

MEETING MINUTES
VILLAGE OF NORTH PRAIRIE PERSONNEL AND POLICY COMMITTEE
APRIL 11, 2024, 5:30 P.M.
NORTH PRAIRIE VILLAGE HALL- 130 N HARRISON STREET

1. Call to Order: Meeting was called to order at 5:33 p.m.
2. Roll Call; Frank Rewasiewicz, John Heintz Taylor and Deborah Hall.
3. Public Comment.
None
4. Discussion and/or Action: Approval of the March 28, 2024 meeting minutes.
Motion by Frank Rewasiewicz, second by Deb Hall to approve the minutes of March 28, 2024 with corrections.
Motion carried,
5. Discussion and/orf action as necessary: Review suggested changes to the Employee & Elected Official Manual for North Prairie from the Law Firm Stafford Rosenbaum.
Committee consensus page 1 - to have a separate manual for employees, and a separate manual for elected officials; paragraph 2 unsure why added, not applicable to North Prairie; paragraph 3 – approved to strike last sentence. Page 2 - - B paragraph 2, full name of committee, personnel and policy committee and to apply full name throughout document. Page 3 F paragraph 3 full name of committee, personnel and policy committee and to apply full name throughout document. Page 4 – needs identifying letter of paragraph for “Communications and Suggestions”, and full name of committee, personnel and policy committee and to apply full name throughout document. Page 5 lactation breaks – this room can be a multiply purpose room, such as within one of the three offices within the administration office that can be locked from the inside and offer privacy and a designated space within the room for such purpose. Such multiply purpose room, be referred to and identified o as the “Oak Room”
6. Next Meeting Date: None set.
7. Motion to Adjourn.
Motion by Frank Rewasiewicz, second by Deb Hall to adjourn the meeting at 6:03 p.m.

Respectfully submitted,

John Heintz Taylor