

MEETING MINUTES FOR THE  
VILLAGE OF NORTH PRAIRIE FINANCE, FEE AND INSURANCE COMMITTEE  
DECEMBER 14, 2023 AT 6:00 P.M.  
MUNICIPAL CENTER – 130 N. HARRISON STREET

Call to Order at 6:01 p.m.

Roll Call: Debbie Hall, Dan Nottling, and Frank Rewasiewicz.  
Also present: Ginger Keleher.

1) Discussion and/or Action: Approval of November 9, 2023 meeting minutes. Motion to approve as presented by Nottling, 2<sup>nd</sup> by Hall. Passed.

2) Discussion and/or Action: Review monthly bills and payroll with recommendation to the Village Board. Motion by Rewasiewicz to recommend the monthly bills and payroll to the Village Board as follows: Invoices, payable vouchers and payroll checks # 18820- 18908 for \$115,367.16. Federal and State withholding \$9,381.96 for a total of \$124,749.12 for the December 14, 2023 Board meeting. Voided checks: #18894 for double payment to Vill. of Eagle courts and #18833 to WE Energy as a overrun. 2<sup>nd</sup> by Hall. Passed.

3) Discussion and/or Action: To Increase the Utility Permit Fees per Tax Key Number and to have the DPW Department Inspect the Start and End of the Work. Motion by Hall to recommend to the full Board to increase the Utility permit fee to \$150.00 for work performed per Tax Key Number and to have the DPW Department inspect the start and end of work effective immediately. 2<sup>nd</sup> by Nottling. Passed.

4) Discussion and Action as Necessary: Resolution to Open an Account with the Local Government Investment Pool (LGIP) Tabled until more information and until after the Citizens bank meeting.

5) Discussion: Increase to Building Permit Fees for 2024. Tabled with changes to be make after January.

\*\*\* ADD MONTHLY BANK LEDGERS AND REVENUES TO OUR MONTHLY PACKETS PLEASE\*\*\*

\*\*ALONG WITH THE ACCOUNTS PAYABLES AND PAYROLL APPROVAL SHEET FOR THE CHAIRMAN\*\*

*\*\* In January please add employee payroll deductions to the meeting agenda.*

*\*\*Look into employee Automatic deposits for those who request it.*

*\*\*In February we will like to schedule a Fee change meeting to update all of our Fees & services.*

6) Motion to adjourn. @ 6:52 p.m. by Hall, 2<sup>nd</sup> by Nottling. Passed.

Minutes written on 12/19/2023 by Chairman Frank Rewasiewicz.