

**VILLAGE OF NORTH PRAIRIE
PUBLIC SAFETY & PROTECTIVE SERVICES COMMITTEE
MEETING MINUTES
NORTH PRAIRIE MUNICIPAL CENTER, 130 N HARRISON STREET, NORTH PRAIRIE, WI 53153
December 22ND, 2025 AT 5:00 P.M.**

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Public Safety Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibility. Notice of Village Board Quorum. (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

1. Call to Order: **Called to order at 5:05 PM**
2. Roll Call. **Trustee Schroeder, Trustee Samules and Trustee McCormack. Also present was one resident and Captain Timm of the North Prairie PD.**
3. Public Comment.
At the sole discission of the Committee Chair, citizens are invited to make comments to the Committee, under the following procedures. Committee members should not be expected to discuss issues presented at this time, citizens, comments limited to 2 minutes each; in the event public comments exceed 15 minutes, the Committee will continue with the regular agenda and resume public comment after the Committee business has been completed, public comments on specific personnel matters are not appropriate subject for this forum and should be referred to the Village Office; any comments which may violate an individual right of an employee will not be permitted: **None.**
4. Approval of the September 24th minutes: **Motion to approve made by Trustee Schroeder, Second by Trustee Samuels. There was discussion to modify item 5.b to reflect the committee distributed patrol and administrative hour summaries rather than the Police Chef along with removing a portion that was not applicable. Motion carried unanimously.**
5. Approval of the November 14th minutes: **Motion to approve made by Trustee Schroeder, Second by Trustee Samuels. Motion carried unanimously.**
6. Approval of the November 26^h minutes: **Motion to approve made by Trustee Schroeder, Second by Trustee Samuels. Motion carried unanimously.**
7. Police
 - a. Discussion and/or Action: Review and discussion regarding the current operational status of the North Prairie Police Department, including leadership transition, patrol coverage levels, administrative cross-training progress, and short-term operational priorities through year-end and into early 2026: **Captain Tim provided an update on the current operational status of the North Prairie Police Department. Discussion included staffing levels, patrol coverage, scheduling practices, and administrative operations. Leadership reported that the department is currently staffed with ten officers, with several temporarily unavailable due to medical or family leave. Patrol coverage is meeting budgeted expectations, averaging approximately forty-three hours per week through primarily six-hour shifts. Monthly schedules are now being prepared in advance using standardized processes based on officer availability and seniority. Cross-training of leadership and administrative systems is ongoing and progressing well, with continued coordination with the Police Clerk to ensure continuity, transparency, and internal controls. It was also stated that cross training is about 33% completed for administrative tasks. Committee members noted increased patrol visibility within the community and reported positive feedback from residents. The department confirmed that operations remain within budget and that expenditures continue to be monitored closely. No action was taken.**
 - b. Discussion and/or Action: Update and discussion regarding planning for a public informational meeting related to the future direction of the North Prairie Police Department, including timing, public notice, meeting format, and key information to be presented to residents: **The Committee discussed planning for a public informational meeting regarding the future direction of the North Prairie Police Department. Consensus was reached to hold the meeting on January 20, 2026. Topics to be presented will include current police operations, staffing levels, budget considerations, and a review of alternatives previously evaluated, including contracting with the Waukesha County Sheriff's Department or neighboring municipalities. Improvements implemented since mid-2025 will also be presented. Captain Tim and Lieutenant Ryan will attend to address operational questions. The Committee directed that a direct-mail postcard be sent village-wide to encourage resident attendance and participation. No formal action was taken.**
 - c. Review and discussion of administrative processes, systems access, and succession planning within the Police Department to ensure continuity of operations, transparency, and appropriate internal controls: **The Committee discussed administrative processes, system access, and succession planning within the Police Department to ensure continuity of operations and appropriate internal controls. During the discussion, equipment needs were also reviewed, including the potential upgrade of the Police Department's radio system. Preliminary discussion included possible pricing considerations and the**

need for additional information prior to any action. Captain Timm advised that he would gather further details regarding radio upgrade options and associated costs and provide that information to the Committee at the January 28, 2026 meeting. Additionally, the Committee discussed the need to replace an existing speed detection device that is in need of replacement.

8. Fire

- a. Discussion and/or Action: Review and discussion regarding Fire District governance and representation, including participation and attendance at Fire Board meetings, communication between the Village and Fire District, and expectations for Village representation moving forward: **The Committee discussed Fire District governance and Village representation at Fire District Board meetings. Concerns were raised regarding attendance, communication, and the effectiveness of reporting back to the Village Board. The Committee directed that the Village President provide regular reports summarizing Fire District Board activity. The Committee also noted the absence of completed Fire District audits since the district's inception and recommended follow-up. Please refer to the KMGD fire board meetings and meeting minutes for this matter. No action was taken.**
- b. Update and discussion on Fire District cost-sharing methodologies, including previously discussed formulas, Finance Committee involvement, and next steps related to potential referendum or long-term funding considerations: **The Committee discussed Fire District cost-sharing methodologies and long-term funding considerations, including the potential use of a fire service fee as an alternative to the current percentage-based allocation model. Committee members referenced examples from other municipalities where fire fees are assessed annually to fund ongoing fire department operations and discussed how such a model could reduce reliance on municipal operating budgets and existing percentage allocations. The Committee discussed general concepts related to how a fire fee might be calculated and applied across participating municipalities, as well as questions regarding long-term implementation, budgeting authority, and levy limit considerations. The Committee acknowledged that no formal proposal or financial model is currently before the Committee and that additional information and analysis would be required prior to any consideration of action. No action was taken.**

9. Court

- a. Discussion and/or Action: General review and discussion regarding the Joint Municipal Court, including any updates, ongoing operational matters, financial considerations, and potential follow-up items as needed: **The Committee conducted a general discussion regarding the Joint Municipal Court. Ongoing operational and financial matters were reviewed, including administrative workload, cost recovery, and transparency concerns. Committee members discussed the possibility of evaluating alternative municipal court arrangements in the future if challenges persist. No action was taken.**

10. Adjourn. **Meeting adjourned at 7:30 PM.**

December 22nd, 2025

Michael P McCormack, Chair Public Safety & Protective Services Committee

It is possible that members of and possibly a quorum of members of other government bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.