

MEETING NOTICE AND AGENDA

VILLAGE OF NORTH PRAIRIE

Public Works Committee

February 18, 2026

5:00 P.M.

Village Hall, 130 N. Harrison St.-Conference Room

Pursuant to the requirements of Section 19.84, WI Stats., notice is hereby given of a meeting of the Village of North Prairie Public Works Committee, at which a quorum of the Village Board may be in attendance to gather information about subjects which they have decision making responsibilities. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board attends the meeting: Please let the minutes reflect that a quorum of the Village Board is present.)

Call to Order

Roll Call

Discuss/Approve Minutes from 1-21-26

1. Discuss / Action as necessary: Update from North Prairie Native Garden organization on project(s) status.
2. Discuss/Action as necessary: Repeal and replace recycling ordinance with recommendation to Village Board
3. Discuss/Action as necessary: Scheduling e-cycling for 2026
4. Discuss/Action as necessary: Repairs to pump house for water sales.
5. Discuss/Action as necessary: How to handle building repairs (Village Hall, Fire Dept, etc.). Who to contact and who makes decisions associated with repairs.
6. Discuss/Action as necessary: Discuss MS4 and compliance by March 31, 2026
7. Discuss / Action as necessary: Review updated 2026 agreement with Legacy of Mukwonago for athletic field usage for their review if dates are available.
8. Discuss / Action as necessary: Sale status of 2007 Chevy Pick up
9. Discuss / Action as necessary: DPW update on Chevy Pick up sale, capital purchase schedule, salt and PT help usage and other department concerns.
10. Discuss / Action as necessary: Thermostat settings in buildings and locking covers.
11. Adjourn

February 12, 2025

Donna Samuels, Chair
Cheri Lampe Member
Andy Harmann, Member

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information please contact the Village Office at 262-392-2271.

**Public Works Committee
Minutes from January 21-2026
Village Hall, 130 N. Harrison
North Prairie, WI. 53153**

Call to Order: 4:01pm

Roll Call: Trustees Cheri Lampe, Donna Samuels, Andy Harmann, Rick Reed (DPW), Dave and Carol Schroeder, Trenton Schilling (Pythons Baseball Representative)

Announcement: Let the record show, there is a quorum of the Village Board as Dave Schroeder is in attendance and is a Trustee.

Approved 12-17-26 Donna made motion to approve minutes as presented. Andy seconded. No further discussion. **Motion carried.**

1. We moved #5 to the beginning of the meeting due to having a Python Rep available. We discussed the agreement as presented. Pythons wish to reserve the hardball diamond at Veteran's Park as well as use the concession stand to sell beer, etc. to help raise funds to support the team. In speaking to a Finance Committee member, it was noted within the fee schedule there is no cost specific to using the concession stand. It would fall under Park Rental for a fee of \$250 per day, which is not financially feasible for the organization as they have a minimum of 8 games scheduled. They will be prepping and lining the field for games. They will also be dragging the field after each game. The Village will only be responsible for general upkeep of the field and mowing, as typically done. With that their cost would be \$20 per game. Committee discussed having an increased cost of \$75 per game for concession usage bringing the total to \$95 per game. Trent indicated this was an agreeable amount. They will bring all concessions in and remove after each game. Donna made motion to a reduced rental to a cost of \$95 per game, \$20 for field use and \$75 for concession usage with recommendation to the Village Board to accept the reduced rate and signage of the agreement. Andy seconded the motion. No further discussion. **Motion carried unanimously.**
2. Since no one from North Prairie Native Gardens is present, **no action was taken.**
3. Donna got a completed sample ordinance to Admin/Clerk to review. She has passed it forward for review and should be on the next meeting agenda for review and recommendation to Village Board. Ordinance must be in place no later than 4/30/2026. **No action taken.**
4. Discussed whether it would be advantageous to have e-cycling again within the community. Cheri felt it would be a great idea as it was highly received. Cheri will reach out and work on getting some dates set up. Committee determined it would be best to do the same as last year, 1 in spring, later afternoon start. One in fall on a Saturday in the morning. Cheri will reach out and work on providing some dates. **No action taken.**
5. Provided documents and samples of all items that need to be either reworked or developed from the Non-Compliance Order since 2022, given the Village by the DNR. All items that revolve around MS4 must be brought up to date no later than 3-31-2026. Andy had volunteered to work on this and was given all information to help as well as contact information with Lexi-DNR contact. All updates/new programs are to be sent to her for review prior to deadline date. She will provide feedback where necessary. R&M will be sending over MS4 permit information that Rick will need to address in some parts and get back to them. This is an update to move this process along. It was also discussed to either

- review, add to/develop an Ordinance about grass clippings placed in roadways. **No action taken.**
6. Donna reported that we are still waiting for scheduled dates for Legacy baseball to work on putting an agreement together for hardball field usage. Hoping to have something for next month's meeting so we can firm scheduling of hardball field up. No action taken.
 7. Got update from Rick on the 2007 Chevy truck sale update. Seat is fixed. Rick had used the truck so it needs to clean up and will work to get it on the Wisconsin Surplus Auction website for sale. This is just an update as approval from the Board has already been given to sell the vehicle. **No action taken.**
 8. Discussed with Rick if he has been working on a capital equipment purchase plan, both short and long. Rick had some information regarding zero turn lawn mowers. He is concerned about the longevity of John Deere Tractor. He is not sure it would be able to handle the gang mower using the PTO. Thinks it might struggle due to wear and tear. The older JD zero turn has 2600 hours on it. It smokes, chugs, shuts off after about an hour of use. Rick needs to let it cool and then restart. The 2020 JD zero turn has 1100 hours and is working well. He indicated overall maintenance of equipment, in his opinion, had been lacking. He has been working to get things up to speed regarding overall condition prior to spring. Rick is going to meet with Dave Schroeder as the weather breaks to see various types of equipment they use around the golf course and how that may help him select equipment that may have accessories to help with multiple needs and efficiency. Rick will be looking at putting together a plan that can provide capital needs for up to 20 years. No action taken. Andy seconded the motion. No further discussion. **Motion unanimously carried.**
 9. Donna made motion to adjourn the meeting at 5:27. Andy seconded the motion. **Motion carried.**

Respectfully submitted,
Donna Samuels
Public Works Committee Chair

ORDINANCE No. 1-94

AN ORDINANCE TO REPEAL ORDINANCE #4-92
ENTITLED "GARBAGE COLLECTION/SOURCE
SEPARATION ORDINANCE" AND TO CREATE
A NEW ORDINANCE # 1-94 .

The Village Board of the Village of North Prairie, Waukesha County, Wisconsin, in order to conserve landfill space and protect the environment does ordain as follows:

1.01 The Village Board shall contract for the weekly removal of garbage, refuse, and recyclables from single family homes, multi-family dwellings having less than 5 units, businesses, industry, church, school, public or private organizations.

1.02 Purpose The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 159.11, Wis. Stats., and Chapter NR 544, Wis. Administrative Code.

1.03 Statutory Authority. This ordinance is adopted as authorized under 159.09(3)(b), Wis. Stats.

1.04 Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

1.05 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in Chapter NR 544, Wis. Administrative Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Chapter NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

1.06 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

1.07 Applicability. The requirements of this ordinance apply to all persons within the village of North Prairie, Wisconsin.

1.08 Administration. The provisions of this ordinance shall ^{be} administered by the Recycling Committee of the Village of North Prairie.

1.09 Effective Date. The provisions of this ordinance shall take effect upon passage and official publication.

1.10 Definitions. For the purposes of this ordinance:

- (1) "Bi-metal container" means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- (2) "Container board" means corrugated paperboard used in the manufacture of shipping containers and related products.
- (3) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - (a) Is designed for serving food or beverages.
 - (b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.

- (c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- (4) "HDPE" means high density polyethylene, labeled by the SPI code #2.
- (5) "LDPE" means low density polyethylene, labeled by the SPI code #4.
- (6) "Magazines" means magazines and other materials printed on similar paper.
- (7) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, stove or hot water heater.
- (8) "Multiple-family dwelling" means a property containing 5 or more residential units, including those which are occupied seasonally.
- (9) "Newspaper" means a newspaper and other materials printed on newsprint.
- (10) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple family dwellings.
- (11) "Office paper" means high grade printing and writing papers from offices in non-residential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.
- (12) "Other resins or multiple resins" means plastic resins labeled by the SPI code #7.
- (13) "Person" includes any individual, corporation, partnership, association, local governmental unit, as defined in s. 66.299(1)(a), Wis. Stats., state agency or authority or federal agency.
- (14) "PETE" means polyethylene terephthalate, labeled by the SPI code #1.
- (15) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- (16) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 144.61(5), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 144.44(7)(a)1., Wis. Stats.
- (17) "PP" means polypropylene, labeled by the SPI code #5.
- (18) "PS" means polystyrene, labeled by the SPI code #6.
- (19) "PVC" means polyvinyl chloride, labeled by the SPI code #3.
- (20) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- (21) "Solid waste" has the meaning specified in s. 144.01(15), Wis. Stats.
- (22) "Solid Waste Facility" has the meaning specified in s. 144.43(5), Wis. Stats.
- (23) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- (24) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- (25) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 2 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

1.11 Separation of Recyclable Materials. Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- (1) Lead acid batteries
- (2) Major appliances
- (3) Waste oil
- (4) Yard waste
- (5) Aluminum containers
- (6) Bi-metal containers
- (7) Corrugated paper or other container board
- (8) Foam polystyrene packaging
- (9) Glass containers
- (10) Magazines
- (11) Newspaper

- (12) Office paper
- (13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- (14) Steel containers
- (15) Waste tires

1.12 Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

- (1) Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- (2) Solid waste which is burned as a supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from solid waste burned as supplemental fuel.
- (3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 159.11(2m), Wis. Stats., or s. NR 544.14, Wis. Administrative Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of lead acid batteries, major appliances, waste oil and yard waste.

Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall manage these items as follows:

- (1) Lead acid batteries shall be placed curbside separate from other refuse and recyclables.
- (2) Major appliances shall be placed curbside.
- (3) Waste oil shall be placed curbside in rightly capped containers clearly labeled as oil.
- (4) Yard waste shall be collected only on special yard-waste pick-up days in spring and fall as specified by the village board of North Prairie. Acceptable yard waste consists of leaves and debris in plastic bags, tree limbs or brush not to exceed 2 inches in diameter and to be cut in 4 foot lengths and bundled.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the village of North Prairie, occupants of single family and 2 to 4 unit residences shall do the following for the preparation and collection of the separated materials specified in s.1.11(5) through (15):

- (1) Aluminum containers, bi-metal containers, foam polystyrene packaging, glass containers, rigid plastic containers and steel containers shall be cleaned of debris and placed in the yellow recycling bins.
- (2) Dry paper shall be placed in clear plastic bags. Dry paper includes magazines and office paper.
- (3) Newspaper shall be bundled or placed in brown paper bags then placed in clear plastic bags.
- (4) Waste tires shall be set curbside - each household is limited to disposal of 2 tires per week.
- (5) Large corrugated cardboard boxes and sections (appliance, furniture boxes, etc.) shall be set out empty and free of wood, styrofoam and plastic packing materials. Other corrugated cardboard boxes shall be flattened and tied.

All recyclables are to be set curbside separated from other refuse.

1.16 Responsibilities of Owners of Designated Agents or Multiple-Family Dwellings:

- (1) Owners of designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in s.1.11(5) through (15):
 - (a) Provide adequate, separate containers for the recyclable materials.

(b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.

(d) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and house of operation, and a contact person or company, including a name, address and telephone number.

(2) The requirements specified in (1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 Responsibilities of Owners of Designated Agents of Non-Residential Facilities and Properties.

(1) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):

(a) Provide adequate, separate containers for the recyclable materials.

(b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.

(d) Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.

(2) The requirements specified in (1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11(5) through (15) which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 Non-Recyclable Materials All non-recyclable materials shall be grouped together and placed in one or more plastic garbage bags or covered garbage cans weighing not more than 70 pounds for garbage collection purposes. Non-recyclable materials shall include the following:

(1) Glass - All pyrex glass, window glass, light bulb glass, mirrors, broken glass and china shall be considered non-recyclable glass.

(2) Paper - All waxed paper, waxed cardboard, envelopes with gummed labels, and envelopes with plastic windows shall be considered non-recyclable paper.

(3) All other garbage and refuse not qualifying as recyclable material.

1.20 Items Not Accepted

Items which will not be collected are as follows:

(1) Earth, rocks, concrete, construction and demolition materials, and trees or parts thereof, except stated in section 1.14(4) above.

(2) Hazardous, toxic or infectious materials, including any items recognized as special waste by the State of Wisconsin.

1.20 Enforcement. Refusal to separate recyclables in compliance with the terms of this Ordinance shall be cause for the Village's refuse collector to refuse to pick up such garbage or refuse. It shall be the responsibility of the property owner to properly dispose of any garbage or refuse not collected by the Village's refuse collector due to failure to separate recyclables.

For the purposes of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the village of North Prairie may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the village of North Prairie who requests access for purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

Any person who violates a provision of this ordinance may be issued a citation by local law enforcement officers or other designated person(s) to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.

Penalties for violating this ordinance may be assessed as follows:

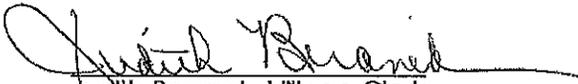
- (a) Any person who violates s. 1.18 may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2000 for a third or subsequent violation.
- (b) Any person who violates a provision of this ordinance, except s. 1.18, may be required to forfeit not less than \$10 nor more than \$1000 for each violation.

Passed and adopted this 13th day of January 1994.

Village of North Prairie

By: 
James Hansen, Village President

Attest:


Judith Beranek, Village Clerk