

**MEETING MINUTES FOR THE
VILLAGE OF NORTH PRAIRIE FINANCE, FEE AND INSURANCE COMMITTEE
JANUARY 11, 2024 AT 6:00 P.M.
MUNICIPAL CENTER – 130 N. HARRISON STREET**

Call to Order : 6:05PM

Roll Call: Frank Rewasiewicz, and Dan Nottling.

Also Present: Virginia Keleher

Absent: Debbie Hall

1. Discussion and/or Action: Approval of December 14, 2023 meeting minutes. Motion to approve minutes as proposed by Nottling, 2nd by Rewasiewicz. Passed.
2. Discussion and/or Action: Review monthly bills and payroll with recommendation to the Village Board. Motion by Rewasiewicz to recommend the monthly bills and payroll to the Village Board as follows: Invoices, payable vouchers and payroll checks # 18909- 18797 for \$1,819,490.72 Federal and State withholding \$8,110.62 for a total of \$1,827,601.34 for the January 11th, 2024 Board meeting. Voided checks: #18950 for misprint(blank). 2nd by Nottling. Passed.
3. Discussion and/or Action: Review Employee Payroll Deductions. Motion to allow the Clerk and Deputy Clerk to proceed with the new monthly deduction process to be checked by this committee monthly with no action for past deduction discrepancies by Rewasiewicz, 2nd by Nottling. Passed.
4. Discussion and/or Action: Increase to Building Permit Fees for 2024. Discussion with a update to the full Board on the info for All the Fee Schedule proposed changes for 2024. All to be distributed to the Full Board members asap for feedback and to see if they want them sent to the attorney for approval at the soonest Board meeting. *Please change the agenda to " Proposed Increases to Fee schedule for 2024".*

*** ADD MONTHLY **BANK LEDGERS AND REVENUES** TO OUR MONTHLY PACKETS PLEASE***

ALONG WITH THE **ACCOUNTS PAYABLES AND PAYROLL APPROVAL SHEET FOR THE CHAIRMAN**

5. Motion to adjourn, at 6:49 p.m. by Dan Nottling, second by Rewasiewicz. Motion passed.

Minutes written on 1/12/2024 by Chairman Frank Rewasiewicz.