

**NOVEMBER 5, 2025 MEETING MINUTES
COMMUNICATION AND PERSONNEL COMMITTEE
VILLAGE OF NORTH PRAIRIE**

Call to Order: 5:00 p.m.

Roll Call: Present – Committee Members Mike McCormack, Cheri Lampe and Deb Hall
Others Present – Administrator Evelyn Etten

Announcement of Closed Session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically performance evaluation of the Administrator/Clerk/Treasurer and pursuant to WI State Statute §19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamaz.

1. Discussion and/or Action: Approval of September 3, 2025 meeting minutes. **Motion to approve by D. Hall; second by M. McCormack. Motion carried.**
2. Discussion and/or Action: Onboarding of new DPW supervisor. **Administrator Etten stated Ricky Reed has not signed the employee handbook yet due to concerns regarding outside part time employment. Administrator Etten to obtain additional information for the committee to consider; no action taken.**
3. Discussion and/or Action: Policing regarding naming of Ordinances, Resolutions and Policies. **D. Hall stated there have been different naming conventions used over the years for these items; committee to review at a further meeting; no action taken.**
4. Discussion and/or Action: Policy regarding Board, Committee and Plan Commission packets. **The committee discussed the extensive amount of paper that is used in printing agenda items for these bodies to use for meeting. D. Hall and E. Etten to investigate creating a policy and set of questions for each sitting member of these bodies to reduce paper usage; no action taken.**
5. Discussion and/or Action: Motion to go into closed session pursuant to WI State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, specifically performance evaluation of the Administrator/Clerk/Treasurer and pursuant to WI State Statute §19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamaz. **Motion by D. Hall, second by M. McCormack to go into closed session. Roll call vote.: M. McCormack – yes; D. Hall – yes; C. Lampe – yes. Motion carried.**
6. Motion to reconvene into open session. **Motion by D. Hall, second by M. McCormack to reconvene into open session. Motion carried.**
7. Discussion and/or action as necessary: for any items brought forward from the closed session. **Motion by D. Hall, second by M. McCormack to authorize Administrator Etten to contact and gather information regarding engagement of a labor and employment attorney; motion carried. Motion by D. Hall, second by M. McCormack authorizing Administrator Etten to gather all medical history of Police Chief Tamaz; motion carried.**

8. Discussion and/action: Policy regarding citizen complaints. **Item tabled.**
9. Discussion and/or Action: Ordinance No. 08-2020; the keeping of domesticated chickens. **Item tabled.**
10. Discussion: Confirm next meeting date. **Next meeting scheduled for December 3, 2025 at 4:00 p.m.**
11. Motion to adjourn. **Motion to adjourn by M. McCormack, second by D. Hall to adjourn at 6:13 p.m.; motion carried.**

Submitted November 9, 2025
Chairperson Deborah Hall