

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING
December 11, 2025 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONFIRMATION OF PROPER NOTICE OF MEETING**
- 5. APPROVAL OF VILLAGE BOARD MINUTES:** November 13, 2025 - Public Hearing & Village Board Meeting, November 18, 2025 - Special Village Board Meeting, and December 9, 2025 – Special Village Board Meeting.
- 6. REPORTS:** Building Inspector, Fire, Police and Public Works Department.
- 7. RECOGNITION OF STAFF:** Salvadore Tamez, Terry Tesch, and Melissa Rabay

- 8. PUBLIC COMMENTS:** - (No official action will be taken under Public Comment).
Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking.

- 9. VILLAGE PRESIDENT**
 - a. Report to the Board
 - b. Discussion and/or Action as Necessary: KMFD Fire Fee Research Committee Member Appointment.

- 10. VILLAGE ADMINISTRATOR/CLERK/TREASURER**
 - a. Report to the Board
 - b. Discussion and/or Action as Necessary: Financial Reports for November 2025
 - c. Discussion and/or Action as Necessary: Review and approval of Poll Workers List for 2026 elections.

- 11. PUBLIC SAFETY COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
 - b. Discussion and/or Action as Necessary: Update on North Prairie Police Dept. Analysis 2025

- 12. PUBLIC WORKS COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.

- 13. COMMUNICATION & PERSONNEL COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda.

- 14. FINANCE COMMITTEE**
 - a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
 - b. Discussion and/or Action: Review and approval monthly bills and payroll.
 - c. Discussion and/or Action: Village Administrator/Clerk/Treasurer unused PTO time from 2025.

- d. Discussion and/or Action: Full-Time employee health care options and health care stipend.

15. Motion to Adjourn

Personnel matters are not an appropriate subject for this forum and should be referred to the Village Office. Any comments which may violate the individual rights of an employee and/or representative of the Village will not be permitted. It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by:

Evelyn Etten, Administrator/Clerk/Treasurer

December 2, 2025

VILLAGE OF NORTH PRAIRIE
PUBLIC HEARING & VILLAGE BOARD MINUTES
November 13, 2025 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

Announcement of Closed Session pursuant to WI State Statute §19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamez.

1. **CALL TO ORDER** – President Miresse called the meeting to order at 6:32 PM
2. **ROLL CALL** – Present: President Miresse, Trustee Samuels, Trustee Schroeder, Trustee McCormack, Trustee Hall, Trustee Lampe, Trustee Harmann
3. **PLEDGE OF ALLEGIANCE**
4. **CONFIRMATION OF PROPER NOTICE OF MEETING** – Administrator Etten confirmed proper notice of the meeting.
5. **APPROVAL OF VILLAGE BOARD MINUTES:**
 - a. October 9, 2025, regular Village Board Meeting – Trustee Samuels motioned to approve the 10/9/25 minutes, second by Trustee Schroeder, no further discussion, **motion carried, 7/0.**
 - b. October 22, 2025, Special Village Board Meeting – Trustee Samuels motioned to approve the 10/22/25 minutes, second by Trustee Schroeder. Discussion - Trustee Hall mentioned one change to minutes. Trustee Samuels amended her motion to approve the 10/22/25 minutes with one change as noted, second by Trustee Schroeder. No further discussion, **motion carried, 7/0.**
 - c. October 23, 2025, Special Village Board Meeting – Trustee Samuels motioned to approve the 10/23/25 minutes, second by Trustee Schroeder, no further discussion, **motion carried, 7/0.**
6. **PUBLIC HEARING: Regarding 2026 Village of North Prairie Budget and setting of tax levy.**
 - a. Motion to open the Public Hearing – Trustee Hall motioned to open the public hearing for comments, second by Trustee Harmann – **motion carried, 7/0.**
 - b. Public Comments on the proposed 2026 Village of North Prairie Budget – a citizen asked how much was proposed for the budget – Administrator Etten responded – the total budget is \$1,768,786. Another citizen asked what the mill rate was – Administrator Etten responded \$2.98 per thousand.
 - c. Village Board comments on the proposed 2026 Village of North Prairie Budget – **No comments.**

- d. Motion to close Public Hearing – Trustee Hall motioned to close the public hearing, second by President Miresse, no further discussion, **motion carried, 7/0.**
7. **Discussion and/or Action as Necessary: Resolution** – R04-2025 Approval of the 2026 Village of North Prairie Budget and tax levy. Trustee Samuels motioned to approve resolution R04-2025 for the approval of the Village of North Prairie 2026 budget and tax levy, second by Trustee Schroeder, no further discussion, **motion carried, 7/0.**
8. **REPORTS:** Building Inspector, Fire, Police and Public Works Department. Rick has written down all his activities - **No one present to comment.**
9. **PUBLIC COMMENTS:** - (No official action will be taken under Public Comment). Note: Comments should be limited to 3 minutes per resident. Trustee Schroeder motioned to open the meeting to public comments, second by Trustee Hall, **motion carried, 7/0.**

Resident Debbie Nickerson asked that the opening paragraph be re-read as no one could hear it. A female asked who helps (KMFD) North Prairie Fire Department when they are short staffed. A male advised of an app on the cell phone that he uses, Pulse Point – where you can track the calls and who responses to the call. Trustee Schroeder motioned to close the public comments, second by Trustee Samuels, no further discussion, **motion carried, 7/0.**

10. VILLAGE PRESIDENT

a. Report to the Board

On 10/31/25, President Miresse delivered the letter regarding the new liquor laws to Bill's Market owners and time given to comply is 01/02/26.

- b. **Discussion and/or Action as Necessary:** To authorize staff to publish notice of Public Hearing on December 11, 2025, to amend Zoning Code Section 4.6. E and Section 14.2 BO as recommended by Plan Commission.

Trustee Hall stated, the plan commission reviewed and recommended removing language specific to Section 14.2 BO "barbering & beauty shops" and "uses only household equipment" from the zoning code on page 99 and addressing it in section 4.6.E, under conditional use permit. To allow this change, we must hold a Public Hearing. The public hearing would be on 12/11/25 at 6:30 p.m.

Trustee Hall motioned to authorize staff to publish public hearing notice to be held on or before 12/11/25 at 6:30 p.m., second by Trustee Harmann, no further discussion, **motion carried, 7/0.**

- c. **Discussion and/or Action as Necessary:** Set Public Hearing date to consider a proposed amendment to the North Prairie Comprehensive Plan, including the adoption of an ordinance to amend the plan. The proposed change allows two parcels to be reclassified from Industrial to Suburban Residential zoning.

Trustee Hall motioned to allow staff to set the public hearing date for January 8, 2026, at 6:30 p.m., publish a class one notice 30 days prior to the public hearing date, and for the board to adopt the ordinance once approved, second by Trustee Samuels. No further discussion, **motion carried, 7/0.**

- d. **Discussion and/or Action as Necessary:** Status of KMFD – President Miresse stated the temporary agreement with the Town of Mukwonago for EMS Services, is now terminated due to their short staffing. Chief Nottling mentioned in his report that we have entered into an agreement with the Village of Palmyra. Trustee Hall asked what Chief Nottling is doing to make sure the Village of North Prairie has the same response time since Palmyra is farther away than surrounding communities? Trustee Hall asked President Miresse to discuss this time & distance issue with Chief Nottling and provide the board with his response. President Miresse stated, the next KMFD meeting is 11/20/25 at 6:30 p.m. Trustee Samuels reached out to Chief Nottling to see how Saturdays are going, Chief Nottling stated KMFD still has low staffing on Saturdays.

11. VILLAGE ADMINISTRATOR/CLERK/TREASURER

- a. **Report to the Board** – Village Administrator Etten reported three resignations in the Police Department, two of which are the result of retirements.
- b. **Discussion and/or Action as Necessary:** Financial Reports for Oct. 2025 – Administrator Etten presented the finances for October of 2025.
- c. **Municipal Offices on the April 7, 2025, Ballot** – Administrator Etten announce that there are several dates to remember with the upcoming elections in 2026. There are three Village Trustee positions, each for a two (2) year term that will be up for the April election.

Important Dates to Remember:

- **December 1, 2025** – First day for candidates to circulate nomination papers
- **December 26, 2025, at 5:00 p.m.** – Deadline for incumbents not seeking re-election to file Notification of Non-Candidacy. **Failure to notify, along with the failure to file nomination papers by the deadline will extend nomination paper deadline 72 hours.
- **January 6, 2026, at 5:00 p.m.** – Deadline for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the 2026 Spring Election with the Clerk.

12. PUBLIC SAFETY COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items. Trustee Schroeder announced a Public Safety Committee meeting was scheduled tomorrow, 11/14/25, at 7:00 a.m. The Public Safety Committee is considering withdrawing as the "host" of the JMC Court and "from" the JMC Court. The next regular Public Safety meeting will be on 11/26/25.
- b. Discussion and/or Action as Necessary: Update on North Prairie Police Dept. Analysis 2025 – Trustee Schroeder stated The Waukesha Sheriff's Department provides the Village of North Prairie residents with 24/7 coverage. The North Prairie Police Department is averaging five hours of patrol coverage per day. In 2023, patrol hours were 53 hours per week; in 2024, patrol hours were 46 hours per week; and right now, we average about 38 hours of patrol per week from the North Prairie Police Department. It is hard to hire part-time staff that don't have full-time jobs elsewhere. The weekend hours, less than 10 percent of the total hours worked in a month by the VNP-PD, are on Saturday and Sundays, rarely on the weekends are you going to see a North Prairie Police car. The protective service committee feels we should see the police department more on the weekend than the weekdays. That's what we are trying to accomplish. With the three recent retirements/resignations, it has opened up a whole lot of other problems. Overall, smaller departments are merging with other communities or closing due to staff shortages. You're seeing this in police and fire departments all over. In July, the Protective Services Committee held three informational meetings in July. We tried to lay out what we knew in July, and this kind of lead us to two options that may work. One option would be to keep the North Prairie Police Department and model it after the Village of Eagle Police Department. They have a full-time Chief and Assistant Chief, who each does a significant amount of patrol. They do not have a clerk, so they rely on the Chief and Assistant Chief to handle all the administrative duties. The other option would be to not have a North Prairie Police Department and rely (like we do now, 24/7) on the Waukesha County Sheriff's Department, which is what the Village of Wales, the Town of Genesee, and the Town of Eagle currently do. During the July meeting we had over 85 residents. The Chief and Assistant Chief have dedicated many years of service in law enforcement and to the Village of North Prairie, which we are very grateful for. However, with both retiring at the end of November, I believe this is the time to make the changes we need, and we want to hear from the residents.

Trustee Schroeder motioned to open for public comments, second by Trustee Hall, **motion carried, 7/0.**

Resident, Debbie Nickerson - North Prairie isn't paying what other communities are paying - was that ever discussed?

Trustee Samuels - No - We told Sal if he needs to increase the pay, he had the authority to do that, but he never did.

Resident Debbie Nickerson - mentioned that at the informational meeting she attended, she felt that many of the residents that attended the meetings wanted to keep a police department and not rely on Waukesha County Sheriff's Department.

Trustee Samuels - We are considering another informational meeting now that we have the budget approved.

Trustee Hall - When you look at the overall budget - \$1.4 million the fire department budget is 1.7 million, we want equitable cost saving. We don't have a fire backup; we have a backup for police.

Trustee Schroeder - Police Department budgets a certain amount of money. When that money is not used, it gets returned to the general fund. In the last four years, \$15k, \$25K, \$38k, \$40,500k, has been returned from the police department for unused patrol wages. The police budget had enough money to increase patrol wages but didn't. This makes it hard to budget. The police department's 2026 budget is \$160,000; it was not defunded.

Kyle Huber - I had asked for a job description defining the Chief's duties from July to October, why hasn't one been produced yet?

Administrator Etten - I spoke with Sal and Terry, and they are both willing to help anyway they can, to make the transition smooth. Sal will be doing the December schedule.

A male (unknown) asked, so we have a chief, and an assistance chief and neither of them are willing to patrol? So how much administrative work can there be in the Village of North Prairie?

Trustee Schroeder - We have repeatedly asked the same question, and we just didn't receive an acceptable response. That is why there was a directive given to the Chief for the 60% patrol and 40% administration hours because that is what we feel makes sense.

Ryan Lipovsek - There's a lot of moving parts right now. The Public Safety Committee could meet with the current officers. Waukesha County Sheriff is not at the substation. I think North Prairie can thrive from this opportunity. I was a deputy for 3 years and I almost never drove through subdivisions. The sheriff's department is short staffed. When I worked for them, there were only two deputies that covered the southwest. If there was a domestic call, we only had two deputies responding, so if there is another call there isn't another squad nearby. If you think the "county," is going to cover the Village of North Prairie, they aren't covering the Village of North Prairie.

Kyle Huber - I was a little upset with your comment Trustee Schroeder, that you didn't receive any emails or phone calls. I talked with you one-on-one, there were a lot of people out there that talked with you. This should have been resolved between July and now.

Trustee Schroeder – You seem upset that this is taking so long. This is government, it takes a while and there should be some changes by the end of the year.

Resident Kathy Arquette – I understand it's hard to get part-time employees. Wouldn't it be easier to hire a full-time chief and keep our department vs. we lose all control if we contract with Waukesha County Sheriff's Department or any other municipality?

Resident Debbie CZ – I think it would be very scary that if we were to rely solely on Waukesha County Sheriff's Department. There could be times when no one is available to respond.

Trustee McCormack – Contracting with Waukesha County Sheriff's Department is too expensive. Tomorrow moving forward will have a lot of conversation.

Resident Carol Schroeder – I've lived here over 40 years. Most people don't realize that we don't have all those services, but that's why we have low taxes. Low taxes are the trade-off for less services provided.

Trustee Schroeder – the outcome of all of this is, we are going to lose our administrative staff as of December 1st. We will still have a police department until the end of the year, and it is budgeted for next year. We are meeting with Officers Timm and Lipovsek tomorrow to discuss temporary and long-term plans.

Male (Unknown) – Consider paying the officers more for an hourly rate, they maybe be more willing to come in to work.

Brad Timm – I work part-time for the Village of North Prairie for 15 years. I can tell you that Melissa does a lot more than anyone knows. She enters Tracs, the state reporting. She is the backbone of the police department, and it would be awful if we lost her.

Trustee Schroeder - motioned to close comments, second by Trustee XXXX
– motion carried, 7/0.

- c. Discussion and/or Action as Necessary: Update on KMFD
- d. Discussion and/or Action as Necessary: Update on Jt. Municipal Court (JMC) – The Village of Vernon did not pass the JMC 2026 budget. JMC Committee has to meet in 15 days to get it resolved, or the budget will remain the same as 2025.

Trustee Hall – Mike, you need to talk to Village of Vernon and find out why they didn't approve.

- e. Discussion and/or Action as Necessary: Consideration of appointing one board trustee and one citizen to a possible referendum committee for the Kettle Moraine Fire Department.

Trustee Hall – Recommendation from Fire Chief to KMFD, now Chief Nottling is not sure referendum is the way to go – I don't feel we should vote on this since we don't have enough information.

Trustee Samuels – I disagree. We need to invite citizens to participate and volunteer.

Trustee Hall - this should be a topic of discussion for KMFB, and we need more information.

Trustee Samuels - we need to be proactive.

Trustee McCormack - my new neighbor was a Milwaukee Fire Chief and expressed interest in the roll. **No action taken**

- f. Discussion and/or Action as Necessary: Consideration of appointing one board trustee to initiate discussions regarding the Intermunicipal Agreement with the Town of Eagle and Village of Eagle.
Trustee Hall - We need to get the three municipalities to sit down and negotiate the KMFD percentages to get the breakdown to a fair and equitable percentage rate for all those participating? Discussions should be held sooner vs. later.

Trustee Schroeder motioned to appoint Trustee Harmann as the lead for the Village of North Prairie, second by Trustee Hall. Trustee Harmann agreed to take the lead. Discussion: Trustee Hall stated that the fire board meets next and President Miresse need to express that we have a person representing our board ready to open communications. Trustee Miresse stated he would send an email as he won't be able to attend the next KMFB meeting next week, **motion carried, 7/0.**

13. PUBLIC WORKS COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items - No Meeting

14. COMMUNICATION & PERSONNEL COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items.
Trustee Hall thanked Administrator Etten for doing a good job. We will be working on updating policies, handbooks, the ordinance for chickens, and job descriptions in 2026.
- b. Discussion and/or Action as Necessary: Motion to go into closed session pursuant to WI State Statue §19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where 19.85(1)(b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in histories or data, or involved in such problems or investigations, specifically to consider the medical history of Police Chief Tamez. -
Trustee Hall - We don't need to go into a closed session based on recent retirement/resignations of the police chief - **no action taken.**
- c. Motion to reconvene into open session - **no action taken.**

- d. Discussion and/or action: Any items brought forward from closed session – **no action taken.**

15. FINANCE COMMITTEE

- a. Report on discussion or action taken at previous meetings, reports, or future agenda items. – Trustee Schroeder stated, we will be adding a second meeting for finance.
- b. Discussion and/or Action: Review and approval monthly bills and payroll – Trustee Schroeder motioned to approve the monthly bills, payroll, and payroll liabilities as presented, Ck # 20438 – 20503 totaling \$86,462.22, second by Trustee Hall, no further discussion, **motion carried, 7/0.**
- c. Discussion and/or Action: Recommended changes to the 2024 Fee Schedule, with an implementation date of 01/01/26 – Trustee Schroeder listed the three recommended increases to the fee schedule.
- d. Discussion and/or Action: **Resolution 2025-05R**, recommended for the 2026 Fee Schedule changes – Trustee Schroeder motioned to approve **Resolution 2025-05R** to amend the fee schedule as presented, second by Trustee Hall, **motion carried, 7/0.**
- e. Discussion and/or Action: Review of 2024 Final Audit as presented by Bauman Associates. – **No Action**

16. Motion to Adjourn – Trustee Hall motioned to adjourn at 8:57 PM, second by Trustee Schroeder, motion carried, 7/0.

Personnel matters are not an appropriate subject for this forum and should be referred to the Village Office. Any comments which may violate the individual rights of an employee and/or representative of the Village will not be permitted. It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by:
Evelyn Etten, Administrator/Clerk/Treasurer
December 2, 2025

MEETING NOTICE & AGENDA
VILLAGE OF NORTH PRAIRIE
SPECIAL BOARD MEETING MINUTES
MUNICIPAL CENTER – 130 N. HARRISON STREET, NORTH PRAIRIE WI
November 18, 2025, at 4:30 P.M.

1. Call to Order – President Miresse called the meeting to order at 4:30 p.m.
2. Roll Call – Present: President Miresse, Trustee Samuels, Trustee Hall, Trustee McCormack. Absent: Trustee Lampe, Trustee Schroeder, Trustee Harmann
3. Pledge of Allegiance
4. Discussion and/or Action: Waiver of Board Members pay for November 18, 2025 – Trustee Samuels motioned to waive board member's pay for this meeting, second by Trustee Hall, no further discussion, **motion carried 4/0.**
5. Discussion and/or Action: Consider possible extension of date of resignation of Melissa Rabay – Trustee Samuels summarized the events to date from the last Public Safety meeting, stating that the committee voted to increase the officer's pay, the department lead pay, and the Police Clerk pay. Melissa Rabay initially resigned her position, effective 11/28/25. Officers Timm and Lipovsek are willing to step up in the temporary role of "shared department leads", (shared because one works days and one works nights at their full-time jobs, which allows one of them to be available when necessary) providing on whether Melissa stays or not. They stated that they are not familiar with our software system and Melissa is the "Rock" of the police department and its software. They said they would need her to assist them with necessary software activities & reporting as required by the state. There was a motion made at the last Public Safety meeting to have Melissa reconsider her resignation date to the end of December, with month-to-month re-evaluations based on need. She would be able to work up to 32 hours per week. The committee gave her until 5:00 p.m. on Tuesday, November 18th to inform the administrator of her decision, to which you have her email response in front of you now for consideration.

Deb Hall stated, how do we ensure that someone else will be learning what Melissa does? Some board members felt that six months was too long and that the committee needs to "right the ship" before six months. Further discussion was held.

Trustee Hall motioned to counteroffer the request to extend Melissa Rabay's resignation date to March 31, 2026, with a \$5,000 bonus at the end of December 2025, seconded by Trustee Samuels. Additional discussion was held. Trustee Hall stated, call the question. Ayes – 3, Nays – 1, no further discussion, **motion carried,**

3/1. Trustee Hall asked Administrator Etten to put the counteroffer in writing, then advise the board upon receipt.

6. Discussion and/or Action: Increase in hourly wages for the positions of patrol officers, police clerk and officer position within the Police Department –

Trustee Samuels motioned to approve the increase in pay for the Police Dept. based on the Public Safety Committee's recommendation – Department Leads (2) - \$35.50/hr.; Officer pay - \$34.00/hr.; and Police Clerk pay - \$30.00/hr., effective November 1, 2025, second by Trustee McCormack, no further discussion, **motion carried, 4/0.** Trustee Hall asked Administrator Etten to please email the full police department to say that the board approved the rate increase(s) at tonight's Special Board Mtg. effective November 1, 2025.

7. Motion to adjourn – Trustee Hall motioned to adjourn the meeting at 5:44 p.m., seconded by Trustee McCormack, no further discussion, **motion carried, 4/0.**

It is possible that members of and possibly a quorum of members of other government bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Submitted by:

Evelyn Etten

Administrator/Clerk/Treasurer

Nov. 24, 2025

Village of North Prairie - Building Permits 2025

Permit #	Tax/Key	Date	Address	Street	Owner	Contractor	Description	Amount	Type
✓B25109	TBD	11/11/25	111/113	Augusta Way	The Glen at Broadlands llc	Cornerstone Development	NTF condo	\$1,984.40	Bldg
✓C25110	TBD	11/11/25	111/113	Augusta Way	The Glen at Broadlands llc	Cornerstone Development	NTF condo-culvert	\$200.00	Culvert
✓H25111	TBD	11/11/25	111/113	Augusta Way	The Glen at Broadlands llc	Interstate Htg	NTF condo-hvac	\$434.53	HVAC
✓E25112	TBD	11/11/25	111/113	Augusta Way	The Glen at Broadlands llc	Alliance Elect	NTF condo-elect	\$434.53	Elect
✓P25113	TBD	11/11/25	111/113	Augusta Way	The Glen at Broadlands llc	James Schubert	NTF condo-plbg	\$434.53	Plbg
✓E25114	1568 083	11/10/25	405	Brian Ct	Sanderson	Pieper Elect	furnace	\$65.00	Elect
✓H25115	1568 083	11/10/25	405	Brian Ct	Sanderson	1st Choice Htg	furnace	\$65.00	HVAC
✓B25116	1568 198	11/10/25	613	Prairie View Dr	Glueckstein	Paradise Builders	shower remodel	\$75.00	Bldg
✓P25117	1890 008	11/10/25	114	Oakwood Lane	Wallace	KM Htg	water heater	\$65.00	Plbg
✓P25118	1568 198	11/10/25	613	Prairie View Dr	Glueckstein	Paradise Builders	shower remodel	\$65.00	Plbg
✓B25119	1571 996 003	7/13/22	118	Heather Dr	Czarnecki	Tuff Shed	12 x 16 shed	\$65.00	Bldg

November Building Permits Totals

\$3,887.99



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

Chief's monthly report:

- For the month of November, the district responded to 51 calls for service.
- As of today, December 9th, 2025, we are at 529 total calls for service for the year.
- Ambulance 33 is back from the body shop and back in service, however it does still have some minor issues that the body shop will be addressing. All other apparatus is currently in service, and Ambulance 233 will have its state inspection done on the 11th.

• Staffing – Ongoing Challenges and Immediate Actions

We are utilizing our temporary agreement with Palmyra on an as needed basis. Because there have been multiple times that we were able to cancel them due to having paid-on-call personnel available to handle calls, we will be updating the scheduling system to allow slots for POC personnel to put in their availability during weekends so that we can notify Palmyra that we have coverage.

I have heard in conversations that I have been questioned why we are in an agreement with Palmyra, and not one of our closer neighbors. I would reference my report from last month that discusses the fees associated with utilizing Western Lakes or Lake Country, as they will not provide this service on an agreement, rather only with a contract that comes with a cost.

- We continue to utilize the acquired structure on Wilton Road for non-destructive training. This is a great opportunity for our employees.
- We are continuing to work with Lexipol and Motorola on the AFG grant for new radios.
- I finally received my login information for the new NERIS system, which is replacing the old NFIRS system for incident reporting. I am working to learn the system and update all our information into it. We held an initial training on the system on Monday December 8th, and will continue to work through the process for the rest of the month as the go live date is January 1st.



Kettle Moraine Fire District

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- Work continues on our staffing policy, and the KMFD Fire Board authorized us to start our weekend staffing model effective after the last fire board meeting. This information has been passed on to our employees, and I am hopeful that we will be covering more weekend shifts.
- We have interviewed several new employees who have either been onboarded, are in the process of onboarding, or are still going through the hiring process. These additional people will increase the pool of available employees to sign up for shifts.
- There have been several questions regarding fire hydrants, and the clearing of snow around them. I would like to encourage the villages to create an ordinance that covers this topic. In the event of a structure fire, seconds count, water makes a difference, and when hydrants are buried with snow, our operations are slowed down. I know that the Village of North Prairie addresses this in their Snow Removal Policy, however that policy should be updated as it still reflects a volunteer fire department in the wording.
- I truly hope that you all have a wonderful holiday season and remember to water your real Christmas trees daily.

Below are the calls for service.

Please feel free to contact me with any questions or concerns.

Respectfully submitted,

Dan Nottling

Fire Chief



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

2025

	EMS	Fire	Fire/EMS	TOE	VOE	VONP	MA	Total
January	30	17	1	24	7	6	11	48
February	31	7	4	17	11	8	6	42
March	26	16	0	15	5	13	9	42
April	31	18	1	10	15	14	11	50
May	21	10	6	16	9	4	8	37
June	19	13	4	18	11	2	5	36
July	27	24	8	20	12	13	14	59
August	38	10	7	23	16	10	6	55
September	32	11	6	19	11	13	6	49
October	34	11	5	20	11	10	9	50
November	31	13	7	20	14	11	6	51
December								
	320	150	49	202	122	104	91	519

**Call
Total 468**

Mutual Aid	91	18%
Town of Eagle	202	39%
Village of Eagle	122	24%
Village of North Prairie	104	20%

North Prairie Police Department
Monthly Report
November 2025

	Current Month	YTD
Calls for Service**	35	421
Citations/Charges**	03	116

*** As of 12/1/ 2025 these were the totals that were entered into FORS from TRACS. Due to many outside factors, this is the closest representation of totals we can present. Note: Other calls, citations, or warnings may arise from these calls that aren't computed in these totals.*

CITATIONS/CHARGES ISSUED

Non-Registration of vehicle
DC/MV
Parking Wrong Way

HOURS:

CHIEF:	27.5
ASSISTANT CHIEF	28
PATROL	149.25
CLERICAL:	59.75

OTHER CALLS

Alarm Business
Assist Citizen
Assist Motorist
Assist Waukesha County Sheriff
Burning Violation
Business Checks
Citizen Contact
Civil Matter
Community Relations
Extra Patrol
Extra Patrol-Speed
Fingerprinting
Follow-up
Found Item/Property
Matter of Record
Other Mutual Aid Assists
Traffic Accident-Hit and Run
Vehicle in a Ditch

WSD Calls:23 *

The Village of North Prairie is not the record keeper of calls from the Waukesha County Sheriff's Department. To the best of our knowledge these totals are accurate, but because it isn't our database to keep, there is no guarantee.

SQUAD MILES: & MAINTENANCE

SQUAD 687: 727

SQUAD 686:

November 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						¹ Matt-spl shift Matt
² Matt	³ Ryan Brad	⁴	⁵	⁶ Justin B	⁷ Kyle-School	⁸ Kyle
⁹	¹⁰	¹¹ Justin H	¹² Tate	¹³ Justin H Tate	¹⁴ Ryan	¹⁵ Kyle Justin B
¹⁶	¹⁷ Ryan	¹⁸ Tate	¹⁹	²⁰ Justin B Tate	²¹	²² Kyle
²³	²⁴ Brad	²⁵ Ryan	²⁶	²⁷	²⁸ Justin H	²⁹
³⁰ Justin H Brad						

Work Shift Comparison

NORTH PRAIRIE POLICE DEPARTMENT

From 11/1/25 To 11/30/25

Date Run: 12/5/2025

Category: Assist

Nature of Incident

Assist Citizen
Assist Motorist
Assist Waukesha Sheriff
Business Check
Citizen Contact
Extra Patrol
Matter of Record- WSD
Other Mutual Aid Assists
Vehicle in Ditch

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
2			
1			
	1		
2			
1			
8			
4	11	7	1
	1		
1			
19	13	7	1

Assist subtotals:

Category: Municipal

Nature of Incident

Disorderly Conduct with a Motor Vehicle

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
	1		
0	1	0	0

Municipal subtotals:

Category: Ordinance

Nature of Incident

Burning Violation

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
2			
2	0	0	0

Ordinance subtotals:

Category: Service

Nature of Incident

Alarm - Business
Civil Matter
Community Relations
Fingerprinting
Follow-up
Found Items/Property
Matter of Record

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
	1		
1			
2			
1			
1			
2			
1			
8	1	0	0

Service subtotals:

Category: Traffic

Nature of Incident

Extra Patrol- Speed
Parking Violation
Registration/Title Violation
Speeding Violation
Traffic Accident - Hit and Run
Traffic Warning- Verbal

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
1			
1			
	1		
1	1		
1			
3			
7	2	0	0

Traffic subtotals:

Grand Totals:

<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
36	17	7	1

Public Works, Bldgs. & Grounds
Timesheet

Name Rick Reed

Month 11/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
11/8/25	Came in on Saturday to Catch up, Lowend Flags checked Parks Portia Pottin on top field of Broadlands WAS NOT P/U. IT WAS tipped over CALL them to come back to pick it up. Went over orange salt truck Rear Hydro Lines are BAD Need Replacing.			
11/10/25	Check emails went to V/H to check mail and make copies of month of October Duties. Cleaned up Parks. Stop by Elie to see if she needed anything. Ran to Walmart to P/U paint & reflector tape to hang chain across driveway to upper Broadlands per Donna. Removed old chain from Vets Park. Moved Bleachers of Field from Harvest Fest			
11/11/25	VETS DAY			
11/12/25	Check emails worked in shop went to Broadlands to see if Port Pottin was P/U. Smart Sailing Workshop in Waukesha 8 to 12			
Total Hours				

Public Works, Bldgs. & Grounds Timesheet

Name Rick Rees

Month 11/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
11/12/25	stop by EVIC to check in			
	meeting Tom Rhoades at			
	1pm for planning info			
11/13/25	check emails + PPIWRK,			
	Load up mower blower to			
	cut + clean up leaves at V/H			
	+ PD. Pick up leaves to			
	3 loads to burn pile.			
	Call Tom at Waukesha to bring			
	salt truck for calibration.			
	check emails			
11/14/25	WENT over orange plow truck			
	lights filters oil vacuum			
	+ washed out floor. Remove			
	+ replace Air filter. Pick up			
	trash. Checked on Pump			
	House behind Sports Page.			
	TRUCK WAS left at Waukesha			
	County yard for calibration			
	Back to V/H to look at			
	Roof Repair, went to help			
	find burn cat tails + Burn pile.			
11/16/25	Came in to clean up sign			
	Area sort out signs +			
	inventory all signs. Move			
	all signs up in each of them			
	own spot very easy to find			
	WMA + 1 need.			
Total Hours				

Public Works, Bldgs. & Grounds Timesheet

Name Rick Reep

Month 11/2025

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
11/17	Check emails.			
	BACK WORKING ON SIGN AREA TO FINISH HANGING ALL SIGNS. Cleaning under Stairway. Went to U.S Cellular to try + get AWORK phone with no luck. Pumped out All water at V/H Bathrooms + pavilion. Turn of all sink water. Went to Heather + Dable to Remove both signs ON ROAD ATV.			
11/18/25	Check EMAIL TOOK ATV SIGNS APART + put back in inventory Keep working on equipment Rainy day. Went to DNR Meeting in Milwaukee 11:00 to 1:30 then BACK to Shop.			
11/19/25	EMAILS to Clear out Quotes for JD tractor + zero turn mower, Took old flags to home Depote to Recycl. meeting With Donna on new Equipment. Went to P/V Plow truck from WAUKESHA BACK to Shop. Put flags on plowing machine in VETS Park Committee meeting Village Hall			
Total Hours				

Public Works, Bldgs. & Grounds Timesheet

Name Paul Rees

Month 11/2023

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
11/20	Check emails GET PPWIL OUT to START on ROAD Report WISLR HEAD OUT TO DO the ROADS. stop BY DONNA to Pick up PPWIL. Finished WISLR, over to Village Hall to look at Broken tiles in entrance measured what needs fixing will repair them on a Saturday when there is no traffic in and out of V.H. Got DELIVER of fiber glass steaks to MARC some plow areas off			
11/24/23	Check emails worked in Shop cleaning spilt to put New Auger in Storage til I replace it. cleaned out Satt truck to remove all spilt left in from calibrating, I then pressure washed it out. Went to T-Mobile, Verizon, & Target to get phone no luck. Went to Vets Assoc to cut a hyp branch that fell on little BB Diamond. Cut hauled out & dumped			
Total Hours Then Finish Road Rating				

Public Works, Bldgs. & Grounds Timesheet

Name Ricky Reed

Month 11/25

Date	Job Description	Time Worked	Streets & Roads Hours	Bldg. & Grounds Hours
11/25/25	EMAILS + Printed out EMAILS. PUT ROAD Report together + Finish. Clean TRASH from PARKS + PLU Royal. BACK to UNLOAD. STOP AT V/H to see EVIE. RAN TO MERRIPS for Salt for V/H and Heat Register for OFFICE at Shop. Build A box to put Register in to Control AIR FLOW back to V/H to UNLOAD SALT IN container + put OUTSIDE Build Salt. RAN to get PIZZA for Retirement Party for Sal. Back to Shop to Finish heater Box + Register.			
11/26/25	Check email. APP Hydro Fluid to Both plow trucks APPEL 39ALS of oil to RED plow truck. GOT XMAS Decorations pulled down from upper loft then loaded in truck to take to V/H Friday. WORKED ON Lights for XMAS that go on light poles. WORKED ON CHAIN FOR BROADLANES Upper Parking lot.			
Total Hours				

Month 11/03

[illegible]

VILLAGE OF NORTH PRAIRIE
Board Report – December 11, 2025
from the Village Administrator/Clerk/Treasurer

Financial Reports:

November – 2025

Tax Bills:

Tax Bills were finalized on 12/08/25 and they are available on the Waukesha County website as of 12/10/25. They will be mailed on 12/11/25. Just a reminder, they are to be paid to Waukesha County and mailed to Waukesha County.

Poll Worker Training:

This was completed on 12/3/25.

2025 Audit:

I will be starting the 2025 audit preparation next week.

Important Dates to Remember:

- **Municipal Offices on the April 7, 2025, Ballot** – 3 Village Trustee positions, each for a two (2) year term.
- **December 1, 2025** - First day for candidates to circulate nomination papers
- **December 26, 2025, at 5:00 p.m.** – Deadline for incumbents not seeking re-election to file Notification of Non-Candidacy. **Failure to notify, along with the failure to file nomination papers by the deadline will extend nomination paper deadline 72 hours.
- **January 6, 2026, at 5:00 p.m.** – Deadline for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the 2026 Spring Election with the Clerk.

Administrator/Clerk/Treasurer's Calendar:

- Organizing Year-End Information
- Finish 9 hrs. of Election Training
- 2025 Audit
- Update the employee handbook and policies
- Update job descriptions for board review and adoption
- RFP for rewrite of Zoning Code for consideration in the 2026 budget planning purposes
- RFP for Comprehensive Plan for consideration in the 2026 budget planning purposes

Reminders:

Committee Agendas: Please email agendas and supporting documentation to the Administrator/Clerk/Treasurer the **FRIDAY PRIOR to your scheduled meeting and no later than three days before the scheduled meeting times** to ensure time for editing and proper notice and publication of said meeting.

Respectfully submitted by:

Evelyn Etten
Administrator/Clerk/Treasurer
November 11, 2025

2026 List of Election Workers

Debbie Carrasco-Zanini

Kathy Antal

Debra Blair

Rita Brown

Barb Dressler

Sherry Edson

Yvonne McCaffery

Trisha Pugal

Carol Roemer

Jim Roemer

Rochelle Schroetter

Colleen Schulz

Nicole Tieman

Gary Paquette

Susan Paquette

Patricia Shorr

Vicki Cecalupo

Vicki Weston

Village of North Prairie
General Fund
Statement of Revenues Compared to Budget
For the Eleven Months Ending November 30, 2025
Date Printed: December 9, 2025

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Taxes</u>					
10-41110	PROPERTY TAX	0.00	0.00	\$ 803,570.00	(803,570.00)
10-41161	MANAGED FOREST LAN	11.00	11.00	350.00	(339.00)
		<u>11.00</u>	<u>11.00</u>	<u>803,920.00</u>	<u>(803,909.00)</u>
<u>Intergovernmental</u>					
10-43216	KMFD - REIMBURSE UTIL	7,467.71	7,467.71	10,000.00	(2,532.29)
10-43410	STATE SHARED REVENUE	0.00	0.00	105,006.00	(105,006.00)
10-43411	EXEMPT COMPUTER AID	0.00	0.00	2,640.00	(2,640.00)
10-43412	PERSONAL PROPERTY AI	6,546.35	6,546.35	0.00	6,546.35
10-43520	PUBLIC SAFETY GRANT	2,070.00	2,070.00	0.00	2,070.00
10-43521	POLICE TRAINING AIDS	0.00	0.00	800.00	(800.00)
10-43529	PUBLIC SAFETY AIDS	0.00	0.00	500.00	(500.00)
10-43531	TRANSPORTATION AIDS	0.00	0.00	49,690.00	(49,690.00)
10-43534	LRIP GRANTS	0.00	0.00	30,934.00	(30,934.00)
10-43545	RECYCLING GRANTS	5,403.27	5,403.27	5,400.00	3.27
10-43690	OTHER STATE AIDS	0.00	0.00	6,546.00	(6,546.00)
10-43790	CGDB GRANTS	3,820.42	3,820.42	0.00	3,820.42
10-43791	VIDEO SERVICE PROVID	0.00	0.00	5,466.00	(5,466.00)
		<u>25,307.75</u>	<u>25,307.75</u>	<u>216,982.00</u>	<u>(191,674.25)</u>
<u>Regulation and Compliance</u>					
10-44100	LIQUOR/TOBACCO LICE	1,940.00	1,940.00	3,000.00	(1,060.00)
10-44101	CABLE FRANCHISE FEES	18,341.16	18,341.16	27,328.00	(8,986.84)
10-44200	ANIMAL LICENSES	1,374.50	1,374.50	900.00	474.50
10-44201	BARTENDER/OPER. LICE	995.00	995.00	0.00	995.00
10-44300	BUILDING PERMITS	27,735.37	27,735.37	35,000.00	(7,264.63)
10-44303	OTHER PERMITS	11,456.00	11,456.00	0.00	11,456.00
10-44305	UDC STATE SEALS	0.00	0.00	70.00	(70.00)
		<u>61,842.03</u>	<u>61,842.03</u>	<u>66,298.00</u>	<u>(4,455.97)</u>
<u>Charges for Services</u>					
10-45100	COURT FINES	(15,799.18)	(15,799.18)	15,000.00	(30,799.18)
10-45101	ASSESSMENT FEES	0.00	0.00	100.00	(100.00)
10-46100	PUBLICATION FEES	233.88	233.88	500.00	(266.12)
10-46101	ENGINEERING FEES REI	3,785.00	3,785.00	3,000.00	785.00
10-46102	LEGAL FEES REIMBURSE	10,545.80	10,545.80	3,000.00	7,545.80
10-46103	SPEC ASSESSMENT LTRS	1,020.00	1,020.00	1,800.00	(780.00)
10-46104	PARKING TICKETS	0.00	0.00	600.00	(600.00)
10-46105	BACKGROUND CKS	760.00	760.00	1,500.00	(740.00)
10-46106	PLANNING FEES REIMBU	0.00	0.00	500.00	(500.00)
10-46109	MISC CHARGES FOR SER	1,005.25	1,005.25	2,000.00	(994.75)
10-46290	PROPERTY CLEANUP	0.00	0.00	500.00	(500.00)
10-46324	HIGHWAY SERVICES	25,813.24	25,813.24	0.00	25,813.24
10-46720	PARK FEES	870.00	870.00	4,000.00	(3,130.00)
10-46721	HARVEST FEST - FIREWO	5,000.00	5,000.00	0.00	5,000.00
10-46750	BASEBALL PROGRAM	760.00	760.00	0.00	760.00
10-47320	HIGHWAY MAINTENANC	1,700.00	1,700.00	2,000.00	(300.00)
10-47322	SHARED MUNI. COURT C	0.00	0.00	32,500.00	(32,500.00)
		<u>35,693.99</u>	<u>35,693.99</u>	<u>67,000.00</u>	<u>(31,306.01)</u>

Village of North Prairie
General Fund
Statement of Revenues Compared to Budget
For the Eleven Months Ending November 30, 2025
Date Printed: December 9, 2025

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Interest</u>					
10-48110	INTEREST ON INVESTME	12,533.51	12,533.51	45,000.00	(32,466.49)
		<u>12,533.51</u>	<u>12,533.51</u>	<u>45,000.00</u>	<u>(32,466.49)</u>

Village of North Prairie
General Fund
Statement of Revenues Compared to Budget
For the Eleven Months Ending November 30, 2025
Date Printed: December 9, 2025

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Miscellaneous</u>				
10-48200 VILLAGE HALL RENTAL	4,250.00	4,250.00	8,000.00	(3,750.00)
10-48309 SALE OF ASSETS - OTHE	158.30	158.30	0.00	158.30
10-48440 INSURANCE RECOVERIE	262.00	262.00	0.00	262.00
10-48450 INSURANCE DIVIDENDS	664.00	664.00	1,000.00	(336.00)
10-48500 DONATIONS	175.00	175.00	5,000.00	(4,825.00)
10-48503 DONATIONS - POLICE	350.00	350.00	0.00	350.00
10-48900 SALE OF WATER	28,880.00	28,880.00	19,000.00	9,880.00
10-48999 BURN PERMITS	410.00	410.00	4,000.00	(3,590.00)
	<u>35,149.30</u>	<u>35,149.30</u>	<u>37,000.00</u>	<u>(1,850.70)</u>

Village of North Prairie
General Fund
Statement of Revenues Compared to Budget
For the Eleven Months Ending November 30, 2025
Date Printed: December 9, 2025

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Other Financing Sources</u>				
10-49100 PROCEED OF LONG-TER	<u>201,694.00</u>	<u>201,694.00</u>	<u>245,438.00</u>	<u>(43,744.00)</u>
	<u>201,694.00</u>	<u>201,694.00</u>	<u>245,438.00</u>	<u>(43,744.00)</u>
 Total Revenues	 <u><u>372,231.58</u></u>	 <u><u>372,231.58</u></u>	 <u><u>\$ 1,481,638.00</u></u>	 <u><u>(1,109,406.42)</u></u>

Village of North Prairie
General Fund - Statement of Expenditures
For the Eleven Months Ending November 30, 2025
Date Printed: December 9, 2025

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
<u>General Government</u>				
<u>Village Board</u>				
10-51100-100 VILLAGE BOARD SALARI	13,583.33	13,583.33	14,800.00	1,216.67
10-51100-130 SOCIAL SECURITY	1,042.96	1,042.96	1,132.00	89.04
10-51100-310 LEAGUE MEMBERSHIP	1,619.86	1,619.86	1,327.00	(292.86)
10-51100-321 MEETINGS AND SEMINA	48.00	48.00	1,000.00	952.00
	<u>16,294.15</u>	<u>16,294.15</u>	<u>18,259.00</u>	<u>1,964.85</u>
<u>Municipal Justice</u>				
10-51200-100 MUNICIPAL JUSTICE SAL	6,000.00	6,000.00	6,000.00	0.00
10-51200-120 MUNICIPAL COURT CLER	11,406.25	11,406.25	10,000.00	(1,406.25)
10-51200-125 ASSISTANT CLERK	2,060.75	2,060.75	6,000.00	3,939.25
10-51200-126 TEMPORARY HELP	848.70	848.70	2,500.00	1,651.30
10-51200-130 SOCIAL SECURITY	1,489.29	1,489.29	1,874.00	384.71
10-51200-220 UTILITIES RENT & MAIN	509.94	509.94	4,600.00	4,090.06
10-51200-310 SUPPLIES AND EXPENSE	1,485.51	1,485.51	1,000.00	(485.51)
10-51200-322 EDUCATION AND TRAINI	1,433.28	1,433.28	1,000.00	(433.28)
10-51200-326 DUES AND SUBSCRIPTIO	167.98	167.98	200.00	32.02
10-51200-327 COMPUTER EXPENSES	1,200.00	1,200.00	1,000.00	(200.00)
10-51200-810 NEW EQUIPMENT	0.00	0.00	500.00	500.00
	<u>26,601.70</u>	<u>26,601.70</u>	<u>34,674.00</u>	<u>8,072.30</u>
<u>Legal</u>				
10-51300-210 LEGAL COUNSEL	5,572.10	5,572.10	12,000.00	6,427.90
10-51300-211 LEGAL COUNSEL-REIMB	11,309.40	11,309.40	3,000.00	(8,309.40)
10-51300-212 MUNICIPAL COURT	3,989.60	3,989.60	2,800.00	(1,189.60)
	<u>20,871.10</u>	<u>20,871.10</u>	<u>17,800.00</u>	<u>(3,071.10)</u>
<u>Clerk/Treasurer</u>				
10-51420-100 CLERK/TREASURER SAL	75,000.00	75,000.00	90,000.00	15,000.00
10-51420-110 DEPUTY CLERK	7,950.00	7,950.00	16,500.00	8,550.00
10-51420-111 PART-TIME	367.50	367.50	0.00	(367.50)
10-51420-130 SOCIAL SECURITY	6,689.99	6,689.99	9,035.00	2,345.01
10-51420-131 HEALTH INSURANCE	4,591.50	4,591.50	5,400.00	808.50
10-51420-135 RETIREMENT BENEFIT	1,042.50	1,042.50	6,210.00	5,167.50
10-51420-137 FTE INSURANCES	104.25	104.25	1,500.00	1,395.75
10-51420-200 DATA PROCESSING	5,113.20	5,113.20	3,500.00	(1,613.20)
10-51420-202 DOJ - BACKGROUND CKS	525.00	525.00	0.00	(525.00)
10-51420-233 OFFICE EQUIPMENT MAI	2,746.84	2,746.84	2,200.00	(546.84)
10-51420-310 OFFICE SUPPLIES	5,971.42	5,971.42	3,720.00	(2,251.42)
10-51420-315 WEB SITE DEVELOPMEN	397.50	397.50	2,000.00	1,602.50
10-51420-320 PUBLICATION FEES	1,175.71	1,175.71	1,200.00	24.29
10-51420-325 TRAINING	20.00	20.00	1,000.00	980.00
10-51420-328 MILEAGE	1,937.81	1,937.81	0.00	(1,937.81)
	<u>113,633.22</u>	<u>113,633.22</u>	<u>142,265.00</u>	<u>28,631.78</u>
<u>Elections</u>				
10-51440-100 POLL WORKERS	2,785.50	2,785.50	1,564.00	(1,221.50)
10-51440-130 SOCIAL SECURITY	49.58	49.58	0.00	(49.58)
10-51440-310 SUPPLIES AND EXPENSE	1,132.69	1,132.69	1,700.00	567.31
	<u>3,967.77</u>	<u>3,967.77</u>	<u>3,264.00</u>	<u>(703.77)</u>
<u>Accounting</u>				
10-51510-211 AUDIT	11,975.00	11,975.00	16,500.00	4,525.00

Village of North Prairie
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	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
10-51510-212 SPECIAL ACCOUNTING	2,460.55	2,460.55	8,500.00	6,039.45
	14,435.55	14,435.55	25,000.00	10,564.45

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	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
Assessor				
10-51530-100 CONTRACTED SERVICES	6,889.65	6,889.65	7,500.00	610.35
10-51530-105 MANUFACTURING ASSE	0.00	0.00	700.00	700.00
10-51530-115 BOARD OF REVIEW	87.58	87.58	125.00	37.42
10-51530-130 SOCIAL SECURITY	0.00	0.00	10.00	10.00
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	6,977.23	6,977.23	8,335.00	1,357.77
Village Hall				
10-51600-220 NATURAL GAS	1,938.05	1,938.05	2,000.00	61.95
10-51600-221 ELECTRICITY	4,744.92	4,744.92	6,000.00	1,255.08
10-51600-222 TELEPHONE	2,474.09	2,474.09	2,000.00	(474.09)
10-51600-223 WATER	234.11	234.11	350.00	115.89
10-51600-233 REPAIRS & MAINTENAN	1,604.35	1,604.35	8,500.00	6,895.65
10-51600-234 BLDGS. & GROUNDS MAI	5,417.61	5,417.61	0.00	(5,417.61)
10-51600-239 MISCELLANEOUS	164.30	164.30	0.00	(164.30)
10-51600-310 SUPPLIES AND EXPENSE	5,943.73	5,943.73	2,200.00	(3,743.73)
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	22,521.16	22,521.16	21,050.00	(1,471.16)
Insurance				
10-51930-510 INSURANCE	32,104.00	32,104.00	34,000.00	1,896.00
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	32,104.00	32,104.00	34,000.00	1,896.00
Other General Government				
10-51980-340 HARVEST FEST FIREWOR	5,000.00	5,000.00	5,000.00	0.00
10-51980-349 SUNDRY EXPENSES	0.00	0.00	2,000.00	2,000.00
10-51980-399 CONTINGENCY-COMPUT	125.00	125.00	0.00	(125.00)
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	5,125.00	5,125.00	7,000.00	1,875.00

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	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
Total General Government	262,530.88	262,530.88	311,647.00	49,116.12
<u>Public Safety</u>				
<u>Police</u>				
10-52100-100 SALARIES	93,577.40	93,577.40	143,251.00	49,673.60
10-52100-110 CLERICAL WAGES	33,250.00	33,250.00	42,120.00	8,870.00
10-52100-130 SOCIAL SECURITY	8,906.48	8,906.48	14,181.00	5,274.52
10-52100-222 TELEPHONE	2,447.57	2,447.57	3,050.00	602.43
10-52100-231 SQUAD REPAIRS AND M	2,277.52	2,277.52	1,500.00	(777.52)
10-52100-310 OFFICE SUPPLIES - ADMI	2,694.76	2,694.76	1,620.00	(1,074.76)
10-52100-322 TRAINING	1,193.66	1,193.66	1,600.00	406.34
10-52100-323 CERTIFICATION	0.00	0.00	82.00	82.00
10-52100-324 PUBLIC RELATIONS	0.00	0.00	250.00	250.00
10-52100-325 RANGE QUALIFICATIONS	458.11	458.11	800.00	341.89
10-52100-326 DUES AND SUBSCRIPTIO	655.00	655.00	775.00	120.00
10-52100-340 SUPPLIES & EXPENSE - P	2,468.15	2,468.15	4,302.00	1,833.85
10-52100-341 UNIFORMS	544.84	544.84	1,500.00	955.16
10-52100-342 RADIO	5,046.39	5,046.39	4,526.00	(520.39)
10-52100-343 GASOLINE	1,913.79	1,913.79	4,000.00	2,086.21
10-52100-349 MISCELLANEOUS	381.15	381.15	1,700.00	1,318.85
10-52100-810 NEW EQUIPMENT	3,409.44	3,409.44	2,841.00	(568.44)
	159,224.26	159,224.26	228,098.00	68,873.74
<u>Fire and Rescue</u>				
10-52200-220 UTILITIES	9,119.14	9,119.14	0.00	(9,119.14)
10-52200-234 BUILDING & GROUNDS	2,538.55	2,538.55	0.00	(2,538.55)
10-52200-299 CONTRACTED SERVICES	287,648.00	287,648.00	287,648.00	0.00
10-52200-300 FIRE DUES - 2%	16,223.43	16,223.43	0.00	(16,223.43)
	315,529.12	315,529.12	287,648.00	(27,881.12)
<u>Inspection</u>				
10-52400-120 INSPECTION FEES	20,860.64	20,860.64	26,810.00	5,949.36
10-52400-340 SUPPLIES AND EXPENSE	56.24	56.24	0.00	(56.24)
	20,916.88	20,916.88	26,810.00	5,893.12
Total Public Safety	495,670.26	495,670.26	542,556.00	46,885.74
<u>Highway and Transportation</u>				
<u>Operations and Maintenance</u>				
10-53311-100 FULL-TIME	32,310.54	32,310.54	37,167.00	4,856.46
10-53311-110 PART-TIME	3,862.00	3,862.00	4,000.00	138.00
10-53311-130 SOCIAL SECURITY	6,053.13	6,053.13	3,517.00	(2,536.13)
10-53311-131 HEALTH INSURANCE	3,345.76	3,345.76	2,230.00	(1,115.76)
10-53311-135 RETIREMENT BENEFIT	2,162.87	2,162.87	2,583.00	420.13
10-53311-137 FTE INSURANCES	170.25	170.25	800.00	629.75
10-53311-343 FUEL	1,973.64	1,973.64	3,000.00	1,026.36
10-53311-344 VEHICLE MAINTENANCE	2,544.24	2,544.24	6,000.00	3,455.76
10-53311-349 SUPPLIES AND EXPENSE	2,129.87	2,129.87	4,000.00	1,870.13
10-53311-370 ROAD REPAIRS AND MAI	50.00	50.00	2,500.00	2,450.00
10-53311-371 ROAD SIGNS AND MARKI	2,950.21	2,950.21	600.00	(2,350.21)
10-53311-372 SNOW AND ICE CONTRO	7,870.73	7,870.73	19,160.00	11,289.27
10-53311-810 NEW EQUIPMENT	1,589.80	1,589.80	0.00	(1,589.80)
10-53420-221 STREET LIGHTING	11,642.78	11,642.78	13,000.00	1,357.22

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<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
78,655.82	78,655.82	98,557.00	19,901.18
0.00	0.00	0.00	0.00

Sanitation and Social Services

Refuse Disposal

10-53620-290 REFUSE DISPOSAL

104,204.64	104,204.64	116,813.00	12,608.36
104,204.64	104,204.64	116,813.00	12,608.36

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Recycling				
10-53635-290 RECYCLING GRANT EXP	44,496.78	44,496.78	49,816.00	5,319.22
10-53635-291 RECYCLING - ADVERTISI	0.00	0.00	450.00	450.00
	<u>44,496.78</u>	<u>44,496.78</u>	<u>50,266.00</u>	<u>5,769.22</u>
Weed Control				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Water System Maintenance				
10-52250-237 PUMP HOUSE	1,488.62	1,488.62	1,200.00	(288.62)
	<u>1,488.62</u>	<u>1,488.62</u>	<u>1,200.00</u>	<u>(288.62)</u>
Animal Control				
10-54100-290 ANIMAL IMPOUNDING F	1,022.09	1,022.09	578.00	(444.09)
	<u>1,022.09</u>	<u>1,022.09</u>	<u>578.00</u>	<u>(444.09)</u>
Civic Pride				
10-56700-290 CIVIC PRIDE	116.08	116.08	75.00	(41.08)
	<u>116.08</u>	<u>116.08</u>	<u>75.00</u>	<u>(41.08)</u>
Service to Aging				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Sanitation & Social Services				
	<u>229,984.03</u>	<u>229,984.03</u>	<u>267,489.00</u>	<u>37,504.97</u>
<u>Parks and Recreation</u>				
Parks				
10-55200-100 FULL-TIME	33,393.97	33,393.97	37,167.00	3,773.03
10-55200-110 PART-TIME	14,648.00	14,648.00	16,000.00	1,352.00
10-55200-130 SOCIAL SECURITY	1,917.86	1,917.86	4,435.00	2,517.14
10-55200-131 HEALTH INSURANCE	3,345.74	3,345.74	2,230.00	(1,115.74)
10-55200-135 RETIREMENT BENEIFT	1,294.11	1,294.11	2,583.00	1,288.89
10-55200-220 UTILITIES	3,780.59	3,780.59	3,300.00	(480.59)
10-55200-232 EQUIPMENT MAINTENA	8,445.09	8,445.09	4,000.00	(4,445.09)
10-55200-234 BLDG AND GROUNDS M	10,685.10	10,685.10	26,986.00	16,300.90
10-55200-340 SUPPLIES AND EXPENSE	2,156.18	2,156.18	2,730.00	573.82
10-55200-343 GASOLINE	1,292.47	1,292.47	2,000.00	707.53
10-55200-349 MISCELLANEOUS	102.00	102.00	0.00	(102.00)
10-55200-810 NEW EQUIPMENT	921.94	921.94	0.00	(921.94)
	<u>81,983.05</u>	<u>81,983.05</u>	<u>101,431.00</u>	<u>19,447.95</u>
Recreation				
10-55300-349 MISCELLANEOUS	6.00	6.00	0.00	(6.00)
	<u>6.00</u>	<u>6.00</u>	<u>0.00</u>	<u>(6.00)</u>
Total Parks & Recreation				
	<u>81,989.05</u>	<u>81,989.05</u>	<u>101,431.00</u>	<u>19,441.95</u>
Conservation and Development				

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10-56300-100 SALARIES	1,075.00	1,075.00	1,000.00	(75.00)
10-56300-130 SOCIAL SECURITY	0.00	0.00	77.00	77.00
10-56900-213 ENGINEERING FEES	927.00	927.00	2,000.00	1,073.00
10-56900-214 ENGINEERING FEES-REI	3,785.00	3,785.00	3,000.00	(785.00)
10-56900-215 NR 216 COMPLIANCE	4,395.50	4,395.50	6,000.00	1,604.50
10-56900-216 PLANNER FEES	0.00	0.00	500.00	500.00
10-56900-217 PLANNER FEES-REIMBU	0.00	0.00	500.00	500.00
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	10,182.50	10,182.50	13,077.00	2,894.50
 Unclassified	<hr/>	<hr/>	<hr/>	<hr/>
	0.00	0.00	0.00	0.00
 <u>Capital Outlays</u>				
10-53311-820 CAPITAL OUTLAY-HIGH	217,224.61	217,224.61	245,438.00	28,213.39
10-55200-820 CAPITAL IMPROVEMENT	15,000.00	15,000.00	0.00	(15,000.00)
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	232,224.61	232,224.61	245,438.00	13,213.39
	<hr/>	<hr/>	<hr/>	<hr/>
 Total Expenses	 <u><u>1,312,581.33</u></u>	 <u><u>1,312,581.33</u></u>	 <u><u>1,481,638.00</u></u>	 <u><u>169,056.67</u></u>