

VILLAGE OF NORTH PRAIRIE
Village Board - Minutes
May 8, 2025 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. **Call to Order** – The meeting was called to order at 6:32 p.m.
2. **Roll Call** – Present: Trustee Rewasiewicz, Trustee Lampe, Trustee Schroeder, Trustee Samuels, Trustee McCormack, President Miresse.
3. **Pledge of Allegiance**
4. **Confirmation of Proper Notice of Meeting** – Administrator Etten confirmed proper notice of meeting.
5. **Reports:** Building Inspector, Fire, Police and Public Works Department – Department reports were submitted for board review. The Administrator/Clerk/Treasurer was asked why we never see a report from the building inspector. The Administrator/Clerk/Treasurer asked him and he thought he was providing it. She asked if she was supposed to be including his permit report, Trustee Samuels stated she didn't know what he provides since she has never seen anything in the board packet from him. The Administrator/Clerk/Treasurer will talk to the building inspector again. No further comments, no action.
6. **PUBLIC COMMENT** – Trustee Samuels motioned to open to public comments, seconded by Trustee Schroeder, **motion carried, 6/0.**

Deb Hall, 404 Karen Dr. I have a couple things on the board agenda items – Item 7 (a) – stated that there is no mention of the Plan Commission meeting which is the Tuesday before the board meeting at 6:30 p.m. If the intent is to change the meeting times for citizens to attend, then why isn't the same consideration being made for the Personnel & Policy Committee, which meets at 8:30 a.m., the Fee and Finance Committee, which meets at 5:30 p.m., the Building's and Grounds Committee, which meets at 4:00 p.m. and the Protective Services Committees that usually meet at 4:00 p.m.? Item 7 (L) – Why wasn't the Wolverine Fireworks contract signed on April 7, 2025, presented to the Village Board for approval at the April 8, 2025, meeting and then the contract signed and executed by the Village President? In addition, why was this contract signed by an unauthorized person on behalf of the Village Board? As a resident of the Village of North Prairie, that a citizen thinks they have the right to sign contracts on behalf of the Village Board. I am not sure who's signature it is since the signature is illegible. I was the Village President at that time, and I certainly did not sign this contract. To my knowledge, this has never happened in the past and I would recommend that the board has policy and procedures in order, so this doesn't happen again. At the April 30th, Protective Services meeting where Chief Tamez announced that he will be taking medical leave for approximately a month to a month and a half. When he was asked if he had a plan in place for the operation of the police department in his place, he said he was going to talk to Assistant Chief Tesch and another officer, but he wasn't sure if he would have an Assistant Chief since he was recently elected as the Town Chair for the Town of Genesee. As a citizen, it is pretty disappointing and, in my opinion, unprofessional that an employee in a leadership role, such as the Chief of Police would come so unprepared to a committee meeting, announce his leave of absence, and not have a prior plan or a chain of command in place to present to the committee while he is out. Lastly, I would like to thank Administrator

Etten for including all the financial reports for 2024 and year to date for 2025 in the packets. It is nice to see where we are financially.

John Heinz-Taylor – 318 N Main St. commented regarding items 7 (b) & 7 (K) “the Glens of Broadlands”. Based on prior Broadland development actions, he wants the village to make sure the PUD protects the citizens or residents of the Village of North Prairie, that the failure of this project does not fall as a burden to the residents of North Prairie.

John Russell – 416 Prairieview Dr., also a water trustee for the Prairie Village Water Trustee (unofficially here to present an update). The Prairie Village Water Trust is looking into options for a phone plan to be able to report emergency or get ahold of a trustee.

Trustee Samuels motioned to close public comments, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

7. VILLAGE PRESIDENT

- a. Discussion and/or Action: Committee meeting dates & times – President Miresse stated that he put this item on the agenda in an effort to make the meetings more accessible for citizens to be present. Trustee Schroeder asked, “How many complaints (in writing) have we received regarding the times of the meetings?” Administrator Etten, responded that she has not received any complaints regarding meeting times. I am asking because we at Protective Services, we never have any citizens come to the meeting, Public Works, Buildings & Grounds has maybe one-two citizens attend, Fee and Finance had one attend, usually none. Those are the three committees that I am on and that's why I'm asking for more explanation why we are considering changing the times when we haven't received any citizen complaints. Trustee Samuels if you are looking to have citizen's attending committee meetings, then why are all meetings at 6:30 p.m. I've checked with surrounding communities and our meetings and their meetings are all over the map. I don't feel that our times are out of line looking at other municipalities', especially if we are not getting any citizen complaints. President Miresse, my intent for some of these changes are because I have a day-time job and it's hard for me to make it to the meetings at 4:30 p.m. And over the last several weeks, I have received several comments regarding Protective Services meetings and that citizens would like to be able to attend those meetings. Administrator Etten stated, the committee meeting times are set based on the availability of the committee members so they can perform their duties. The committees can only vote to recommend to the board and all actions must be voted on by the village board. Trustee Samuels stated, some of these meetings require staff to be present and we need to be considerate of their time as well. It's not convenient for them to work their day, then go home and come back for a meeting. Trustee Rewasiewicz stated, committee times should be set by the committee members based on what works for them. Trustee Samuels stated, all committee meetings are open to the public, Trustee Rewasiewicz said, as long as they are posted. President Miresse asked if they could consider at least the board meeting starting at 7:00 p.m. as 6:30 p.m. is very hard for him to make, especially on Thursday's. Trustee Lampe stated, she has no problem making the board meeting at 7:00 p.m. Trustee Rewasiewicz said, if we get a new trustee, the committees and times might change based on the availability of the trustees. Trustee Samuels stated, again, I think we need to be considerate of our staff, we start Planning Commission at 6:30 p.m. and the board meetings at 6:30 p.m. If we need to take Evie into consideration the amount of hours she puts in in everyday, then she works for another hour and a half past her

scheduled hours before the meeting starts at 6:30 p.m. and then the meetings can go on for a few hours beyond that. She has a 45-minute drive home, that makes for a very long day. I understand what you're saying, Dan, but 6:30 has been working. President Miresse, well, then I guess we leave it then? Trustee Samuels, well, I guess you need to make a motion to change the time or change the date. Trustee Rewasiewicz asked Administrator Etten what she thought? She stated, "I am here many nights until 6:30, 8:30, or longer for meetings. A half and hour is a half an hour, it doesn't matter, I guess. President Miresse, ok, I guess we can just leave it for now at 6:30 p.m. until we get the committees set and see when everyone is available. Trustee Samuels, do we need a motion to table it? Administrator Etten, said no. No further discussion, no action.

- b. To authorize staff to publish notice of the Public Hearing to be held on June 12, 2025, at 6:30 p.m. to amend the PUD for at Broadland's overall development as recommended by the Plan Commission at its meeting held on May 6, 2025 – Trustee Samuels motioned to approve staff to publish notice of the Public Hearing to be held on June 12, 2025, at 6:30 p.m. to amend the PUD for "THE GLEN at the Broadlands" overall development as recommended by the Plan Commission at its meeting on May 6, 2025, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**
- c. Discussion and/or Action: Plan Commission citizen member appointments – President Miresse stated there are two expired terms, Al Mull wants to step down, Mike Radomski wants to renew for three years, Debbie Hall has express interest in being on the Plan Commission – President Miresse motioned to appoint Debbie Hall along with Mike Radomski to the Plan Commission for a three-year term, seconded by Trustee Samuels, no further discussion, **motion carried, 6/0.**
- d. Discussion and/or Action: Fire Commission citizen member appointments – President Miresse motioned that Al Mull be reappointed to the Fire Commission for a three-year, second by Trustee Lampe. Trustee Samuels asked, how often does the fire commission meet? Response – as needed basis. President Miresse, all those in favor? Trustee Samuels, stated, you need to ask if there are any opposed. President Miresse thought he did. Trustee Samuels stated, no, you didn't. President Miresse, any opposed? Trustee Schroeder, nay. No further discussion, **motion carries, 5/1.**
- e. Discussion and/or Action: Residence Board citizen member appointments – Joe Whitmore stated he would like to be reappointed. President Miresse motioned to reappoint Joe Whitmore to the Residence Board for a three-year term, seconded by Trustee Schroeder. No further discussion, Trustee Samuels, nay, **motion carried, 5/1.**

Deb Hall asked if Fire Commission appointment was made for three-year term or one-year term? President Miresse stated three-year term. Deb Hall, I'm sorry it is only for a one-year term, no it's a two-year term. Trustee Samuels said, I believe we have to amend that motion and the second. President Miresse amended his motion for item d to appoint Al Mull to the Fire Commission for a two-year term. Trustee Samuels stated, if we already voted on it the vote is in and we can amend it. It will have to stand. Administrator Etten said, it is just a technicality as to the term. Resident John Heinz-Taylor started to speak. Trustee Samuels motioned to suspend the meeting to let John Taylor speak or anyone with more information could speak as to how to move forward, second, by Trustee Schroeder, **motion carried, 6/0.**

John Heinz-Taylor – Per Robert's Rules of Order the issue may be revisited to rescind the first vote, but it has to be made by someone other than the original people who made the motion. It has to be made by someone in favor of the original vote. Trustee Rewasiewicz, motion for reconsideration the vote made on item 6D, second by Trustee Lampe, **motion carried, 6/0**. Trustee Rewasiewicz, motion appoint Al Mull as the citizen appointment for the fire commission for a two-year term under item 6D, second by Trustee Lampe, **motion carried, 5/1**.

Deb Hall stated, now you need to do the same thing for item 6E for the Resident Board appointment. This position is for a five-year term and no member can serve no more than two consecutive terms.

Trustee Schroeder motioned to reconsider the motion made in item 6E for the Resident Board appointment, seconded by Trustee Samuels, **motion carried, 6/0**.

- f. Discussion and/or Action: Vacant Trustee position pursuant to Section 17.24 Wis. Stats. – President Miresse stated there are three ways to go about this – 1) We can hold a special election, which we don't want to do because of the cost, 2) Application process - we can open it up for letters of interest, or 3) We can appoint a person. It has been set as a precedence in the past to appoint the next highest vote-getter, which in this case is Andy Harmann. I have had several conversations with Andy and I believe his background in business management and construction would be very beneficial, so that would be my recommendation. Trustee Rewasiewicz motioned to appoint Andy Harmann to the vacant trustee position. Administrator Etten stated that this is a two-step process, you need to make a motion to vote on how you want to fill the position by one of the options (1,2, or 3) presented. Then, act according to that motion. Trustee Rewasiewicz motioned to fill the position tonight by appointment, second by Trustee Lampe. Discussion - Trustee Schroeder stated – you referenced the reason for appointing Andy is because he is the next highest vote-getter, correct? President Miresse, yes. Trustee Schroeder, some could make the argument that Debbie Hall was actually the next highest vote-getter at 508 vs. Andy's votes of 487. President Miresse – she wasn't running for the trustee though. Trustee Schroeder – last month we got this pamphlet that talks about villages have a simpler governmental structure although variations can take it into a number of different directions, but there is no elected chief executive in the village. The village president has some administrative duties, but these are limited. The general rule of a village is the village president is also a trustee and the executive power of the trustees is shared equally amongst the trustees. I think it's a gray area and since you mentioned that he was the next highest vote-getter, I am a little concerned about that. Trustee Rewasiewicz asked Trustee Schroeder how did you get your position on the board? Trustee Schroeder stated he ran as a write in and was elected with the highest votes as a write in candidate. Trustee Samuels – maybe you are thinking of me Frank, I was appointed due to a mid-term vacancy, but I was appointed after the village opened the position up for all interested residents to submit a letter of interest for consideration. Trustee Rewasiewicz said, well then it was when the fire chief left, Cheri was appointed as the next highest vote-getter. Trustee Schroeder – yes, that was how Cheri was appointed and after that, we had determined that we use the application process in the future. Trustee Samuels asked Steve Svec if he has interest. Steve Svec stated, yes, I wanted to be on the board very bad. Trustee Schroeder – I like the transparency factor of opening the vacant position up to all interested residents by letter of interest for two weeks and then we will vote on it as a

board. Administrator Etten stated – we have a motion on the table to appoint a person to the vacant position. We have a motion by Trustee Rewasiewicz, seconded by Trustee Lampe to appoint the position tonight. Then, we had discussion, now, we need to take a vote. Deb Hall – You need to “Call the Question”. John Heinz-Taylor – you need to ask the question – is there any new information to be presented before we take a vote. President Miresse – Is there any new information to be brought before the board before we take a vote? Hearing none, all those in favor state aye, **motion carried 4/2.**

Trustee Rewasiewicz motioned to fill the vacant trustee position by appointing Andy Harmann to the position, seconded by Trustee Lampe, no further discussion **motion failed 3/3.**

Trustee Samuels motioned to close the public comments, seconded by Trustee Schroeder. No further discussion, **motion carried, 6/0.**

Trustee Schroeder motioned that the board fill the vacant trustee position by accepting letters of interest from village residents interested in the filling the vacant trustee position, seconded by Trustee McCormack, no further discussion, **motion failed, 3/3.**

Trustee Samuels opened the public comment to allow Steve Styza to speak. Steve Styza – is there a timeline to fill this vacancy? John Heinz-Taylor – can we open it up during next year's election? Administrator Etten – no. Trustee Samuels, asked John Heinz-Taylor can we bring it back to the next month's board meeting.

Deb Hall – Someone on the board needs to reflect to place this item onto a future board meeting. Trustee Samuels started a motion and Administrator Etten requested a motion to close public comment first. Trustee Schroeder motioned to close the public comment, seconded by Trustee Samuels, no further discussion, **motion carried, 6/0.** Trustee Samuels motioned to bring item 7(F), the vacant trustee position pursuant to state statutes 17.24 back to the agenda for a special board meeting on Wednesday, May 21, 2025, at 6:30 p.m. and board members forfeit any additional pay for that meeting, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

- g. Discussion and/or Action: To extend Nancy Zastrow's contract to on-call, as needed basis without a specific end date - Trustee Schroeder motioned to approve the extension of Nancy Zastrow's contract to an on-call, as needed basis without a specific end date, seconded by Trustee McCormack, no further discussion, **motion carried, 6/0.**
- h. Discussion and/or Action: Request from Sport's Page to allow for and outside tent area for after bike run event on June 7, 2025, from 4:00 – 5:30 p.m. This area will allow patrons to purchase alcohol inside the bar but allow patrons to carry alcohol to outside tent area. No alcohol sales would be conducted outside. There will also be music during this time. If approved by the board, this will be added as an amendment to their liquor license upon the July 1 renewal – Trustee Samuels motioned to approve the request from the Sport's Page to have an outside alcohol area after a bike run on June 7, 2025, from 4:00 p.m. not to exceed 6:00 p.m., seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

- i. Discussion and/or Action: Approval of Operator's License for:

Operator

Grace Addison Fisher
Danielle Nadine Chycinski

Employer

Broadland's
Sport's Page

Trustee Samuels motion to approve the operator's license for Grace Fisher and Daniel Chycinski, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

- j. Discussion and/or Action: Ordinance 01-2025 – Amending Section 6-6(1) of the Municipal Code authorizing issuance of operators' license by the Village Clerk – Trustee Samuels motioned to approve Ordinance 01-2025 – amending section 6-6(1) to allow the Village Clerk to approve operator's license that have passed their background checks, seconded by Trustee Lampe, no further discussion, **motion carried, 6/0.**

Trustee Samuels motioned to suspend the rules to allow Mr. Steve Styza to briefly comment, seconded by Trustee Schroeder, **motion carried, 6/0.**

Mr. Styza – I would just like to speak to the engineering services. After Tuesday night's Plan Commission meeting, I spoke with Scott Johnson and a few other engineers, we'd like to keep the engineering with Lynch & Associates if that's alright with the board since you have a contract with them. I am paying for this bill, so it's not a village expense. Trustee Samuels motioned to close the public comment, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

- k. Discussion and/or Action: Consideration of engagement of engineering firm for engineering services for the development known as "The Glen at the Broadlands" – Trustee Lampe motioned to approve the recommendation to use Lynch & Associates as the engineering services for "The Glen at the Broadlands", seconded by Trustee Rewasiewicz, no further discussion, **motion carried, 6.0.**
- l. Discussion and/or Action: Review and approval of Wolverine Fireworks contract, not to exceed \$5,125.00 for the Harvest Fest event. Approval of pre-payment of the invoice by the Village of North Prairie. After Harvest Fest event, the organization will reimburse the Village of North Prairie in full for cost of fireworks – Trustee Rewasiewicz – in light of what was stated earlier, I'm sure the contract was mistakenly signed by Karen Miresse, who now runs Harvest Fest because in the past they sent the email with the contract to me because I ran Harvest Fest, but it should be signed by the Village President and my name and email address should be stricken off the contract. Trustee Samuels asked if this email should be sent to Harvest Fest or the Village Clerk instead. Trustee Rewasiewicz – well, Harvest Fest needs to request the fireworks contract because the village doesn't request the fireworks contract. The contract needs to be corrected and signed by the Village President. Administrator Etten offered to get the correct the contract signature lines. Trustee Samuels requested clarity regarding hazmat fee because item 4 states the \$5,000 includes the hazmat fee and item 6 states that there is an additional cost of \$125.00 for hazmat fee. Trustee Rewasiewicz responded that this is in additional cost. Trustee Samuels commented that someone from Harvest Fest needs to make sure they are getting what they are asking for because this is contradictory. I also don't think that the Village President should be involved in this vote since his wife is

the person running the Harvest Fest now. He should have to recuse himself from this vote. Trustee Rewasiewicz again, this is all new due to changes in leadership.

Trustee Samuels motioned approve the Wolverine Fireworks contract, not to exceed \$5,125 to be paid up front by the Village of North Prairie and to be reimbursed in full from Harvest Fest after the event, seconded by Trustee Schroeder, President Miresse – “I recuse myself from this vote”. No further discussion, **motion carried, 5 ayes, 1 recused.**

8. VILLAGE ADMINISTRATOR/CLERK/TREASURER

- a. Update regarding Deputy Clerk – We have hired a deputy clerk and her first day will be May 13th. I have invited her to attend a board training being put on by our attorney, Eric Larsen, at the Town of Ottawa on May 13th at 9:00 a.m. I sent an email to invite all board members to attend, so I just need to know by tomorrow who plans to attend, so I can rsvp. Trustee Samuels and Trustee McCormack are planning to attend.
- b. Financial Reports (Unaudited) – 2024 – The 2024 (unaudited) financial reports were included in your packets for review. We are working on the audit at this time.
- c. Financial Reports – Jan. – April 2025 – Also included in your packets were the financial reports for Jan. – April 2025 financial reports for your review.

9. PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE

- a. Discussion and/or Action: Regarding response letters received from the Village of Eagle and the Town of Eagle related to the certified letter from the Village of North Prairie requesting consideration to re-evaluate the percentage breakdown of costs for the KMFD contract – We received letters from both municipalities that neither of them are interested in renegotiating the contract until the five-year mark. Trustee Samuels, we also discussed taking the Village of Eagle and the Village of North Prairie and dividing the cost in half to make it more fair to the Village of North Prairie. Another thing we discussed was to make our request again next year. So, if we end up going to arbitration, we have shown that we have tried repeatedly and consistently tried to negotiate without success. Trustee Schroeder the calculation we have used so far is based strictly on usage and now we would like to add into our calculations the population and equalized values. We will update you as we go through that motion. No further discussion, no action.
- b. Update regarding the lease agreement with the Joint Municipal Court – In order to make our lease solid, we need to get a 2/3 majority vote from the JMC Committee and if that passes, then we need to get 2/3 majority vote from all five of the municipalities that participate in the JMC before the judge will consider signing the lease and add to the budget. Looking at the current contract, the Village of North Prairie is getting screwed. We are taking on a lot of the Municipal Clerk's duties.
- c. Discussion and/or Action: Re-structuring of the Village of North Prairie Police, possible hiring a full-time office or engaging in a contract with another municipality – Trustee Schroeder the last couple of Protective Services meetings we have with the Police Chief, we've been discussing how to get the Administration hours down from 60% to 40% and the Patrol hours up from 40% to 60%. Each meeting we have asked the Chief to bring to us his ideas or suggestions to the committee as to how we can obtain this.

For the last two months, he has brought us nothing. We talked about recruitment. There is a website called Wilinet, which is a police recruitment site that all police departments use. We asked the Chief do you have a help wanted ad listed on it at all times. He did not know the answer to our question and said he would have to ask the Assistant Chief. Trustee Schroeder said he had checked Wilinet that night and every other day since and there was nothing posted on the site, but as of 4:00 p.m. today (5/8/25) we have an ad posted for a Police Chief. I believe that was entered by someone in the police department by error because the duties listed are that of a police officer. So, I would ask Evie to talk to Mel, Sal or Terry if that was a mistake and get it corrected. If it isn't a mistake, then that is another discussion. Trustee Schroeder said one of the things that the Chief and Assistant Chief said to the committee was that they have a binder in their office full of ordinances and 75% of them are not enforceable. We asked the Chief to bring us five updated and enforceable ordinances per month to the committee for review. When asked to present them at committee, his response was, he did not do that, he was sorry, he forgot. Trustee Samuels stated to be clear on that, when the directive was given to the Chief, he was clearly asked if he felt five per month was attainable, the Chief indicated that five were attainable. Unfortunately, we got nothing. Trustee Schroeder, we have also repeatedly asked the Chief if he was willing to patrol to increase the patrol hours and his response was, "I wasn't hired to patrol." Trustee Schroeder stated he asked Administrator Etten if we have anything in writing specifically stating that the Chief does not have to patrol and she said she has not found any documentation to support that statement. My comment to that is we have to adapt as times change. And right now, everyone is in an employee deficit, so my thoughts are, as the Police Chief, you adapt to not enough officers to give us the coverage we need, and you take some of your 20 hours per week and you go out and patrol. His stuck to his former response, "I wasn't hired to patrol." I know at the last meeting Cheri asked how many hours we thought would be fair or what we expect from our police department. I thought about it, I don't think its out of line to see a North Prairie police officer on patrol at least eight hours per day, seven days per week. When I looked at January and February our police presence on the weekends was less than 10% of their time. I don't think that's acceptable. If we are going to budget over \$200,000 a year for a police department, and we can't get eight hours a day, seven days a week, I just don't feel that is right. I am curious what you guys think? You asked the committee pretty aggressively over and over as to what we thought was fair. So, I respond to that with, what do you think is fair Cheri? Trustee Lampe – I'd like to talk to the Chief to find out. Trustee Schroeder, what questions would you have for the Chief? Trustee Lampe – I don't know, I will come up with some, but I want to personally talk to the Chief. Trustee Schroeder – Frank, what do you think is fair? Trustee Rewasiewicz I think patrol is very important. I don't know if you can get your arms around that 60/40% idea, I mean, I don't know how you guys came up with that logic. Trustee Schroeder – that was a search of small-town departments with how they come up with their budgets. Actually, 60% were on the light side of patrol hours in most cases. Donna did some extensive research that she will present next. Trustee Samuels with Eagle they have a full-time Police Chief and a full-time detective, everyone else is part-time. With the Police Chief, he spends 1 1/2 – 2 hours of his time on administrative duties per day, five days per week and he spends 6 hours of patrol per day. His Assistant Chief spends around four hours on a Saturday doing administrative

duties. That's roughly 15 hours per week on administrative duties. They patrol 14 hours per day, seven days per week. The detective does not patrol; he only does detective work. They are in a similar situation as us where any of their uncovered hours are patrolled by the Waukesha County Sheriff's department. Now, the Town of Mukwonago is 24/7 coverage department. They have a full-time Police Chief and nine full-time patrol officers. They patrol 24/7.

When Cheri asked that question, I actually spent quite a bit of time looking at the budget and what I came up with is, if I take the total amount of wages and subtracted the annual wages for the Chief and Assistant Chief, the remaining balance would be for patrol wages. Then, I subtracted the actual amount of patrol wages from that balance, it leaves about \$37,000 left for unpatrolled wages. If I divide \$37,000 by the average hourly rate of \$30.00, that equals about 104 hours, on a monthly basis of patrol time that is not being filled. So, if I use the numbers Dave recommended, where the Chief and Assistant Chief patrol 60% of their time, we should be able to get 11 ½ hours of patrol per day that we have budgeted. Even if we can't fill the three hours that we budget for, we should still give us eight hours per day, seven days per week. So, because Cheri asked the question, I wanted to be able to present actual numbers instead of thinking we were just throwing numbers out there. Trustee Rewasiewicz – ok, well that's a lot to unpack. I guess Eagle can do that 8 hours per day since they have a full-time officer. I can't defend Sal for what he is doing, I don't know what he is doing, but he has all part-time people who work after their other full-time jobs and it all depends on whether they want to work four, six or eight hours. If we had a full-time employee or we had a full-time Chief, where you had those 40 hours/wk. coverage in one person and only had to fill some of your hours with part-time people, it would be easier than trying to fill all your hours with part-time people. So, I just feel we have been ham-strung for some time because we didn't want to get into the whole retirement thing, like we offered Evie, maybe we should consider a full-time officer and offer those benefits, so they could pick up a lot of those hours not filled by part-time officers. I would like Sal to be here to answer some of these questions. Trustee McCormack, I called him to attend. Trustee Rewasiewicz, you called him this morning at 11:00 a.m. and he and his wife had other plans, so he couldn't attend. He needs to be here to defend himself. Trustee Samuels, you know, the ones penalized are really the citizens of this village. Trustee Rewasiewicz, oh, I agree. Trustee Samuels, this subject has come before the board many, many years ago, even when I was on the board before. We talked about hiring a full-time officer with the ARPA funds, well, what do we do when the ARPA funds run out? What were we going to do, hire someone full-time using the ARPA funds to pay their salary? Then what happens when the APRA funds are no longer available to continue paying that salary, fire someone after two years when the funds run out? That is really irresponsible on our part to do that. We never came up with an answer. We just don't have it, we don't have the money, and we don't have a refillable piggy bank. I look at this whole situation and I consider the options. I'll say the most shocking thing first: elimination – get rid of our own police department, it's contracting with the Sheriff's Dept., but this would be an eye popper in terms of cost which would likely only be one 8-hour shift per day or contracting or merging with another local department to get more shifts. There's been no formal conversation with any departments. That's the direction from our last Protective Services Committee that we feel we should be looking at for options. Trustee Rewasiewicz, you should. Trustee

Samuels we want to obtain more information and options, so we can all be more informed at the board level about what direction will get us what we want. Trustee Schroeder, one thing I want to make very clear, Frank, you stated that Sal should be here to defend himself and I want everyone to understand that the information provided to everyone here tonight has all been stated in the Protective Services meetings with Sal present. Sal knows all this, he doesn't have to be here to defend himself, we've had all these conversations with him, and we are only updating the board with the results of our communication with Sal during Protective Services meetings. Nothing we have said here tonight will be anything new to Sal. So, if Cheri wants to come to a Protective Services meeting or email me all her questions she wants to ask Sal, please do. We will add them to the agenda for the meeting, and we can get back to the board. Trustee Samuels, I would like all of you to come to our Protective Services meeting, the more, the better. Administrator Etten stated if that is going to happen, then I need to know who is attending, so I can publish the possibility of a quorum. Trustee Samuels, I would publish it anyway, then we are covered, because if one other person (board trustee) shows up, we will have a quorum. Additional comments made regarding the wages of a full-time Chief or officer and additional cost for benefits. Trustee Schroeder stated we do not have all that information yet; we are only in the beginning stages of collecting information. I did take a look at Wi-li-net, which is a police department hiring website and looking at a Chief's salary, depending on size of community can run anywhere from \$75,000 - \$120,000. It's a big number. Trustee Rewasiewicz motioned to suspend the rules to allow for public comment, seconded by Trustee Samuels, **motion carried, 6/0**. Request for clarification on Eagle's department make up, full-time, part-time, the number of hours that are budgeted, but not filled. etc. Trustee Samuels said we'd like to find out what the citizens would like to have for protection, so we can collect as much information as we can to be able to inform them of the options. Trustee Rewasiewicz asked if we are competitive with surrounding communities with our wages now? Noted, yes, we are with communities of our size. At the Sheriff's Department, an officer can earn up to \$46.00/hr. due to a 12% increase last year. They also offer additional cost allowances for uniforms, guns, vests, etc. They also pay double-time for working on Sundays. Trustee Samuels, I find it very frustrating that this information has never been presented before now. We are trying to get information for a better understanding of what we are getting for the dollars. We are just asking our Chief to provide us with information and he either doesn't know the answer or says he can't get it. For example, we asked him for the number of calls that the Sheriff's Department takes for the Village of North Prairie monthly and he didn't know, but Trustee McCormack made a phone call and had it in a couple days. Trustee Rewasiewicz isn't that included in his (Sal's) monthly reports? Trustee Schoeder, no. Administrator Etten stated, Sal came to me and said it's right here (and pointed to it on his report). Administrator Etten said, well it is not clearly stated as such and if you don't know what the abbreviations stand for, then you wouldn't know it was included in the report. Trustee Samuels, but then when we asked him, he should have known this, but he didn't. He stated he didn't have access to that information. That's where my frustration is with the whole thing. If he knew this, then why didn't he explain it to us or show it to us in the reports. Trustee McCormack stated that when he asked the Chief if he was taking responsibility for the sale of the old police squad, the Chief stated that that was

not part of his job description. When Trustee McCormack listed the old police squad for sale on the Wisconsin Surplus website, he noted that every other squad for sale was listed by the police department selling it, not their trustee, the administrator or the clerk. I just want to be able to ask questions and get direct answers, not "it's not my responsibility, or it's not in my job description." Trustee Schroeder motioned to close the public comment, seconded by Trustee Samuels, **motion carried, 6/0.**

10. PUBLIC WORKS BUILDING & GROUNDS COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items –
 - We had a meeting, April 3, 2025, we reviewed the various agreements we have for services, and DPW employees, including Dave, to provide us with a detailed timesheet with the title of tasks and how many hours are spent on each task as we move forward with the hiring process and restructuring of the DPW department.
 - Bulk Water – per Administrator Etten's recommendation, the committee is ok with working with the companies on a monthly basis vs. a weekly basis.
 - Blinds update – they will be back to inspect and remeasure the blinds.
 - Tennis Courts will hopefully start mid-May depending on the weather.
 - John Heinz-Taylor planted the village tree donated on behalf of Gary Nickerson and he will take care of and nurture it until the tree has a better chance of survival.
- b. Discussion and/or Action: Athletic Field Use Agreement – Legacy Ball Club, Inc. – We received a signed contract, certificate of insurance and full payment for their annual usage. Administrator Etten confirmed payment in full was received. Trustee Samuels moved to approve the contract for Legacy Ball Club, Inc., seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**
- c. Discussion and/or Action: Athletic Field Use Agreement – NPAA – We received a copy of their full insurance policy. Trustee Samuels moved to approve the contract for NPAA, seconded by Trustee Rewasiewicz, no further discussion, **motion carried, 6/0.**
- d. Discussion and/or Action: Mowing & Snow Removal Contract - Prairie Village Water Trust – Trustee Samuels moved to approve the contracts for mowing and snow removal with Prairie Village Water Trust, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**
- e. Discussion: Update on ATV/UTV's – we have a permit from the state of Wisconsin. The state came out and inspected the proposed sign locations. Once we install the signage, the state will return for a final inspection.
Trustee Samuels motioned to open public comment, so Debbie Hall could ask a really quick question, seconded by Trustee Schroeder, **motion carried, 6/0.**
Debbie Hall - does this mean that all ATV/UTV will be allowed on Hwy 59 but not allowed on County Hwy E? Trustee Samuels, that is correct. The county is not on board with this yet and they plan to do a one-year trial period using the Town of Eagle as their test subject. Trustee Samuels motioned to close the public comment, seconded by Trustee Schroeder, **motion carried, 6/0.**

11. PERSONNEL & POLICY COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items. No meeting in May.

12. FINANCE & FEE COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items – Trustee Rewasiewicz I sent out a small packet of information to the committee members for review and consideration before the budget season.
- b. Discussion and/or Action: Review and approval monthly bills and payroll – Trustee Rewasiewicz motioned to approve the monthly bills, payroll and tax liabilities, for check numbers 20023-20084 for a total of \$83,558.97, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**
- c. Discussion and/or Action: Associated Appraisal for reassessment with recommendation – Trustee Rewasiewicz at this point, we want to table this item so we can gather more information in order to make more motions. We will bring this item back to the June board meeting for consideration of two motions – one to approve the reassessment contract and one to approve the maintenance contract. We also discussed spreading the payment over a two-year process (2026 & 2027) or look at other alternatives to finance the assessment. The drop-dead year to have it completed is 2028, but we don't want to wait that long, or the state will step in like the last time and we will pay whatever they charge. No action.
- d. Discussion and/or Action: Road loan options with recommendation – Trustee Rewasiewicz stated he received two financial institution's quotes for our required funding and once again, Citizen Bank seems to meet or beat the competition, plus they are local, and we have such a good relationship with them. Citizen's Bank is requesting a copy of the last financial audit report, a resolution for the loan funding and a partial copy of the approved minutes from this meeting pertaining to this action. Administrator Etten will provide the bank with all this information. Trustee Rewasiewicz motioned to approve the loan with Citizen's Bank of Mukwonago for a loan not to exceed \$215,000 for a 5.5% interest rate and a two-year term, seconded by Trustee Schroeder, no further discussion, **motion carried, 6/0.**

- 13. Motion to Adjourn** - President Miresse motioned to adjourn the meeting at 9:22 p.m., seconded by Trustee Lampe, **motion carried, 6/0.**

These minutes were approved by the Village of North Prairie on June 12, 2025.

Attested:

Evelyn Etten
Administrator/Clerk/Treasurer