

MEETING NOTICE & AGENDA

VILLAGE OF NORTH PRAIRIE

FINANCE COMMITTEE

December 11, 2025, AT 5:00 P.M.

MUNICIPAL CENTER – 130 N. HARRISON STREET

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Finance Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibility. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

1. **Call to Order**
2. **Roll Call**
3. **Discussion and/or Action:** Approval of the Finance Committee minutes from November 13, 2025.
4. **Discussion and/or Action:** Review of Citizen's Bank Statement.
5. **Discussion and/or Action:** Review of monthly journal entries.
6. **Discussion and/or Action:** Review of the monthly bills and payroll with recommendation to the Village Board.
7. **Discussion and/or Action:** Review any billable reimbursements for legal, engineering and planning fees.
8. **Discussion and/or Action:** Tracking of permit fees and proper invoicing for "The Glens" Project.
9. **Discussion and/or Action:** Review 2024 Final Audit and Governance Acceptance Letter
10. **Discussion and/or Action:** Review League Insurance – Coverage Changes to our policy as of 1/1/26.
11. **Discussion and/or Action:** Set date & time for additional monthly finance meeting
12. **Discussion and/or Action:** Village Clerk PTO time / policy
13. **Discussion and/or Action:** Full-Time Health Insurance Stipend Policy
14. **Motion to adjourn**

Dave Schroeder, Chair
Deborah Hall
Andy Harmann

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by: Evelyn Etten, Administrator/Clerk/Treasurer

Dec. 8, 2025