hientz Taylor. Motion Carried 01:47:46

- c. Discussion and/or Action as Necessary: Approve the Village of North Prairie Updated Fee Schedule. Motion tabled.**

15. Reports: Building Inspector, Fire, Police & Public Works Departments. Reports filed.

16. Motion for Adjournment. Meeting adjourned at 11:04 PM

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Virginia Keleher, Clerk/Treasurer
March 12, 2024