

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING
October 9, 2025 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CONFIRMATION OF PROPER NOTICE OF MEETING**
5. **APPROVAL OF VILLAGE BOARD MINUTES:** September 11, 2025, Village Board Meeting.
6. **REPORTS:** Building Inspector, Fire, Police and Public Works Department.
7. **PUBLIC COMMENTS:** - (No official action will be taken under Public Comment).
Note: Comments should be limited to 3 minutes per resident. Please state your name and address before speaking.
8. **VILLAGE PRESIDENT**
 - a. Report to the Board
 - b. KMFD Update
9. **VILLAGE ADMINISTRATOR/CLERK/TREASURER**
 - a. Report to the Board
 - b. Discussion and/or Action as Necessary: Financial Reports for Sept. 2025
 - c. Discussion and/or Action as Necessary: Virtual presentation from Bauman Associates regarding the 2024 Financial Audit
 - d. Discussion and/or Action as Necessary: Creation of General Policy GEN # 2025-01 regarding Trick or Treat in the Village of North Prairie.
10. **PUBLIC SAFETY COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
 - b. Discussion and/or Action as Necessary: Update on North Prairie Police Dept. Analysis 2025
 - c. Discussion and/or Action as Necessary: Directive from the board to the Police Chief.
 - d. Discussion and/or Action as Necessary: KMFD Update with Population and Equalized Values.
11. **PUBLIC WORKS COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
 - b. Discussion and/or Action as Necessary: Quote from Vidmar Roofing, Inc. to rectify the ice dams at the Village Hall.
 - c. Discussion and/or Action as Necessary: Regarding the ball diamond and \$5,500 for feathering the diamond out more from second base around to first base.
12. **COMMUNICATION & PERSONNEL COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.

13. FINANCE COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action: Review and approval monthly bills and payroll.

14. Motion to Adjourn

Personnel matters are not an appropriate subject for this forum and should be referred to the Village Office. Any comments which may violate the individual rights of an employee and/or representative of the Village will not be permitted. It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by:

Evelyn Effen, Administrator/Clerk/Treasurer

October 7, 2025

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING
September 11, 2025 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. **CALL TO ORDER 6:30 p.m.**
2. **ROLL CALL** – Present- President Miresse, Trustee Hall, Trustee McCormack, Trustee Schroeder, Trustee Lampe, Trustee Harmann, and Trustee Samuels.
3. **PLEDGE OF ALLEGIANCE**
4. **CONFIRMATION OF PROPER NOTICE OF MEETING** – Administrator Etten confirmed proper notice of the meeting.
5. **APPROVAL OF VILLAGE BOARD MINUTES:** August 14, 2025, Village Board Meeting.
Trustee Samuels motioned to approve the minutes, second by Trustee Hall, discussion held regarding noted changes to the minutes, **motion carried, 7/0.**
6. **REPORTS:** Building Inspector, Fire, Police and Public Works Department. Annual report submitted from North Prairie Native Gardens. – Trustee Hall asked why there was no fire department report. Administrator Etten reported that it was just received this morning from the Fire Chief and copies were put in board members mailboxes. Trustee Hall stated that the Fire Chief has been absent from the Village Board three of the last six months' meetings with no explanation. Trustee Hall asked Administrator Etten to find out why the Fire Chief is not present at the Village of North Prairie Board meetings as per the agreement. He is required to appear at each municipality's board meetings, and they are not held on the same nights.
7. **PUBLIC COMMENTS:** – Trustee Schroeder moved to open the meeting to public comment, second by Trustee Samuels, motion carried, 7/0. Resident Sanders- mentioned that he heard that Waukesha County Sheriff's Department had already given a price for their services and it was twice the cost of the current police department. Trustee McCormack stated that he just sent an email requesting the costs from the Sheriff's Dept.

Resident- Liz Nottling to request Trick or Treat date be a "standing date," the Saturday before Halloween. Nottling secondly mentioned that she would like to encourage the board to have live streaming of all meetings to keep residents informed. Nottling also gave all the board members a printed-out version of 'Robert's Rules of Order.' To hold the board accountable for the section 2-5 village code.

Trustee Schroeder moved to close the public comments, second by Trustee Hall, no further discussion – **motioned carried, 7/0**

8. VILLAGE PRESIDENT

- a. **Report to the Board** – President Miresse advised he had a couple calls regarding four-wheelers on County Hwy E. Trustee Samuels stated there have been no updates or changes to allow four-wheelers on County Hwy E. The roads are posted and this to be a Police Dept. enforcement issue.
- b. **KMFD Update** – The \$800K radio grant is still on hold. The Fire Dept. budget submitted for 2026 with a 99.38% increase, which includes 6-7 full-time staff, a part-time chief, and \$400K for radios if the grant is denied. The budget for 2027 would include the other half of the \$400K. We still have not received a strategic plan to figure out the sustainability of the fire department as requested. There was mention of a referendum, but nothing has been put together and we don't have time to get it on the February election. There was discussion regarding the

amount of the budget submitted for 2026 and Chief Nottling stated that he will likely submit a revised budget for 2026 with a 10% increase in a few weeks. President Miresse mentioned that the Town of Merton pays \$100k for fire services. There will be more discussion at the next meeting, Sept 26th. Trustee Schroeder wants KMFD to understand that the board is committed to the fire department, and if this goes to referendum the understanding that this isn't like a school referendum, this doesn't go away in 5-7 years, this is forever. Trustee Schroeder to make it clear that we are committed to the KMFD, but we want to pay our fair share, and he doesn't want the two to be confused. Trustee Hall stated the village is committed to fair and equitable percentage. If this goes to referendum, the Village of North Prairie will continue to pay 37% of whatever amount is voted on. Trustee Hall encourages everyone (residents and board members) to attend the fire board meetings.

c. **Discussion and/or Action: Regarding the vacancy on the Plan Commission –**

President Miresse stated that there is a vacant position on the Plan Commission and there hasn't been any interest from residents in filling this vacancy. Trustee Hall asked where it had all been noticed. Administrator Etten mentioned that she had posted it to our website and Trustee Lampe posted it on the North Prairie FB page. Administrator Etten stated that she received the first and only letter of interest today and handed everyone a copy of Brad Beglinter's letter of interest. Trustee Samuels said Brad would be a good addition to the Planning Commission as he continues to be fully engaged in the community and has expressed interest in being on the board previously. Trustee Lampe agrees with Trustee Samuels. Trustee Samuels moved to fill the vacancy with Brad Beglinter, effective immediately, second by Trustee Schroeder, the board members thanked Brad Beglinter for stepping and welcomed him to the Plan Commission. **Motion carried, 7/0.**

9. VILLAGE ADMINISTRATOR/CLERK/TREASURER

- a. **Report to the Board** – Administrator Etten stated that David Molitor, former Supervisor of Department of Public Works, has decided to retire in August of this year. Administrator Etten would like to publicly thank Dave for his 21 years of dedication and service to the Village of North Prairie. The board offered to host him a little gathering after this board meeting, to which he declined. We would like to wish Dave well in the next chapter of his life in retirement.
- b. **Introduction of the new DPW Supervisor** - The village has hired a new department of public works supervisor, Ricky Reed, who was not able to attend tonight's meeting. Reed resides within the village and is working out very well.
- c. **Financial Reports Aug – 2025** - Presented
- d. **Discussion and/or Action: 2025 Trick or Treat date & hours for the Village of North Prairie.** – Trustee Hall moved to approve Trick or Treat to be, October 25, 2025, between the hours of 4:00 p.m. and 7:00 p.m., second by Trustee Schroeder. **Motion carried, 7/0.** Discussion – Trustee Hall stated that because there seems to be confusion over the time and/or date every year, she will make sure that we develop a policy to be approved at the next board that will clarify dates and times for Trick or Treating. She apologized for the error on the first agenda's trick or treat date as she looked at the calendar incorrectly. Thus, the revised agenda. Hopefully, by establishing a policy, it will prevent further confusion in the future.

- e. **Discussion and/or Action: Developer's Agreement for the Glens at the Broadlands Condominium.** Trustee Hall explained that the development agreement clearly states who is responsible for what. This has been kicked around by many of the parties involved and it is very close to being completed. We will be holding a final meeting tomorrow with the village, Styza, the builder, and all the attorneys to finalize the language and agree unanimously. We don't want to hold up their ability to start their development. The village will not be required to maintain the roads for this development. It will be no cost to the taxpayers. The builder will put up some form of financial guarantee. Mr. Styza will put cash into a separate account or a letter of credit. Once the public improvements are completed, he can request the money be returned. Trustee Hall asked if any board members had any concerns or questions that she should bring to the meeting tomorrow. Trustee Samuels stated you have explained it all very well. Trustee Hall moved to approve the Developer's Agreement subject to the village attorney's final approval at the meeting tomorrow, second by Trustee Samuels, no further discussion, **motion carried 7/0.**
- f. **Discussion and/or Action: Condominium Declaration for the Glens at the Broadlands Condominium.** Trustee Hall – Improvement goals by November 2026 \$305K in public improvements, \$158K for the private road. Phases to add in all condos within 10 years or sooner. This is still in the declaration of the Broadlands as a whole. Trustee Samuels wanted clarification whether the builder can rent the condos if they can't sell them. Steve Styza stated, according to the statute, you must allow the owners to rent. Our intention is not to build another unit until we have it committed. Trustee Hall moved to approve the Condominium Declaration for the Glens at the Broadlands subject to the village attorney's approval at tomorrow's meeting, second by Trustee Samuels. No further discussion, **motion carried, 7/0.**
- g. **Discussion and/or Action: Sewer System Agreement for the Glens at the Broadlands Condominium.** – The reason for a sewer agreement is because the septic systems are shared by more than one owner. The county requires the municipality to have an agreement that states if the village makes a determination that a septic system is not working, then the municipality has to fix it, but then we have the ability to add a special assessment to the tax bill for each property owner for the full costs to the village. Trustee Samuels asked who in the village will determine that a septic isn't working. Trustee Hall stated that we would likely need to get an engineer involved on our behalf. Trustee Hall moved to approve the Sewer System Agreement for the Glens at the Broadlands subject to the village attorney's approval at tomorrow's meeting, second by Trustee Harmann seconded. No further discussion, **Motion carried, 7/0**

10. PUBLIC SAFETY COMMITTEE

- a. Report on discussion or action taken at previous meetings. Reports or future agenda items. – Trustee McCormack presented the Public Safety Committee asked the JMC Committee for an increase to \$11K for rent, which was declined, but the JMC was acceptable to a 25% increase equal to \$5,750. The committee had several questions about the 2026 Court budget submitted. However, despite being invited to the meeting, neither Judge Powers nor the Municipal Court Clerk were there to present the budget to the committee. Per the agreement, the Judge is to prepare and present the annual budget to the JMC Committee. When the Municipal Court Clerk came in for her shift, the JMC board asked her to come into the meeting and answer some questions or concerns regarding the Court's 2026 court budget. When asked why there was a 50% increase in the

Municipal Clerk's wages and 25% increase in the Assistant Clerk's wages, the clerk stated it was due to the increase in cost of living. The JMC Committee asked to break it down into the number of hours and the rate of pay per hour, the Municipal Court Clerk didn't have an answer. The Municipal Clerk stated, well, if I can't get anyone to work part-time, then I guess I have to work. The JMC Committee approved Clerk Court salary increase of 50% and the part-time wage increase of 25%. **No Action**

11. PUBLIC WORKS COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items – During the 8/20/25 Public Works Committee Meeting Trustee Samuels reported the road patching is completed. They are considering options to curb the cattails and prevent them from taking over areas of the village. Reminder that Civil Pride nominations are due next week if anyone wants to nominate someone deserving of this award, please fill out an application form and turn it into the Clerk's office. She discussed the North Prairie Native Gardens – Bridge to pond project they are working on. They have spoken with Scott Johnson (Building Inspector) and a civil engineer to see what they have to do. Trustee Samuels also indicated she is working on a project for a notice regarding obstructing sidewalks, trees/bushes and grass/leaves in the roadways. Possibly posting on the website for residents to be proactive and aware of these areas.
No Action

12. COMMUNICATION & PERSONNEL COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items. – The Committee held final DPW interviews and offered the DPW Supervisor's position to Ricky Reed, who accepted. His first day of work was September 3rd. The committee decided not to pursue the state health insurance program at this time due to costs. They will investigate other options after the first of the year. The committee will also be working on updating and revising the employee handbook. **No Action**

13. FINANCE COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items – The Finance Committee had previously voted to have the Village Administrator send a letter to the Village of Eagle and Town of Eagle to have them reconsider our percentage of payment. The last time we did this we asked that our contribution of 37% be reduced to 24%. Now, we are asking that our contribution go from 37% to 27% as a goodwill gesture even though updated data shows our usage to be 25%. The next Finance Committee meeting will be September 15, 2025, from 5:00-7:00 p.m. We will continue budget discussions.
- b. Discussion and/or Action: Review and approval monthly bills and payroll. President Miresse moved to approve the August bills as presented, \$92,753.42, check #'s 20301 – 20371, no voids, seconded by Trustee Hall seconded – **Motion carried, 7/0.**

14. **Motion to Adjourn** - President Miresse motioned to adjourn the meeting at 7:45 p.m., second by Trustee Samuels, no discussion, **motion carried, 7/0.**

Submitted by:

Evelyn Effen, Administrator/Clerk/Treasurer

September 30, 2025



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

Chief's monthly report:

- For the month of September, the district responded to 49 calls for service.
- As of today, October 6, 2025, we are at 424 total calls for service for the year.
- Ambulance 233 is out of service. The recommended service life for apparatus is 20 years; this is a 2006. Unfortunately, this ambulance broke down while transporting a patient to the hospital, and mutual aid was needed to finish the transport. We have had multiple issues with this rig, and it is showing signs of being 20 years old. Keeping this rig in service will continue to cost the district money. It is currently used as a backup rig, which is needed, and it does get rotated into service. All other apparatus is currently in service.

• Staffing – Ongoing Challenges and Immediate Actions

We are working through our staffing issues in conjunction with the 2026 budget development.

We continue to use our temporary agreement with Mukwonago Fire Department and are doing our best to utilize this as infrequently as possible. We are also in discussions with our other neighbors to assist us as needed.

- We have begun non-destructive training at the house on Wilton Road and will continue to utilize this opportunity for training.
- We were not awarded the AFG grant for radios. This is a highly competitive process. We will regroup and look at applying again for 2026. We did receive the Forest Fire Protection Grant from the WI DNR, in the amount of \$4,781.09. We will work through the 2026 budget to match these funds. The categories we were awarded are Personal Protective Equipment, Prevention, and Tools/Equipment. We will also work with Lexipol and Motorola to look for other grant opportunities for the radios.
- We held our officers' meeting on September 30th. We will continue to hold these meetings monthly and focus on leadership development. We have utilized outside



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speakers, as well as hands-on training, in addition to communicating important district business.

- We have been working very hard to create a budget that solidifies a staffing model that the communities deserve and remain in compliance with state regulations. This has been difficult, but we are moving forward in a positive direction, and I am confident that draft number 3 will pass. At the Fire Board meeting in September, I presented a 13-page document outlining the information, steps, and critical deadlines to have a referendum placed on the April 2026 ballot. I also presented a plan for establishing a citizen-based committee to spearhead the referendum efforts. **There was no action taken on either of these documents.**
- The sustainability of the Kettle Moraine Fire District relies heavily on moving to a full-time staffing model. Without a minimum of 2 people on duty, 24/7/365, we will continue to struggle with staffing. While we can utilize mutual aid with neighboring fire departments to cover EMS and Fire calls, this does not create sustainability. Our neighbors are facing staffing issues themselves. A temporary emergency agreement does not last forever, nor is it intended to. If we cannot figure our staffing issues out, we will need to enter into a contract that will certainly come with a cost to the municipalities. Knowing what other communities pay for contract service, this will far exceed the current budget cost to all 3 municipalities.
- I would encourage all 3 municipalities to truly work together to sustain the Kettle Moraine Fire District and make it better. All 3 communities receive the same level of service, from either firehouse or both. Our people are committed to serving these three communities in a professional and courteous manner and make a difference each time they respond to a call. We will continue to be professional, courteous, and deliver service with a smile.
- I will be attending a Human Resources conference in WI Dells 10/8-10/10. Due to this, I will be out of town during the Village of North Prairie meeting and the Village of Eagle meeting. Based on directions from the fire board, I have asked AC Wilton to attend the Village of Eagle meeting if available, and DC Rydzik to attend the Village of North Prairie meeting if available. The standard moving forward will be to attempt to make 100 percent of the municipal meetings with one of the three of us in attendance if available. I



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will also be attending the Wisconsin Affiliate Leadership Training Seminar in Milwaukee 10/13-10/15, where I will attend leadership classes, as well as a referendum class.

Below are the calls for service.

Please feel free to contact me with any questions or concerns.

Respectfully submitted,

Dan Nottling

Fire Chief



Kettle Moraine Fire District

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Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

2025

	EMS	Fire	Fire/EMS	TOE	VOE	VONP	MA	Total
January	30	17	1	24	7	6	11	48
February	31	7	4	17	11	8	6	42
March	26	16	0	15	5	13	9	42
April	31	18	1	10	15	14	11	50
May	21	10	6	16	9	4	8	37
June	19	13	4	18	11	2	5	36
July	27	24	8	20	12	13	14	59
August	38	10	7	23	16	10	6	55
September	32	11	6	19	11	13	6	49
October								
November								
December								
	255	126	37	162	97	83	76	418

**Call
Total 418**

Mutual Aid	76	18%
Town of Eagle	162	39%
Village of Eagle	97	23%
Village of North Prairie	83	20%

Incident #	Date	TV/MA	Address	Street Name	Time of Dispatch	Fire/EMS	Dispatched For	Incident Disposition	Units Responded	Paramedic Intercept	Mutual Aid
25-370	9/1/2025	Village of North Prairie	205	Morrissey Dr	13:28	EMS	Sick Person	Transport	A35, U33	☐	
25-371	9/1/2025	Village of North Prairie	117	N Main St.	17:55	EMS	Fall	Transport	A35	☐	
25-372	9/2/2025	MA Mukwonago	W325 93884	Beulah Rd	11:55	Fire	Structure Fire	Mutual Aid Structure Fire	Tnd-35, E-33	☐	Given
25-373	9/2/2025	Village of Eagle	810	E Main St	13:39	EMS	Allergies	Transport	A-33, A-35	☒	Received
25-374	9/2/2025	Village of North Prairie	27	St. Andrews Blvd	17:25	EMS	Sick Person	Transport	A-35	☐	
25-375	9-Sep	Village Of North Prairie	105	Chestnut Ct	18:10	EMS	Hemorrhage	Transport	A-35	☐	
25-376	9/3/2025	Town of Eagle	S60W 24200	Hwy 67/Hwy S	20:22	Fire/EMS	MVA	Single Vehicle Accident	A-35, E-35, E-33	☐	
25-377	9/4/2025	MA Village of Waukesha	901	Red Wing Dr	15:31	Fire	Structure Fire	Mutual Aid Structure Fire	T-35	☐	Given
25-378	9/6/2025	Village of Eagle	408	Melbourne Rd	9:02	Fire/EMS	MVA	Vehicle vs house	Q33, A33, POV	☐	
25-379	9/6/2025	Village Of Eagle	W345S5870	S. Sherman St	13:24	EMS	Back Pain	Transport	A33	☐	
25-380	9/6/2025	Town of Eagle		Sprague Rd	6:40	Fire	Electrical Hazard	Investigate	E35, U33	☐	
25-381	9/6/2025	Village of North Prairie		Hwy E/Hickory Dr	17:19	Fire/EMS	Vehicle Accident	Crash Notification - UTL	A-35, E-33	☐	
25-382	9/10/2025	MA Western Lakes	169	HY 67	17:23	Fire	Structure Fire	Mutual Aid Structure Fire	E-35	☐	Given
25-383	9/10/2025	Town of Eagle	S74W 39694	HY ZZ	19:59	EMS	Heart Problem	Transport	A33, A35, U33	☒	Received
25-384	9/11/2025	Village of North Prairie	103	Denise Ct	20:16	EMS	Chest Pain	Transport	A-35	☐	
25-385	9/11/2025	Village of Eagle	201, G	N. Parkview Dr	21:35	Fire	Service Call	Lock Out	A-35	☐	
25-386	9/12/2025	Town of Eagle	S75W 36004	Wilton Rd	8:53	EMS	Difficulty Breathing	Transport	A-35	☐	
25-387	9/12/2025	Town of Eagle	S89W 35245	Eagle Terrace	17:52	EMS	Fall	Transport	A-35, U-33	☒	Received
25-388	9/12/2025	Village of North Prairie	130	N Harrison St	21:30	Fire	Service Call	Decon	R-35	☐	
25-389	9/13/2025	Village of North Prairie	104	S. Oakridge Dr	18:18	EMS	Fall	Transport	A-35, U33	☐	
25-390	9/13/2025	Town of Eagle	W347S 7281	Sprague	18:27	EMS	Fainting	Muk. Transport	E35, M34	☐	
25-391	9/15/2025	Town of Eagle	W364S 7970	Hwy 67	11:45	EMS	Difficulty Breathing	Transport	A-35, U-33	☐	
25-392	9/15/2025	MA Mukwonago	S103W 33599	HY LO	14:08	Fire/EMS	Lost Person	Search and Rescue	FR33, KMFS35, KMP	☐	Given
25-393	9/16/2025	MA Mukwonago		Hwy NN/Heritage Hill Ct	7:15	EMS	Vehicle Accident	Sign Off	A35	☐	Given
25-394	9/17/2025	Village of Eagle	111	Murphy Dr	16:12	EMS	Fall	Transport	A233	☐	
25-395	9/18/2025	Town of Eagle	110	Hwy LO/Nature Rd	7:57	Fire	Fuel Spill	Roadway Cleanup	E33, Q33	☐	
25-396	9/18/2025	Village of Eagle	414	E Waukesha Rd	18:24	EMS	Chest Pain	Transport	A-35, U-33	☐	
25-397	9/19/2025	Village of Eagle		Meadow Lane	19:07	Fire/EMS	Fall	Transport	A-35, E-33	☐	
25-398	9/20/2025	Village of North Prairie	108	Oakridge Dr	15:52	EMS	Chest Pain	Transport	A-35, A-33	☐	
25-399	9/21/2025	Village of Eagle	322	Grove St	20:48	EMS	Overdose/Poisoning	Transport	A-35	☐	
25-400	9/22/2025	Town of Eagle	S82W35110	Mallman Rd	14:05	EMS	Sick Person	Transport	A-35, A-33	☐	
25-401	9/23/2025	Town of Eagle	W348S7360	Colonial Ct	2:02	EMS	Heart Problem	Transport W/I34	A-35, U-33	☒	Received
25-402	9/23/2025	Village of Eagle	317	S Sherman St	6:24	EMS	Fall	Mukwonago Transport	A33, M34	☒	Received
25-403	9/24/2025	Village of Eagle	345	Park Ave	8:45	EMS	Sick Person	Transport	A33	☐	
25-404	9/24/2025	Village of North Prairie	103	Chestnut Way	13:06	Fire	Structure Fire	Oven Fire	A33, E33	☐	
25-405	9/24/2025	Town of Eagle	W358S8401	Highway 59	17:47	EMS	Breathing Problem	Transport	A-33, U-33	☐	
25-406	9/25/2025	Village of North Prairie	298	N Arlington	8:36	EMS	Fall	No Transport	A-35	☐	
25-407	9/26/2025	Town of Eagle	W363S 10999	Burr Oak Tr	11:51	EMS	Cardiac Arrest	DOA	A33, A35	☒	
25-408	9/26/2025	Town of Eagle	S101W 34430	Hwy LO	13:04	EMS	Sick Person	No Transport	A35	☐	
25-409	9/26/2025	Village of North Prairie	503	Chad Ct	14:24	EMS	Sick Person	Transport	A-35	☐	
25-410	9/26/2025	Town of Eagle		Hwy 67/Hwy S	16:40	Fire/EMS	Vehicle Accident	Motorcycle - No Transport	A35, E33, U33	☐	
25-411	9/26/2025	MA Western Lakes		Hwy 67/Hwy ZZ	17:56	Fire	Vehicle Accident	Motorcycle Accident	U33	☐	Given
25-412	9/26/2025	Village of North Prairie	125-Block	N Main St	18:04	Fire	Vehicle Accident	2 Vehicle Accident, 1 AMA	E35	☐	
25-413	9/26/2025	Town of Eagle	W341S 10868	Hwy E	18:12	EMS	Sick Person	Transport	A33, U33	☐	
25-414	9/27/2025	Town of Eagle	S66W38136	Hwy ZZ	3:09	EMS	Seizure	No Transport	A-35	☒	Received
25-415	9/27/2025	Village of Eagle	810	Sutton Dr	14:12	EMS	Stroke	Transport	A35	☐	
25-416	9/29/2025	Town of Eagle	W345S 9535	Jericho Dr	19:31	EMS	ainting/ Unconsciou	Transport	A35	☐	
25-417	9/30/2025	Town of Eagle		Piper Rd/Hwy 59	8:56	Fire	Electrical Hazard	Wire Down	C33, A35	☐	
25-418	9/30/2025	Town of Eagle	W355S 9382	Bennington Dr	15:58	EMS	Difficulty Breathing	Transport	A233	☐	

North Prairie Police Department

Monthly Report

September 2025

	Current Month	YTD
Calls for Service**	61	348
Citations/Charges**	11	104

** As of September 8, 2025 these were the totals that were entered into FORS from TRACS. Due to many outside factors, this is the closest representation of totals we can present. Note: Other calls, citations, or warnings may arise from these calls that aren't computed in these totals.

Traffic Accident-Property Damage
Warrant Pick up-Other Agency

CITATIONS/CHARGES ISSUED

OAS After Registration Revokes, Suspended or Cancelled

Non-Registration of Vehicle

Operate without valid license

Operate M/V w/o Insurance

Failure to stop at stop sign

Speeding School Zone

SQUAD MILES: & MAINTENANCE

SQUAD 687: 1049

SQUAD 686: 88

OTHER CALLS

911 Disconnect

Alarm-Business

Animal at Large

Assist Citizen

Assist NPPD/EMS

Assist Waukesha Sheriff

Business Check

Citizen Complaint

Citizen Contact

Dispute

Extra Patrol

Follow-up

Lost Items/Property

Matter of Record

Monitor Stop Signs

Monitoring Speed

Noise Complaint

Other Animal Calls

Reckless Driving

School Safety

Special Patrol

Suspicious Person.Activity

Threats

HOURS:

CHIEF: 48

ASSISTANT CHIEF 30

PATROL 333

CLERICAL: 107.25

WSD Calls: *22

The Village of North Prairie is not the record keeper of calls from the Waukesha County Sheriff's Department. To the best of our knowledge these totals are accurate, but because it isn't our database to keep, there is no guarantee.

Work Shift Comparison

NORTH PRAIRIE POLICE DEPARTMENT

From 9/1/25 To 9/30/25

Date Run: 10/2/2025

Category: Assist

<u>Nature of Incident</u>	<u>1st Shift</u> <u>07:00 to 14:59</u>	<u>2nd Shift</u> <u>15:00 to 22:59</u>	<u>3rd Shift</u> <u>23:00 to 06:59</u>	<u>No Time Entered</u>
Assist Citizen	6	1		
Assist NPF/EMS	1	2		1
Assist Waukesha Sheriff		1		
Business Check		2		
Citizen Complaint		1		
Citizen Contact	1	2		
Extra Patrol	5	5		
Matter of Record- WSD	5	12	5	
Assist subtotals:	18	26	5	1

Category: Municipal

<u>Nature of Incident</u>	<u>1st Shift</u> <u>07:00 to 14:59</u>	<u>2nd Shift</u> <u>15:00 to 22:59</u>	<u>3rd Shift</u> <u>23:00 to 06:59</u>	<u>No Time Entered</u>
Dispute		1		
ID Theft				
Municipal subtotals:	0	1	0	0

Category: Ordinance

<u>Nature of Incident</u>	<u>1st Shift</u> <u>07:00 to 14:59</u>	<u>2nd Shift</u> <u>15:00 to 22:59</u>	<u>3rd Shift</u> <u>23:00 to 06:59</u>	<u>No Time Entered</u>
Animal At Large	1			
Noise Complaint	1			
Threats		1		
Ordinance subtotals:	2	1	0	0

Category: Service

<u>Nature of Incident</u>	<u>1st Shift</u> <u>07:00 to 14:59</u>	<u>2nd Shift</u> <u>15:00 to 22:59</u>	<u>3rd Shift</u> <u>23:00 to 06:59</u>	<u>No Time Entered</u>
911 Disconnect	1	2		
Alarm - Business			1	
Follow-up	2	1		
Found Items/Property			1	
Lost Items/Property	1			
Matter of Record		1		
Other Animal Calls - Dead, Etc.	1	1		
School Safety	1			1
Special Patrol			1	
Suspicious Person/Activity	1			
Warrant Pickup - Other Agency	1			
Service subtotals:	8	5	3	1

Category: Traffic

<u>Nature of Incident</u>	<u>1st Shift</u> <u>07:00 to 14:59</u>	<u>2nd Shift</u> <u>15:00 to 22:59</u>	<u>3rd Shift</u> <u>23:00 to 06:59</u>	<u>No Time Entered</u>
Failure to Stop	2	1		
Monitor Stop Signs	1	1		
Monitoring Speed		4		
No Insurance	1	1		
OAS/OAR/Other License Violations	1			
Reckless Driving				1

Registration/Title Violation	1	2		
Speeding Violation	3	1		
Traffic Accident - Property Damage		1		
Traffic stop	1			
<i>Traffic subtotals:</i>	10	11	0	1
	<i>1st Shift</i>	<i>2nd Shift</i>	<i>3rd Shift</i>	
	<i>07:00 to 14:59</i>	<i>15:00 to 22:59</i>	<i>23:00 to 06:59</i>	<i>No Time Entered</i>
Grand Totals:	38	44	8	3

September 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Justin H.	3 Tate	4 Ryan	5 Brent	6
7	8 Ryan Brent	9 Justin H Kim	10 Tate Tate	11 Tate Tate	12 Justin H Brad, Kyle, Violet, Kim Justin	13 Justin H Brad, Kyle, Violet, Kim Sarah
14 Sarah, Kyle, Holly, Cailee Violet, Matt, Rob f	15 Brad	16 Brent	17 Justin H	18 Brent	19 Ryan	20 Justin B
21	22 Justin B	23 Brent Justin B	24 Brent	25 Ryan Kim	26 Kim	27
28 Ryan	29 Ryan Brad	30				

**Public Works, Bldgs. & Grounds
Timesheet**

Name Ricky Reed

Month 09/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/23/25	Cleaned up both zero turn mowers pulled Pully covers Inspected belts + Pully			
	Cleaned out GRASS Clippings			1hr
	Cleaned up All 3 PARKS			
	Garbage and UNLOAD Garbage			1hr
	MET DONNA AT VETS PARK to look at B/B Fields			
	I HAVE CONCERNS ABOUT 2' Drop From INfield to OUTfield			.50
	Called by EVIE someone			
	HIT R/R sign ON DANFORD			
	POUNDED IN NEW POST + Put OLD sign back ON.			1hr
	Back to shop to work on RED mulch. Pulled WEEDS + SPREAD mulch			
	AROUND FIRE Dept. J/D			
	Loader has been starting HARD SINCE HARVEST FEST.			
	While spreading mulch			
	Loader would not start			
	BATTERY DEAD Put JUMP PACK ON to start, started to			
	Clean up South side of the Shop wood pallets All Rotten +			
	Garbage weeds OUT of Control			4.5
Total Hours				8hr

Timesheet

Name Rick Reed

Month 9/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/22/25	REMOVE trash FROM Shop PUT UNIT NUMBERS ON BOTH ZERO turns the JLD loader. Checked PARS plu trash were need Stop at VETS PARK water BLS Field.			1hr
	BACK TO Shop Plu zero turn to MOW OUT FIELD GRASS AND play Area horse Shoe Area + PAUllion Mowed Pump House			1hr
	Finish building SCAFFEL Started to Clean Shop some organizing			3.5 .5
				2hrs
Total Hours				8.0

Timesheet

Name Rick Reed

Month 09/25

[illegible]

Public Works, Bldgs. & Grounds Timesheet

Name RICK REED

Month 9/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/18/25	Rounded up all hoses sprinklers, post, keep out signs from shop + Broadlander Went to New Haidball Diamond to rope off. Bill Major will be done by noon today near field taped off + watered. MARE trip to Menards to get supplies I don't have. Back to shop cut down 4-10' lengths of conduit for sprinkler heads to fit in for watering. Put sprinklers in moved around did 1 1/2 hours of watering.			8 1/2
Total Hours				8 1/2

Name RICK REED

Month 09/25

V:villageforms/timesheetpublicworks

**Public Works, Bldgs. & Grounds
Timesheet**

Name

RICK REED

Month

9/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/16/25	Picked up Garbage at All 3 PARKS. Broadlands HAD 2 cans tipped over Cleaned up all trash blowing around. then dumped it			1 hr.
	Walked to Vets to pick up Kabota brought back to Shop.			.50 -
	Took 2/2 loader to Village Hall to crush down Garbage in roll off Dump. IT was piled so high they would not take it			.75
	Ran to Mukwonago to Car Quest to get oil to Service 2007 Chev 2500			
	Did Oil Filter & Air cleaner Service			2 hr -
	Cut Grass at Fire & DPW			.50 -
	Stop by Village Park to look at Pavilion to see if I can stain it			.50
	Mowed Grass at Hwy 59 & E			.50
	Trimmed Fire house & DPW			
	Cut Down Cattails on East Driveway & Cleaned out Plugged			1.50
	Colvert. Fix Air cleaner Box on old JD zero turn			.75
Total Hours				8.00

Name Ricky Reed

Month 9/25

V:villageforms/timesheetpublicworks

**Public Works, Bldgs. & Grounds
Timesheet**

Name Rick Reep

Month 9/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/12/25	Collect Garbage at All 3 PARKS Check GRASS to be mowed.			
	WENT to Village Hall to Get DOWN 1 DEAD tree over hanging PARKING LOT AND trimmed over PARKING SPOTS. Cleaned up tree			
	All wood to fire pile. Cleaned up high weeds ON HWY 59 ON PARK SIDE for people to sit ON Side Ride for PARADE.			5.50
	Put Forks back ON S.A Loader for People at H/F.			.50
	Ran to MEWARDS for Fuel for ChainSAWS trimmers.			1.50
	Load up All BARACADS for Police Chief ON the GMC & Dropped off at P.D. to Block ROADS for PARADE			1hr
Total Hours				8 hrs

**Public Works, Bldgs. & Grounds
Timesheet**

Name Rick Reed

Month 09/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/11/25	Cleaned out trucks			
	put tools away. Lowered			
	Flags to HALF MASS at			
	Vets park + Village PARK.			
	Checked PARKS FOR Garbage			
	Cleaned up broken glass			
	bottle at Broadlands PARK			
	Stopped by DONNA to			
	Check in met Key. Check			
	Water Filters at Provellon mace			
	Sure no leaks. Delivered			
	Reg letter to 118 HARRISON.			
	met New owner of R+m			
	Auto MUKWONAGO to Set up			
	Account.			4.
	met with Tim From			
	CARQUEST New owner in			
	MUKWONAGO Set up Account.			1
	Cut + Trimmed WATER tower			.75
	Ran to Walmart For Bee			
	traps they were out went			
	to Bee hardware got last 3			
	Hung them at Village hall			
	took care of mouse Problem in			
	bathroom at VHL, Cut GRASS			
	at Vets Park were Fire wood			
	Will be like Took Caboter & J.D. Lander			3.25
Total Hours to Vets Park				9 hrs

Public Works, Bldgs. & Grounds Timesheet

Name RICKY REED

Month 9/10/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/10/25	Checked All Parks Clean up. Check + Inspected Playgrounds at Village Park	2 1/2		
	All equipment looks good			
	Part bench seats paint peeling off should get Repainted			
	Took care of Big Wasp nest at Vet Park by vendors, Took Down 4 wasps nest at Village Hall. lowered flag to half mast. Check grass at All parks + water tower.			2 1/2
	Stopped at P.D to look at there Security light bulbs			
	Are good breakers are good			1.
	I think the Light fixture is BAD, Back to shop to load up Chain saw + trimmer to cut overhanging branches at Village Park for event.			1 1/2
	Over to Harvest Fest change filters on water FWT			
	Turn Power ON for Bottled water.			1
	Took Scrap to Waukesha Iron with Dump truck			1 1/2
	Back to Shop Drop off			
	93.00 to BUE for Scape money			1/2
Total Hours				8hr

Timesheet

Name Ricky Reed

Month 09/25

[illegible]

Public Works, Bldgs. & Grounds Timesheet

Name Ricky Reen

Month 9/25/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/8/25	GAS up Dodge truck Check OUT PARKS For garbage + other messes.	1.5		
	met with ERIC to CUT GRASS AT VET PARK cause CARNEYS already shown up. Called ERIC to CUT.			
	Started Service of J.D 4600 NEED oil filters.			
	Back to Vets Park Painted Pillar Post 2			
	Goats trimmed the park			
	trimmed V.H Lot started Weeding horse shoe pits			
	and play Area UNLOADED all weed frims sticks			
	at burn pile. Trimmed lot Hwy 59 + E. TOLD ERIC no need to cut there. HAD to mow			
	Vets Park AS CARNEYS have showed up with equipment. Did not want to cut till tuesday OR WEDS.			6.5
	Back to Shop UNload			
			1.5	
Total Hours				8 hrs

Public Works, Bldgs. & Grounds Timesheet

Name Ricky Reep

Month Sept - 25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/4/25	meeting with ERNIE			
	Picked up trash + Recy Vets Park and Village + Dumped	1 hour		
	Cleaned up Parts of Shop	1 hour		
	Went by VIE for PPIWK	30 min		
	Broadlands Garbage + Recyl	40 min		
	worked on cattails on	2 hour		
	Prairie View + Karen	20 mins		
	Lunch with ERE + Tracy	20 min		
	Back to Prairieview + Karen	2 hours		
	to move Side Road on			
	Karen Cleaned up Culvert			
	on Karen + Prairie View			
	Mowed 7 acre lot on Road			
	started Clean up on			
	DanFord / Fairview intersection			
9/5/25	Hung Knorbox at city haul	30 min		
	Drove to check Parks			
	Move All Soccer nets to			
	Cut high Grass, Mow walking			
	Pathway, Move All Soccer nets			
	to cut + Put back. Then over			
	to DANFORD / Fairview to finish	3 hrs		
	Service both zero turns			
	Arr oil Grease.	2.5 hrs		
	Went over Kabota	1.0		
	Clean Shop + Desk Area.	1.5		
	Repair Green Trailer Broken Board	30. min		
Total Hours				

**Public Works, Bldgs. & Grounds
Timesheet**

Name Larry REED

Month 09/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/25/25	Clean up in shop			.50
	HEAD OUT to START			
	Water on B/B Field			
	VETS PARK.			
	CHECK PARKS FOR TRASH			
	Recy. + LOOK WHAT NEEDS			
	to BE CUT			1.50
	BACK to Shop Repair pot			
	hole in parking lot by			
	F/D.			.50
	START GETTING things Ready			
	to take over for storage			
	at VETS PARK. B/B Org			
	Brush hog MOVED to storage			2.50
	AND GRASS MOWER			
	Pre trip zero turn			
	#107 + LOAD UP			.50
	Head to Brealands started			
	Mowing lower soccer fields			
	Lower grass and Around			
	Field. STOP to by Vets			
	Park to meet Bill Major			2.50
Total Hours				8hr

**Public Works, Bldgs. & Grounds
Timesheet**

Name Ricky REED

Month 09/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/20/25	PART CAME IN FOR LAPTOP			
	TRIED to get internet up			
	+ RUNNING with NO LUCK			.50
	LOADED up tools to go check			
	BATHROOM AT V/H Toilet			
	Keeps RUNNING Clean seal			.50
	HAD to meet DONNA +			
	BILL MAJOR to SEE what			
	CAN be done on outfield			
	Slope ON NEW H/B DIAMOND			1 hr
	WORKED ON I/D LOADER			
	UNIT #105 try to FIND big			
	leak on it. FOUND a plug			
	MISSING			1 hr
	RAN DOWN to PROVEN Power			
	to get New plug they ARE			
	OUT of STOCK ORDERED NEW			
	ONE.			1 1/2
	BACK to Shop PUT Loader			
	BACK together WORKED			
	ON LAWN mower SEE IF I			
	CAN GET it RUNNING. GOT			
	TORO RUNNING need Air cleaner			
	HAVING. Fix Line Welder wire			
	broke + LINE JAMMED in Feed			
	Gun. Welded trailer were 4			
	WELDS were BROKE, Welded			
	Wheel on zero turn #106			3.5
Total Hours				8.0

Public Works, Bldgs. & Grounds Timesheet

Name Ricky REED

Month 09/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/28/25	GOT A CALL FROM MATT N/P SOCCER SAYING SOMEONE VANDALIZED VETS PARK SPRAY PAINTED GANG SIGNS ON BASEBALL LOCK DOV. WENT OVER & LOOKED AT IT LOOKS TERRIBLE SO I SENT DONNA A TEXT SHE SAID IF I HAVE TIME TO FIX IT TODAY PLEASE DO. SCRUBBED WASH CLEAN THE ATHLETIC BOX THEN 2 COATS OF PAINT TO COVER THE GRAPPHITI			1.5
Total Hours				1.5

Public Works, Bldgs. & Grounds Timesheet

Name

Ricky REED

Month

09/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/29/25	PRE TRIP TRUCK + MOWER LOAD UP. CHECK PARKS FOR TRASH STOP AT VETS PARK TO START WATERING NEW B/B FIELD. DROP OFF TRASH BACK TO VETS TO TURN OFF WATER OVER TO MOW TOP PART OF Broadlands. BACK TO Shop to UNLOAD STICKS + brush.			1.5 .75 3.75 .50
	WORKED ON WEN GENERATOR WOULD NOT START pulled plug check for spark Pulled CARB to clean bowl Float + Needle+Set. PUT Back together GOT IT RUNNING VERY GOOD.			1.5
Total Hours				8 hrs

**Public Works, Bldgs. & Grounds
Timesheet**

Name Ricky REED

Month 9/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
9/30/25	Cleaned up All WEED trimmings + BRUSH I cut down by FIRE Dept TRAINING Building			.3/4
	Head out to Clean up trash AT 3 PARKS. AT VETS PARK Someone Dumped there branches & trimmings at N.W corner by Hushrial Area so I cleaned it up			1 1/4
	FOUND A POT hole at 103 OAKWOOD CAMP BACK to Shop to GET COLP patch then filled it.		1 hr	
	BACK to GET Mower CUT water tower & trimmed MOWED TRIMMED Hwy 59 + E			.3/4 1/2
	STOP by BVE to Drop OFF PINK Fixed toilet For Public use at V/H			1
	Drop off equip			1/4
	RUN to Proven Power to get Parts For J/D loader then to Farm & Fleet to GET TRANS Fluid For LOADER			1. 1/2
	WORKED on loader J/D			1. 1/2
Total Hours				8.5

Name Ricky Reed

Month

[illegible]

VILLAGE OF NORTH PRAIRIE
Board Report – October 9, 2025
from the Village Administrator/Clerk/Treasurer

Personnel Update:

None

Financial Reports:

September – 2025

Reminders:

Committee Agendas: Please email agendas and supporting documentation to the Administrator/Clerk/Treasurer the FRIDAY PRIOR to your scheduled meeting and no later than three days before the scheduled meeting times to ensure time for editing and proper notice and publication of said meeting.

Administrator/Clerk/Treasurer's Calendar:

- Update the employee handbook and policies
- Update job descriptions for board review and adoption
- RFP for rewrite of Zoning Code for consideration in the 2026 budget planning purposes
- RFP for Comprehensive Plan for consideration in the 2026 budget planning purposes

Respectfully submitted by:

Evelyn Etten
Administrator/Clerk/Treasurer
September 9, 2025

Village of North Prairie

POLICY – GEN #2025-01

OFFICIAL TRICK-OR-TREATING POLICY

Section 1: General Provisions

The purpose of this ordinance is to establish official guidelines for trick-or-treating within the Village of North Prairie, ensuring a safe and organized experience for residents and participants.

Section 2: Designated Day and Time

- **Designated Day:** The official day for door-to-door trick-or-treating shall be Saturday before October 31st.
- **Designated Time:** The official hours for trick-or-treating shall be from 4 p.m. to 7 p.m. on the designated day.

Section 3: Participant and Resident Guidelines

- **Residential Participation:** Residents who wish to participate in handing out candy should signal their willingness by turning on their porch or exterior lights. Homes with their lights off should not be approached by trick-or-treaters.
- **Trick-or-Treater Etiquette:** Participants must respect the designated hours and the wishes of residents. Do not ring doorbells or knock on doors of homes with exterior lights turned off.
- **Costume Visibility:** All participants are encouraged to enhance their visibility by incorporating reflective tape, glow sticks, or flashlights into their costumes, especially as it gets dark.
- **Safe Walking:** All trick-or-treaters should use sidewalks whenever possible and only cross streets at designated crosswalks.
- **Property Respect:** Participants must stay on designated walkways and driveways and avoid cutting across lawns or entering private areas of the property.

Section 4: Safety Recommendations

- **Adult Supervision:** It is highly recommended that children under the age of 12 be accompanied by a responsible adult.
- **Candy Inspection:** A parent or guardian should inspect all collected treats before consumption. Do not eat any unwrapped or suspicious-looking candy.
- **Safe Costumes:** Costumes should be flame-resistant and should not obstruct the child's vision or movement.
- **Pet Safety:** For the safety of both residents' pets and trick-or-treaters, pet owners are encouraged to keep their animals secured and away from the front door during event hours.

Section 5: Enforcement and Public Communication

- This policy is designed for community safety and organization. The Village of North Prairie will promote these guidelines through its website, social media, and community newsletters.
- Police and emergency services will be notified of the official hours to increase patrols and ensure a safe environment for all participants.

Section 6: Enactment

This policy will be effective immediately upon its adoption by the Village of North Prairie's Governing Body, Village Board.

<i>NPPD Analysis</i>			10/4/2025
	2023	2024	2025-Thru Aug
Patrol Hours Average	7.5 hrs/day	6.5 hrs/day	5.5 hrs/day
Total NPPD Hours Worked	Patrol 47%	Patrol 44%	Patrol 46%
(Admin Time: Chief's, Clerical)	Admin 53%	Admin 56%	Admin 54%



Village of North Prairie

Waukesha County, Wisconsin

130 N. Harrison St.
North Prairie, WI 53153
Phone: (262) 392-2271
Fax: (262) 392-2936
www.northprairie.net

Village of North Prairie
Village Board Written Directive
Directive Number 10-2025
Effective Date 10-9-2025

Directive to North Prairie Police Chief:

Effective immediately, administrative scheduling and work hours within the Police Department must be aligned with the patrol coverage being provided to the Village. To ensure accountability and appropriate allocation of resources, the following standard shall be applied:

Administrative to Patrol Hours Ratio: A maximum of 40% of total departmental hours may be allocated to administrative duties, which will include the police chief, assistant chief and police department clerk, with no less than 60% of total departmental hours dedicated to patrol coverage.

This ratio applies to all sworn personnel, including the Chief and Assistant Chief. Patrol hours must be scheduled and delivered consistently in a way that meets the community's expectations for visible and active policing.

Monthly scheduling and timesheet reports shall reflect this standard and will be reviewed to ensure compliance. Adjustments to staffing and schedules must be made as necessary to meet the required ratio.

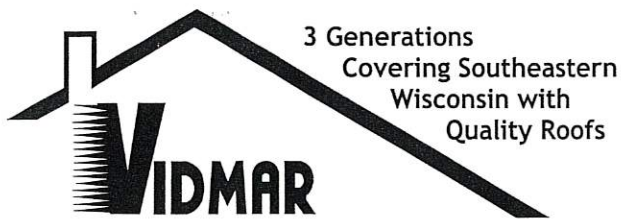
Failure to follow this directive can result in disciplinary action up to and including termination of employment.

Village of North Prairie

_____ Daniel Miresse, Village President

_____ Evelyn A Etten, Administrator/Clerk/Treasurer

KMFD					10/4/2025
	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025 (Thru August)</u>	<u>Inception Average</u>
North Prairie Usage	25%	20%	25%	25%	<u>24%</u>
<i>Paying 37% Now</i>					
Population @ 2020 census=2202 (28%)					
Equalized value 2025=\$417,685,400 (25%)					
North Prairie Average of all 3=26%					
Village of Eagle Usage	35%	34%	28%	30%	<u>32%</u>
<i>Paying 21% Now</i>					
Population @ 2020 census=2071 (27%)					
Equalized value 2025=\$338,170,100 (21%)					
Village Eagle Average of all 3=27%					
Town Of Eagle Usage	40%	46%	47%	45%	<u>44%</u>
<i>Paying 42% Now</i>					
Population @ 2020 census=3478 (45%)					
Equalized value 2025=\$887,500,900 (54%)					
Town Eagle Average of all 3=47%					



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OFFICE (262) 971-1500 FAX (262) 971-0273

vidmarroof@wi.rr.com

Estimate / Proposal For

Name

VILLAGE OF NORTH PRARIE

Home Address

RICK REID

Job Location

130 N HARRISON ST

NORTH PRARIE

Telephone

(262) 378-0935

Email

Date

9.15.25

- ☐ Reroof ☐ Tear Off ☐ New Construction ☐ Flat Roof Replacement ☐ # of Layers ☐ Home ☐ Garage
☐ 60 mil EPDM Rubber ☐ Shed ☐ Building

Type of shingle

- ☐ 25 year warranted 3-tab standard shingle Color _____ Hip & Ridge _____
☐ Lifetime warranted dimensional shingle Color WEATHERED WOOD Brand _____
☐ Felt Underlayment _____
☐ Ice & Water Shield _____

- ☐ Prefinished Aluminum Chimney Flashing ☐ Lead Pipe Flashing ☐ Pre-finished Steel W-Valley installed over ice and water shield
☐ PVC Pipe Flashing ☐ 4 in. ☐ 3 in. ☐ 2 in. ☐ Metal Edging

Deck or Plywood Replacement _____

of Vents _____ Type _____ ☐ Pre-finished Aluminum

or Close up Existing Vents # _____ Install Continuous Ridge Vent _____ ft. \$ _____

☐ Ridge vent optional

Gutters (Pre-finished Seamless Aluminum) Color BROWN

☐ Gutters Location / Measurements _____

☐ Downspouts ☐ 4 in. ☐ 3 in. Gutter Flashing _____

Premise will be cleaned up thoroughly and all debris will be hauled away. If estimate accepted, owner agrees to pay for said labor and material in the sum of \$ _____ to be paid upon completion.

Payment due in full 10 days upon receiving invoice.

NOTES: ADD ADDITIONAL SOFFIT VENTS: \$80 EACH RECOMMEND 2 ON EACH SIDE OF GABLE

- INSTALL WATER DIVERter ABOVE A/C UNIT IN BACK VALLEY \$40.00

- REPLACE GENERIC RIDGE VENT AND SHINGLES

4688.-

RIDGE ON ENTRY GABLE \$920.00

MAIN RIDGE \$2904.00

BACK RIDGE \$504.00

Charge cards accepted. 5% service charge on Visa, MasterCard and Discover.

Accepted by: _____