

**MEETING MINUTES
VILLAGE OF NORTH PRAIRIE
PUBLIC SAFETY AND PROTECTIVE SERVICES COMMITTEE
AUGUST 31, 2023**

1. Call to Order.
Gary Nickerson called the meeting to order at 6:03 p.m.
2. Roll Call.
Gary Nickerson, Dan Nottling, Dave Stellpflug and John Heintz Talyor.
Also present: Terry Tesch of the North Prairie Police Department.
3. Discussion and/or action as necessary: Motion to approve August 9, 2023 meeting minutes. **Motion by John Heintz Taylor to approve the minutes with the correction of adding a “Z” and “Y” to his name in item number 5, second Dan Nottling. Motion approved unanimously.**
4. Discussion and /or action as necessary: Continuing Discussion on the Propospals for Wages for Current and Future Employees. Terry Tesch will be discussing the Chief's proposal. The Chief has 5 days, two shifts, 6 hour shifts. He has an increase in his budget of 2.6%, with most of that going to wages. **Motion by John Heintz Taylor that the committee accept the proposals for wages for current and future employees as submitted by Chief Tamez and presented by Assistant Chief Terry Tesch second Dave Stellpflug. Motion by John Heintz Taylor for corrections to the spelling errors, second Dave Stellpflug. Dan Nottling has had some discussions with the Chief and feels that the proposal is necessary for the retention of current employees and for future employees and is totally in support of the proposal. Motion carried.**
5. Discussion and/or action as necessary: Preparing the 2024 Budget Police, Courts & Contribution to the KM Fire Department. **Police Budget** -The Police budget was based on 5 days a week, two shifts a day and 6-hour shifts. If the shifts during the week are not worked they then could go toward hours on the weekend as available. The entire budget is a 2.6% increase which is \$5,813. This is the first presentation to of the budget which will go to the Village Board. **Motion by Dave Stellpflug to submit the Police Department Budget for the amount of \$228,717.03, second Dan Nottling. Motion carried.**
Courts Budget – Discussion by John Heintz Taylor, The Judicial budget is to remain the same, \$35,5000 with the only variable being taxes. By contract the Municipalities pay a percentage of usage of the court system for the citations and not the dollar amount. Village of Eagle is 34.32 %, Town of Eagle is 1.79%, Town of Mukwonago is 48.89%, Village of Vernon is 7.18% and Village of North Prairie is 7.82%. North Prairie's share for 2024 would be \$2,776.10. The percentages come from citations issued from July of 2022 – June of 2023. **Motion by John Heintz Taylor that the Public Safety and Protective Servies approve and recommend to the North Prairie Village Board the 2024 Joint Municipal Court Proposed Budget of \$35,500.00, second Dave Stellpflug. Motion Carried. John Heintz Taylor would like to have Howard Jeaon a line items to the Police Budget for Bailffing as both an expense and revenue.**
Fire Department – North Prairie's contribution is 37% is currently figured at \$258,952.00 for 2024. Contracted services is \$258,952.00, Building and Grounds \$1,200. The fire station's utility bill is split between North Prairie, 20% (building & grounds) and the Kettle Moraine

Fire District, 80%. North Prairie pays the entire bill and then invoices the 80% to the Kettle Moraine Fire District. Gary Nickerson will research what the 80% for 2024 will be and get that number into the budget. **Motion by Dan Nottling to bring to the Village Board the recommendation of approval for the 2024 Kettle Moraine Fire District Budget in the amount of \$258,952.00 to include \$1200 for building & grounds maintenance and authorize Gary Nickerson to do the research for the 80% number for utilities charge to the Fire District, second Dave Stellflug. We will need to add to the revenue side to the intergovernmental budget. Motion amended to allow John Heintz Taylor will talk with the Deputy Clerk and Howard Jenson, Village Accountant to get this done. Motion carried.**

6. Discussion and/or action as necessary: KMFD request for additional compensation for 2023 and suggested payment options, with recommendation to Village Board. The Fire Board is requesting an increased contribution to all Municipalities for 2023. They sustained an increased legal bills do to a couple of issues and there is a major discrepancy in what their quick book program has and what the Citizen Bank account has. To complete this year they are requesting \$100,000.00 and North Prairie's share would be \$37,000.. The other two committees have approved their share of the expense. If North Prairie chooses not to commit to the \$37,000, KMFD would have to dissolve an account. North Prairie does have an account from where the LifeQuest monies from the fire department are kept, and that money could be used and would not affect the Village's 2023 budget. The fund has \$49,164.60, which could be delegated to Fire Department use and that would leave a balance of \$12,164.60 left in that account. Not pay it now it would be added to our contribution for 2024. John Heintz Taylor as asked what the \$100,000 number is for, actual expenses incurred or the amount to resolve the issues. This an estimate to resolve the issues. Are there provisions that any unused money is returned to the Municipalities or do they keep the money? Would they use as a general fund and use it for whatever they want. Dan Nottling asked when does this have to be decided on? They (KMFB) needs an answer now. The members would like to have more information before making any decisions. Can someone from the Kettle Moraine Fire Board come and present the issues to the committee. Most are in favor of the concept, but they would like more information. We will get a meeting together for September 7, 2023 to discuss this. The committee would like Rich Spurrell to come and present. Tabled for more information.
7. Discussion, action as necessary: The use of UTV/ATV and Golf Carts on Municipal Streets requested by Resident Donna Samuels. **This item will be tabled until the next meeting, as Donna Samuels was unable to attend.**
8. Adjourn. Motion by Dan Nottling, second by John Heintz Taylor to adjourn at 7:51 p.m.

Respectfully submitted

Gary Nickerson