

Public Works Committee
Minutes from August 20, 2025
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 4:00 pm

Roll Call: Trustees Cheri Lampe, Andy Harmann, Donna Samuels: Debbie C-Zannini

Approved 7-16-25 Donna made motion with Cheri seconding. No further discussion. Motion carried.

1. Discussion regarding 2026 budget. Evie is working on the budget for department and Donna had turned in a proposed budget after reviewing 2025 budget and current spending. No action taken.
2. Discussion regarding MS4 and NR216 reports and filings for department. Dave M. was to have completed these reports but due to his pulling his retirement date to August 29 these were not completed. Donna will be working to determine what needs to be done to get documents filed timely. No action taken.
3. The FD exit driveway was being repaired as well as the two areas of concern at the west intersection of Karin and Corby Dr. There was also an area at the intersection of Corby and Staci Ct. that was being taken care of at the same time. No action taken.
4. The Village received a Public Works Assistance Agreement from Waukesha County. Donna forgot to get the document out to other committee members. Will get copies to all and request they read and provide any feedback should they have any. Simply, this allows aid to be requested by other communities in emergency situations. If a requested municipality responds they may not bill the requested municipality for services rendered.
5. We continue to have cattail issues along Karin Dr from Prairie View to the entrance to Prairie Village Park. Donna spoke to Aquatic Biologists and they indicated they could spray the cattails in fall, which is the best time, as they are transferring energy back into the root system prior to winter. The concern is for the Native Garden on the west side of the entrance to the park. Aquatic Biologists stated they would be cautious with wind speed and direction should we wish to proceed with this method. Debbie Zannini from North Prairie Native Garden Group was at the meeting and they have concerns about spraying. Feel burning the cattails would be a better method. This would not take care of the rhizomes (roots) of the plant so we would need to potentially dig out to stop them from continuing to grow. They are a great source for slowing the storing water. Discussion was the downside as they continue to spread and are fairly invasive. Deb also indicated there is other ground cover out there that would potentially be a better plant, not as invasive and allow the ditch to remain more open for water flow. Will request the fire department burn down the cattails, if possible, and work on moving forward at that point.
6. Donna is to send surface transportation program documents to other Trustees for their review to see if there is anything that would be of value to the Village. No action taken.
7. Have the Civic Pride Award that needs to be posted on the Village website. It is an application to submit for consideration. There was a brief discussion about how it works and some possible candidates. Will ask Evie to post on our website to see if anyone brings an application forward. Donna will ask Evie to post. No action taken.
8. Deb Zannini has been in contact with the Eagle Scout and his father (who is a Civil Engineer) regarding the bridge the Native Garden organization would like to build leaving the west end of the native garden, across the drainage ditch leading to the pond in Prairie Village. They are working on a plan and will be discussing it with the Building Inspector (Scott) to determine specific requirements. No action taken.

9. Discussed some issues we have with citizens with mowing grass clippings on to the roads, as well as tree limbs and brushes reaching into roadways or hanging too low. This creates issues for garbage trucks, mail delivery and upcoming snowplows. We would like to get ahead of these issues before they become too problematic. Donna will get information to Evie to place on the Village website with hopes that people will see, read and take action on their own. Motion was made by Donna to create information to give Evie about grass clippings and lawn debris as well as trees/shrubs extending into roadways. Cheri seconded. No further discussion. Motion carried.
10. Donna made the motion to adjourn the meeting at 5:11. Andy seconded the motion. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair