

Minutes of
VILLAGE OF NORTH PRAIRIE
MEETING OF PUBLIC WORKS, BUILDINGS AND GROUNDS COMMITTEE

November 27, 2023

Call to Order. 7pm

Roll Call. Dave Stellpflug, Deb Hall, Dave Molitor

1. Discussion and/or action as necessary: Approval of August 28, 2023

Unanimous approval of the August 28, 2023 minutes on a motion by Deb Hall and 2nd by Dave Stellpflug

2. Discussion and/or action as necessary: Fee schedule as it pertains to Buildings and Grounds.

Unanimous approval to send to finance and fee the below changes on a motion by Deb Hall and 2nd by Dave Stellpflug.

Parks

resident \$100 day

non resident \$200 day

security deposit \$250

Fields

Field preparation fee \$75 each set-up

Field rental \$40 3 hours + field preparation fee if requested

NPAA is exempt from park fees

Community room

Resident \$100 day

Non resident \$200 day

Security deposit \$250

Beer license

Resident \$25 day

Non resident \$40 day

3. Discussion and/or action as necessary: Flooring for Fire Department using ARPA monies.

Dave Molitor to advertise to bid for flooring. Bids due by 12/28 5pm. Bids to be opened on 01/03/24 at 6pm.

4. Discussion and or/action as necessary: Broadlands Park pavilions.

Dave Molitor is working with an electrician to get specs for the plan.

5. Discussion and/or action as necessary: CDBG grant foe sidewalks going to new pavilions.

Should be advertised same time as pavilion project, but as a separate contract.

We have specs for this in house.

6. Discussion and/or action as necessary: Replacement of floor mat company.

Table, incomplete information.

7. Discussion and/or action as necessary: Repairs made to the Veterans Park big ball diamond.

The DPW department has leveled the outfield and over seeded the area.

Should be good to go come spring.

8. Discussion and/or action as necessary: Repairs made to truck 103 and 104.

Both truck have been prepped for the plowing season. The back of the small dump had to have some extensive repairs to mount the salter.

9. Discussion and/or action as necessary: Charging a deposit to groups that use the community room at no charge and leave things a mess.

The Girl Scouts have been the worst offenders as of late. Deb Hall to reach out to the leader and issue a 90 day warning where we will monitor more closely.

10. Discussion and/or action as necessary: Munson Fence change order for tennis court fence posts.

The old posts were unable to be reinstalled as planned. They were not in the ground far enough to prevent heaving. New posts with having to be installed using core drilling is needed due to a rock ledge where fence needs to go. Unanimous approval to allow the work to proceed as a NTE of \$3500.00 to Muson Fence on a motion by Deb Hall and 2nd by Dave Stellpflug.

11. Discussion and/or action as necessary: Adjourn

Unanimous approval for adjournment at 8:28pm on a motion by Dave Stellpflug and 2nd by Deb Hall.

As submitted by

Dave Stellpflug, Chair

12/31/23