

MEETING NOTICE AND AGENDA
VILLAGE OF NORTH PRAIRIE – SPECIAL BOARD MINUTES
130 N Harrison St., North Prairie, WI 53153
OCTOBER 23, 2025, 5:00 P.M.

1. **Call to Order** - The village board meeting was called to order at 5:00 p.m.
2. **Roll Call** – Present: Trustee McCormack, Trustee Samuels, Trustee Schroeder, President Miresse, Trustee Lampe, Trustee Harmann, and Trustee Hall. Absent: None
3. **Pledge of Allegiance**
4. **Confirmation of Proper Notice of Meeting** – Administrator Etten confirmed proper notice of the meeting on the Village of North Prairie website and three bulletin boards.
5. **Public Comments:** Per WI State Statute § 19.84 (2) information will be received from the public. It is the policy of this municipality that comments will be limited to 3 minutes per resident. Be further advised that there may be limited discussion on the information received; however, no official action will be taken under public comment.

Trustee Hall motioned to open the meeting for public comments, second by Trustee Schroeder, **motion carried, 7/0**. No public comments. Trustee Schroeder motioned to close the meeting for public comments, second by Trustee Harmann, **motion carried, 7/0**.

6. **Discussion and/or Action as Necessary:** Joint Municipal Court 2026 Budget – Trustee McCormack explained, there weren't too many changes from last year with the exception of the salary requests lines for the municipal clerk and the assistant clerk. The first proposal was for a 50% increase for the municipal clerk and a 25% increase for the assistant clerk, which failed. The second was for 25% increase, again that failed. The Jt. Municipal Court approved a 5% increase for the municipal clerk and a 3% increase for the assistant clerk. Administrator Etten corrected Trustee McCormack, stating that the assistant clerk was approved at a 4% increase. Trustee McCormack agreed at 4%. Trustee McCormack mentioned that a new line item was added to the court's 2026 budget to include the cost of our Administrator's time to deal with court issues, when no one is here. He also mentioned that village "Utilities & Maintenance" portion was approved for a 25% increase. He also explained that all five municipal boards must approve this budget before it fully passes. He said he talked with Lyle today, and he expected the Town of Mukwonago to approve it at their board meeting on 10/28/25. Administrator Etten stated that she heard from the Town of Eagle and they had passed it. Trustee McCormack stated, if one municipality fails to pass it, then the budget for 2026 defaults to the same amount as the 2025 budget. Trustee McCormack motioned to accept the current 2026 proposed Jt. Municipal Court budget as approved by the Jt. Municipal Committee, with the 5% and 4% wage increases, second by Trustee Samuels. Discussion - Trustee Hall asked if the new lease was ever signed. Trustee McCormack asked, who would sign it? Trustee Hall stated, Mark Powers. Trustee McCormack stated they are not going to sign it. No further discussion, **motion carries, 7/0**.
7. **Discussion and/or Action as Necessary:** 2026 proposed budget for the Village of North Prairie – Trustee Samuels asked if anyone was going to give the highlights on it. Administrator Etten explained the revenue and expenditure budgets and addressed questions. She also

explained the capital improvement projects, borrowing planned, debt service impact, and mil rate for 2026. Trustee Hall asked if we were aware that the Fire Department has removed appx. \$1,500 from their budget for septic tank pumping, so in the future we will need to plan for this in our budget. No further discussion. No action taken.

8. **Discussion and/or Action as Necessary:** Set public hearing date for 2026 budget – Trustee Hall motioned to set the public hearing date for 2026 budget for 11/13/25 at 6:30 p.m. Second by Trustee Harmann, **motion carried, 7/0**. No further discussion.
9. **Motion to adjourn** – Trustee Hall motioned to adjourn the meeting at 5:25 p.m., second by Trustee Harmann. **Motion carried, 7/0**. Trustee Hall stated a “thank you” to Evie for doing the majority of the work on the budget and the finance committee for all their time and efforts.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipalities may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note, that upon reasonable notice efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

Evelyn Etten
Administrator/Clerk/Treasurer

November 3, 2025