

**VILLAGE OF NORTH PRAIRIE**  
**VILLAGE BOARD MEETING & PUBLIC HEARING**  
**November 13, 2025 – 6:30 p.m.**  
**130 N Harrison St., North Prairie, WI**

Announcement of Closed Session pursuant to WI State Statute §19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamez.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONFIRMATION OF PROPER NOTICE OF MEETING**
- 5. APPROVAL OF VILLAGE BOARD MINUTES:**
  - a. October 9, 2025, regular Village Board Meeting
  - b. October 22, 2025, Special Village Board Meeting
  - c. October 23, 2025, Special Village Board Meeting
- 6. PUBLIC HEARING: Regarding 2026 Village of North Prairie Budget and setting of tax levy.**
  - a. Motion to open the Public Hearing
  - b. Public Comments on the proposed 2026 Village of North Prairie Budget
  - c. Village Board Comments on the proposed 2026 Village of North Prairie Budget
  - d. Motion to close Public Hearing
- 7. Discussion and/or Action as Necessary: Resolution** – R04-2025 Approval of the 2026 Village of North Prairie Budget and tax levy.
- 8. REPORTS:** Building Inspector, Fire, Police and Public Works Department.
- 9. PUBLIC COMMENTS:** - (No official action will be taken under Public Comment).  
Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking.
- 10. VILLAGE PRESIDENT**
  - a. **Report to the Board**
  - b. **Discussion and/or Action as Necessary:** To authorize staff to publish notice of Public Hearing on December 11, 2025, to amend Zoning Code Section 4.6.E and Section 14.2.BO as recommended by Plan Commission.

- c. **Discussion and/or Action as Necessary:** Set Public Hearing date to consider a proposed amendment to the North Prairie Comprehensive Plan, including the adoption of an ordinance to amend the plan.
- d. **Discussion and/or Action as Necessary:** Status of KMFD – Temporary Agreement with Town of Mukwonago for EMS Services.

#### **11. VILLAGE ADMINISTRATOR/CLERK/TREASURER**

- a. **Report to the Board**
- b. **Discussion and/or Action as Necessary:** Financial Reports for Oct. 2025
- c. **Municipal Offices on the April 7, 2025, Ballot** – 3 Village Trustee positions, each for a two (2) year term.  
**Important Dates to Remember:**
  - **December 1, 2025** - First day for candidates to circulate nomination papers
  - **December 26, 2025, at 5:00 p.m.** – Deadline for incumbents not seeking re-election to file Notification of Non-Candidacy. \*\*Failure to notify, along with the failure to file nomination papers by the deadline will extend nomination paper deadline 72 hours.
  - **January 6, 2026, at 5:00 p.m.** – Deadline for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the 2026 Spring Election with the Clerk.

#### **12. PUBLIC SAFETY COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action as Necessary: Update on North Prairie Police Dept. Analysis 2025
- c. Discussion and/or Action as Necessary: Update on KMFD
- d. Discussion and/or Action as Necessary: Update on Jt. Municipal Court (JMC)
- e. Discussion and/or Action as Necessary: Consideration of appointing one board trustee and one citizen to a possible referendum committee for the Kettle Moraine Fire Department.
- f. Discussion and/or Action as Necessary: Consideration of appointing one board trustee to initiate discussions regarding the Intermunicipal Agreement with the Town of Eagle and Village of Eagle.

#### **13. PUBLIC WORKS COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.

#### **14. COMMUNICATION & PERSONNEL COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.

- b. Discussion and/or Action as Necessary: Motion to go into closed session pursuant to WI State Statue § 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamez.
- c. Motion to reconvene into open session.
- d. Discussion and/or action: Any items brought forward from closed session.

#### **15. FINANCE COMMITTEE**

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
- b. Discussion and/or Action: Review and approval monthly bills and payroll.
- c. Discussion and/or Action: Recommended changes to the 2024 Fee Schedule, with an implementation date of 12/1/25.
- d. Discussion and/or Action: Resolution R05-2025, recommended for the 2025 Fee Schedule changes.
- e. Discussion and/or Action: Review of 2024 Final Audit as presented by Bauman Associates.

#### **16. Motion to Adjourn**

Personnel matters are not an appropriate subject for this forum and should be referred to the Village Office. Any comments which may violate the individual rights of an employee and/or representative of the Village will not be permitted. It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by:  
 Evelyn Effen, Administrator/Clerk/Treasurer  
 November 11, 2025