

Public Works Committee
Minutes from January 21-2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153

Call to Order: 4:01pm

Roll Call: Trustees Cheri Lampe, Donna Samuels, Andy Harmann, Rick Reed (DPW), Dave and Carol Schroeder, Trenton Schilling (Pythons Baseball Representative)

Announcement; Let it be know, there is a quorum of the Village Board as Dave Schroeder is a Trustee.

Approved 12-17-26 Donna made motion to approve minutes as presented. Andy seconded. No further discussion. Motion carried.

1. We moved #5 to the beginning of the meeting due to having a Python Rep available. We discussed the agreement as presented. Pythons wish to reserve the hardball diamond at Veteran's Park as well as use the concession stand to sell beer, etc. to help raise funds to support the team. In speaking to a Finance Committee member, it was noted within the fee schedule there is no cost specific to using the concession stand. It would fall under Park Rental for a fee of \$250 per day, which is not financially feasible for the organization as they have a minimum of 8 games scheduled. They will be prepping and lining the field for games. They will also be dragging the field after each game. The Village will only be responsible for general upkeep of the field and mowing, as typically done. With that their cost would be \$20 per game. Committee discussed having an increased cost of \$75 per game for concession usage bringing the total to \$95 per game. Trent indicated this was an agreeable amount. They will bring all concessions in and remove after each game. Donna made motion to a reduced rental to a cost of \$95 per game, \$20 for field use and \$75 for concession usage with recommendation to the Village Board to accept the reduced rate and signage of the agreement. Andy seconded the motion. No further discussion. Motion carried unanimously.
2. No action taken as no one from North Prairie Native Gardens is present.
3. Donna got a completed sample ordinance to Admin/Clerk to review. She has passed it forward for review and should be on the next meeting agenda for review and recommendation to Village Board. Ordinance must be in place no later than 4/30/2026. No action taken.
4. Discussed whether it would be advantageous to have e-cycling again within the community. Cheri felt it would be a great idea as it was highly received. Cheri will reach out and work on getting some dates set up. Committee determined it would be best to do the same as last year, 1 in spring, later afternoon start. One in fall on a Saturday in the morning. Cheri will reach out and work on providing some dates. No action taken.
5. Provided documents and samples of all items that need to be either reworked or developed from the Non-Compliance Order, since 2022, given the Village by the DNR. All items that revolve around MS4 must be brought up to date no later than 3-31-2026. Andy had volunteered to work on this and was given all information to help as well as contact information with Lexi-DNR contact. All updates/new programs are to be sent to her for review prior to deadline date. She will provide feedback where necessary. R&M will be sending over MS4 permit information that Rick will need to address in some parts and get back to them. This is an update to move this process along. It was also discussed to either

- review, add to/develop an Ordinance about grass clippings placed in roadways. No action taken.
6. Donna reported that we are still waiting for scheduled dates for Legacy baseball to work on putting an agreement together for hardball field usage. Hoping to have something for next month's meeting so we can firm scheduling of hardball field up. No action taken.
 7. Got update from Rick on the 2007 Chevy truck sale update. Seat is fixed. Rick had used the truck so it needs to clean up and will work to get it on the Wisconsin Surplus Auction website for sale. This is just an update as approval from the Board has already been given to sell the vehicle. No action taken.
 8. Discussed with Rick if he has been working on a capital equipment purchase plan, both short and long. Rick had some information regarding zero turn lawn mowers. He is concerned about the longevity of John Deere Tractor. He is not sure it would be able to handle the gang mower using the PTO. Thinks it might struggle due to wear and tear. The older JD zero turn has 2600 hours on it. It smokes, chugs, shuts off after about an hour of use. We need to let it cool and then restart. The 2020 JD zero turn has 1100 hours and is working well. He indicated overall maintenance of equipment, in his opinion, had been lacking. He has been working to get things up to speed regarding overall condition prior to spring. Rick is going to meet with Dave Schroeder as the weather breaks to see various types of equipment they use around the golf course and how that may help him select equipment that may have accessories to help with multiple needs and efficiency. Rick will be looking at putting together a plan that can provide capital needs for up to 20 years. No action taken. Andy seconded the motion. No further discussion. Motion unanimously carried.
 9. Donna made motion to adjourn the meeting at 5:27. Andy seconded the motion. Motion carried.

Respectfully submitted,
Donna Samuels
Public Works Committee Chair