

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MEETING – AMENDED AGENDA, (03/10/26)
March 12, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**

Announcement of Closed Session pursuant to the Wisconsin State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to consider the current and future staffing needs, duties & hiring for the Village of North Prairie Police Department.

4. **CONFIRMATION OF PROPER NOTICE OF MEETING**

5. **APPROVAL OF VILLAGE BOARD MINUTES:** February 12, 2026, Village Board Meeting.

6. **REPORTS:** Building Inspector, Fire, Police and Public Works Department.

7. **PRESENTATION: Civic Pride Award**

8. **PUBLIC COMMENTS:** (No official action will be taken under Public Comment).

Note: Comments should be limited to 3 minutes per resident. Please state your name before speaking.

9. **VILLAGE PRESIDENT**

a. Report to the Board.

b. Report on Kettle Moraine Fire District.

c. Discussion and/or Action: Sale of KMFD Canteen/Auxiliary vehicle.

d. Discussion and/or Action: Review of John Herbst's CSM for land division adjustment for property located at S63W34393 Piper Rd., North Prairie, WI within the Town of Eagle.

e. Discussion and/or Action: Certified Survey Map relating to parcel number GNT 1565.998, which was annexed into the Village on February 12, 2026; Owners - Ashley Neuman, Larry J. Kipp, Cheryl Champine and Joshua Stewart.

f. Discussion and/or Action: Set Public hearing for zoning classification change from R1 to A-T for approximately 27.75 acres of vacant located on Hwy ZZ, being a part of parcel number GNT 1565.998, which was annexed into the Village on February 12, 2026. Property owners are Ashley Neuman, Larry J. Kipp, Cheryl Champine and Joshua Stewart.

g. Announcement of Closed Session pursuant to the Wisconsin State Statute §19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, more specifically to consider the current and future staffing needs, duties & hiring for the Village of North Prairie Police Department.

h. Motion to go into closed session. Roll Call Vote.

i. Discussion and/or Action: Motion to reconvene in open session. Roll Call Vote.

j. Discussion and/or Action: Any items brought forward from closed session.

10. **VILLAGE ADMINISTRATOR/CLERK/TREASURER**

a. Report to the Board.

b. Discussion and/or Action: Financial Reports for February 2026.

c. Discussion and/or Action: Vennture Brew Co., LLC request for Retail Sales Application to serve beer & wine three dates during the Lion's Club Music & Motors events on 6/18, 7/23, 8/20/26.

d. Discussion and/or Action: Class "B"-Beer License application for a temporary, 6-month license from March 13, 2026 – June 30, 2026 for Rajwinder Singh, N8147 National Drive, Beaver Dam, WI 53916, Sukhdeep Garcha, Agent for the North Prairie Market, LLC, **d/b/a Bill's Self Service & Mini Mart**, 102 East State Road, North Prairie, WI 53153.

e. Discussion and/or Action: Resolution 2026-01 – Creation of two new wards for elections.

11. PUBLIC SAFETY COMMITTEE

- a. Report to the Board.

12. PUBLIC WORKS COMMITTEE

- a. Report to the Board.
- b. Discussion and/or Action: Legacy of Mukwonago's 2026 Baseball Agreement.
- c. Discussion and/or Action: Repeal ORD#1-94, Garbage Collection/Source Separation and replace with ORD #2026-06, Recycling Ordinance.
- d. Discussion and/or Action: Pumphouse repairs.
- e. Discussion and/or Action: Agreement with Envirocon for 2026 landscaping services.
- f. Discussion and/or Action: Agreement with Aquatic Biologist for 2026 pond maintenance.
- g. Discussion and/or Action: 2026 Port-a-John services.
- h. Discussion and/or Action: Documentation provided by Ruckert & Mielke for the MS4 permit.

13. COMMUNICATION & PERSONNEL COMMITTEE

- a. Report to the Board.
- b. Discussion and/or Action: ORD #2026-05 - Setting the number of Village Trustees.
- c. Discussion and/or Action: Policy #2017-01 – Paid Time Off Policy for Regularly Scheduled Part-Time Personnel with Longevity.

14. FINANCE COMMITTEE

- a. Report to the Board.
- b. Discussion and/or Action: Approval of monthly bills & payroll.
- c. Discussion and/or Action: Bank proposals for 2026 General Obligations Loan.
- d. Discussion and/or Action: RES #2026-02 for Garbage/Recycling Fees.

15. Motion to Adjourn

Submitted by:
Evelyn Eften, Administrator/Clerk/Treasurer
March 10, 2026

It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

VILLAGE OF NORTH PRAIRIE
VILLAGE BOARD MINUTES
February 12, 2026 – 6:30 p.m.
130 N Harrison St., North Prairie, WI

1. **CALL TO ORDER** – President Miresse called the meeting to order at 6:32 p.m.
2. **ROLL CALL – Present:** President Dan Miresse, Trustee Hall, Trustee Samuels, Trustee Harmann, Trustee Schroeder, Trustee Lampe. **Absent:** Trustee McCormack (excused).
3. **PLEDGE OF ALLEGIANCE**
4. **CONFIRMATION OF PROPER NOTICE OF MEETING** – Administrator Etten confirmed proper posting of the meeting on the website and three boards.
5. **PRESENTATION: Civic Pride Award** - Trustee Samuels requested this item to be moved to the March meeting.
6. **APPROVAL OF VILLAGE BOARD MINUTES:** January 8, 2026, Village Board Meeting. Trustee Hall motioned to approve the minutes as presented, seconded by Trustee Samuels. **Motioned carried, 6/0.**
7. **REPORTS:** Building Inspector, Fire, Police and Public Works Department. – The Fire Chief summarized his report. The Police Dept. discussed training hours and patrol hours.
8. **PUBLIC COMMENTS:** (No official action will be taken under Public Comment). Note: *Comments should be limited to 3 minutes per resident. Please state your name before speaking.*
Trustee Schroeder motioned to open the meeting for public comments, seconded by Trustee Samuels. **Motion carried, 6/0.**
John Russell, PVWT representative, discussed their new website. John Heintz-Taylor – read a letter he wrote regarding North Prairie Government.
Trustee Schroeder motioned to close the meeting for public comments, seconded by Trustee Samuels. **Motioned carried, 6/0.**
9. **VILLAGE PRESIDENT**
 - a. Report to the Board – President Miresse thanked the Public Safety Committee for all their time and effort the committee has put into the public meetings regarding the police department.
 - b. Report on Kettle Moraine Fire District - President Miresse mentioned the policy changes for fire department personnel.
 - c. Discussion and/or Action: Request from Steve Styza, "The Glens" to reduce "Letter of Credit" amount by \$286,594.00 for work completed to date. Trustee Hall motioned to approve reduction for the letter of credit, seconded by Trustee Samuels. **Motion carried, 6/0.**
 - d. Discussion and/or Action: Ordinance No. 2026-03 for attachment of properties having Tax Key Nos. GNT 1569.989 and GNT 1569990 owned by Gregory R. & Kathleen F. Price Revocable Trust. Trustee Hall motioned to approve as presented, seconded by Trustee Harmann. **Motioned carried 6/0.**
 - e. Discussion and/or Action: Ordinance No. 2026-04 for attachment of properties having Tax Key Nos. GNT 1565.997 and GNT 1565.998 owned by Ashley Neuman, Larry J. Kipp, Cheryl Champine and Joshua Stewart. Trustee Hall motioned to approve as presented, seconded by Trustee Harmann. **Motioned carried, 6/0.**
10. **VILLAGE ADMINISTRATOR/CLERK/TREASURER**
 - a. Report to the Board – Administrator Etten updated the board as to upcoming dates of importance and work-in-progress in the Village office.
 - b. Discussion and/or Action: Financial Reports for December 2025 & January 2026.
11. **PUBLIC SAFETY COMMITTEE**
 - a. Report to the Board – Trustee Schroeder spoke with Lake Country Fire Department and Trustee Samuels spoke with Mukwonago Fire Department looking at options as result of Eagle's prior agenda item to dissolve the Kettle Moraine First District. Captain Timm prepared a draft budget for the police department with two options - a part-time or a full-time police chief.

- b. Discussion and/or Action: Radio Grant - Police/Fire. Captain Timm thought the radio grant could be May of 2028, which could pay for 80% of the radio cost; discussion only, no action taken.

12. PUBLIC WORKS COMMITTEE

- a. Report to the Board - Trustee Samuels stated two dates are being scheduled in 2026 for community recycling days. Christmas lights are coming down soon, and DPW will address the non-working and varying light output before next year. She also stated there is a salt shortage per the County.
- b. Discussion and/or Action: Signage of Land O' Lakes Agreement. Trustee Samuels met with representatives the Land O'Lakes Pythons, who would like to use the Veteran's baseball field and concession stand for its 2027 baseball game. Trustee Hall questioned the payment arrangements listed in the agreement and asked why they would not be paying monthly or quarterly vs. at the end of the contract. Trustee Hall motioned to approve the contract with Land O' Lakes Pythons with a minimum of three (equal) payments throughout the season and all fees paid in full before any play-off games occurred, seconded by Trustee Samuels. **Motion carried, 6/0.**

13. COMMUNICATION & PERSONNEL COMMITTEE

- a. Report to the Board. - Trustee Hall advised the next meeting is 02/23/26 at 4:15PM

14. FINANCE COMMITTEE

- a. Report to the Board - Trustee Schroeder advised that a representative from John's Disposal was at the Finance Committee meeting tonight. In March, the committee will meet with R & R Insurance.
- a. Discussion and/or Action: Health Care Benefits for full-time employees - Trustee Hall provided information on various health care program options & costs due to the substantial increase in full time employee health care premiums due to the federal government allowing the Affordable Health Care act subsidies to lapse as of January 1, 2026. The benefit that is the closest to matching the current benefit of paying FTEs a health stipend is a Qualified Small Employer Health Reimbursement Arrangement, which is a type of health reimbursement account. The yearly contribution rates by employers are set by the IRS. Trustee Hall motioned to approve the Village providing full time employees with the amount allowed by the IRS of \$6,450 for a single plan and \$13,100 for a family plan and entering into an agreement with a third-party vendor to administer the plan at a cost not to exceed \$1,000, with a proposed start date of April 1, 2026, seconded by Trustee Lampe. - **Motion carried, 6/0.**
- b. Discussion and/or Action: Participation in the Joint Municipal Court Agreement - Trustee Schroeder stated that given the issues with the Joint Municipal Court ("JMC") and the burden it places on staff and the taxpayers of North Prairie, it is not in the best interest of the Village to continue to be a member of the JMC. A six-month notice prior to the end of the Judge's current term needs to be given, which would be no later than October of 2027. Trustee Schroeder motioned that the Village of North Prairie withdraw as a member the host of the JMC and give notice of withdrawal in accordance with the provision contained therein, seconded by Trustee Hall. **Motion carried, 6/0.**
- c. Discussion and/or Action: Review and approval monthly bills and payroll - Trustee Schroeder motion to approve the January 2026 bills/payroll, checks approved for February 2026, checks 20640 - 20715, in the amount of \$1,908,732.69, two voided checks 20661-20703, seconded by Trustee Hall. Trustee Schroeder announced that the reason the bills were so high this month was due to paying the property taxes back to the county and school districts. **Motion carried, 6/0.**

- 15. **Motion to Adjourn** - Trustee Hall motioned to adjourn at 8:12 PM, seconded by Trustee Harmann. **Motion carried, 6/0.**

Submitted by:
Evelyn Effen, Administrator/Clerk/Treasurer
March 4, 2026

It is possible that members or possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting(s) other than the governmental body specially referred to above in this notice. Please note, that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, please contact the Village Office at 262-392-2271.

Village of North Prairie - Building Permits 2026

Permit #	Tax Key	Date	Address	Street	Owner	Contractor	Description	Amount	Type
P26014	1568 162	2/9/26	113	Stevens Ct	Klamrowski	Austin Plbg	water heater	\$65.00	Plbg
E26015	1568 212	2/9/26	408	Karln Dr	Dean	Daiker Htg	furnace	\$65.00	Elect
H26016	1568 212	2/9/26	408	Karln Dr	Dean	Daiker Htg	furnace	\$65.00	HVAC
B26017	1728 995	2/10/26	w34052	Piper Rd	American Tower Corp.	TBD	communications upgrade	\$200.00	Bldg
E26018	1568 116	2/10/26	429	Prairie View Dr	Chitel	KM Htg	furnace	\$65.00	Elect
H26019	1568 116	2/10/26	429	Prairie View Dr	Chitel	KM Htg	furnace	\$65.00	HVAC
P26020	1890 043	2/19/26	114	Chestnut Way	Olesinski	Water Doctors	softner	\$75.00	Plbg
B26021	1563 994 004	2/23/26	105/178	Augusta Way/Lahinch Way	The Glen at Broadlands llc	Comerstone Development	TFD	\$3,007.32	Bldg
C26022	1563 994 004	2/23/26	105/178	Augusta Way/Lahinch Way	The Glen at Broadlands llc	Comerstone Development	TFD-culvert/drive	\$200.00	Culvert
H26023	1563 994	2/23/26	105/178	Augusta Way/Lahinch Way	The Glen at Broadlands llc	Interstate Htg	NTF condo-hvac	\$729.72	HVAC
P26024	1563 994	2/23/26	105/178	Augusta Way/Lahinch Way	The Glen at Broadlands llc	James Schubert	NTF condo-plbg	\$729.72	Plbg
E26025	1563 994	2/23/26	105/178	Augusta Way/Lahinch Way	The Glen at Broadlands llc	Alliance Elect	NTF condo-elect	\$729.72	Elect

February Building Permits Totals

\$5,996.48



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

Chief's monthly report:

- For the month of January, the district responded to 31 calls for service.
- As of today, March 9th, we have received 82 calls total for 2026.
- Ambulance 35 is out of service and having oil leaks addressed. Ambulance 233 is also out of service due to a starting issue that is also being addressed. Truck 35 is in need of numerous repairs which we are working on getting estimates for.

• Staffing – Ongoing Challenges and Immediate Actions

Scheduled coverage continues to show signs of improvement. The new staffing policy has been implemented, and we will begin to track the data to determine if any adjustments need to be made. The fire board approved the contract with Palmyra Fire Department. We are hoping that we do not need to utilize this, however this is a safe guard for our communities and the citizens. I appreciate the fire board for unanimously passing the motion to approve. We will be working with Chief Gartzke to iron out all the details and explore options within the contract.

- We continue to utilize the acquired structure on Wilton Road for non-destructive training and are working on a training plan to conduct live fire evolutions and burn the house down in May. I will let everyone know when we have a final date set, as we will invite our municipal leaders to come see us in action.
- The AFG Grant application period has not yet begun.

Question Answers and Clarifications

None

- If citizens, municipal board members, fire board members, or anyone else has questions regarding the fire district operations, I am available for all forms of communication. My



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

department cell phone, which is always on, is 262-212-5784, my email address is chief@kettlemorainefd.com, and the office phone number is 262-594-3302 Ext. 3.

- The fire fee research committee held its first meeting in February. We had very constructive discussions and have set a goal to have a recommendation to the fire board in 3-4 months. The committee also decided to add a citizen from each municipality to the committee. I will be asking the municipal clerks to post a flyer on their respective websites. Our next meeting is scheduled for March 23rd.
- I would again like to take a moment to thank the employees of the Kettle Moraine Fire District. This is not an easy job, physically, mentally, and emotionally, and being away from your family makes it even more difficult. I truly appreciate every one of you. In a day that we hear so much negativity around what you all do, I want to reinforce the fact that you all make a positive impact on the people that you serve each time you respond to a call or pick up a shift. Without our people, we would be in a completely different spot. I applaud you all for what you do and will continue to stand up for you and this organization in every possible way. Thank you from the bottom of my heart, you are the difference.

Below are the calls for service.

Please feel free to contact me with any questions or concerns.

Respectfully submitted,

Dan Nottling
Fire Chief



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302

Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

2026

	EMS	Fire	Fire/EMS	TOE	VOE	VONP	MA	Total
January	24	9	5	17	8	6	7	38
February	21	9	1	6	10	7	8	31
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
Total								
	45	18	6	23	18	13	15	69

Call
Total 38

Mutual Aid	15	22%
Town of Eagle	23	33%
Village of Eagle	18	26%
Village of North Prairie	13	19%



Kettle Moraine Fire District

Station 33 126 E. Main Street, Eagle, WI 53119 (262)-594-3302
Station 35 108 N. Oakridge Drive, North Prairie, WI 53153 (262)-392-2700

KMFD VOLUNTEER ADVISOR REQUEST

Help Shape the Future of Your Fire District

The Kettle Moraine Fire District (KMFD) is at a turning point. To continue the tradition of excellence long sustained by our departments, we are transitioning to a **24/7 Career Staffing Model** to ensure your safety in an era where traditional volunteerism is no longer sufficient.

The Goal: We are researching a **Unified Fire Fee** under **Wis. Stat. § 66.0627**. This fee will place the cost of protection equally on every property owner, reducing the burden on municipal general taxes while ensuring we have the staff ready when you call.

We Need Your Expertise: We are seeking residents from the **Village of Eagle, Village of North Prairie, and Town of Eagle** to join our Ad Hoc Research Committee. We specifically need neighbors with experience in:

- **Accounting & Finance** (Budget modeling)
- **Real Estate or GIS** (Parcel counting and property data)
- **Legal or Regulatory** (Ordinance review)
- **Public Communications** (Community outreach)

Interested? Please see the contact list below for your municipalities' point of contact and reach out to them. Let's build a safer community together.

Contacts

Andy Harman – Village of North Prairie Board Member
andy.harmann@northprairiewi.gov
262-853-2812

Duane Domagalski – Town of Eagle Board Member
ddomagalski@townofeaglewi.gov
414-218-9544

John Jesse – Village of Eagle Board Member
jesse@eagle-wi.gov
414-349-3785

**North Prairie Police Department
Monthly Report
February 2026**

	Current Month	YTD
Calls for Service**	116	209
Citations/Charges**	09	13

** As of 2/28/26 these were the totals that were entered into FORS from TRACS. Due to many outside factors, this is the closest representation of totals we can present. Note: Other calls, citations, or warnings may arise from these calls that aren't computed in these totals.

CITATIONS/CHARGES ISSUED

OAS/OAR/Other license violations
 Non-Registration of Vehicle
 Disorderly Conduct with a Motor Vehicle
 Seatbelt Violation
 Speeding Violation

OTHER CALLS

Alarm-Business
 Assist Citizen
 Assist Village of Mukwonago Police
 Business Check
 Burning Violation
 Extra Patrol
 Citizen Contact
 Civil Matter
 Death
 Driving Complaint
 Extra Patrol
 Follow-up
 Gas Skip
 House Check
 Monitoring Speed
 Other Mutual Aid Assists
 School Safety
 Suspicious Person/Activity
 Traffic Warning-Verbal
 Vehicle in a Ditch

SQUAD MILES: & MAINTENANCE

SQUAD 687: 1318
 SQUAD 686: 69

HOURS:

SWORN OFFICER HOURS:

Admin-	19 hrs
Patrol-	182.25 hrs
Training -	0 hrs
<u>In-Service-</u>	<u>0 hrs</u>
TOTAL-	201.25

CLERICAL HOURS: 126.75

WSD Calls: *36

The Village of North Prairie is not the record keeper of calls from the Waukesha County Sheriff's Department. To the best of our knowledge these totals are accurate, but because it isn't our database to keep, there is no guarantee. WSD calls go thru 02/28/26

February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Keith	2 Ryan	3 Justin	4	5	6 Estelle	7 Keith
	Brad				Kim	
8 Justin	9 Ryan	10 Justin	11 Tate	12	13 Estelle	14 Kyle
	Brad			Capt./Lt V.B. Meeting		
15 Amy	16 Ryan	17 Tate	18	19 Ryan	20 Justin	21 Kyle
	Brad					
22 Estelle	23 Ryan	24 Keith	25 Tate	26 Ryan	27 Estelle	28 Amy
	Brad	Kim				

Work Shift Comparison

NORTH PRAIRIE POLICE DEPARTMENT

From 2/1/26 To 2/28/26

Date Run: 3/4/2026

Category: Assist

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Assist Citizen	13			
Assist Village of Mukwonago Police		1		
Business Check	10	12		
Business Check	1			
Citizen Contact	1			
Extra Patrol	35	10		
Matter of Record- WSD	10	13	10	1
Other Mutual Aid Assists		1		
Vehicle in Ditch		1		
Assist subtotals:	70	38	10	1

Category: Criminal

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Gas Skip	1	2		
Criminal subtotals:	1	2	0	0

Category: Municipal

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Disorderly Conduct with a Motor Vehicle		2		
Municipal subtotals:	0	2	0	0

Category: Ordinance

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Burning Violation	1			
Ordinance subtotals:	1	0	0	0

Category: Service

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Alarm - Business	2			
Bar Check		3		
Civil Matter	1			
Death	1			
Follow-up	2	1		
House Check		2		
School Safety	1			
Suspicious Person/Activity	1			
Service subtotals:	8	6	0	0

Category: Traffic

<u>Nature of Incident</u>	<u>1st Shift</u>	<u>2nd Shift</u>	<u>3rd Shift</u>	<u>No Time Entered</u>
	<u>07:00 to 14:59</u>	<u>15:00 to 22:59</u>	<u>23:00 to 06:59</u>	
Driving Complaint		1		
Monitoring Speed	3	1		
OAS/OAR/Other License Violations	1			
Registration/Title Violation	5	1		
Seatbelt Violation	1			
Speeding Violation	1			

Traffic Hazard	1			
Traffic Warning- Verbal	2	2		
Vehicle Equipment Violation		1		
<i>Traffic subtotals:</i>	<u>14</u>	<u>6</u>	<u>0</u>	<u>0</u>
<hr/>				
	<i>1st Shift</i>	<i>2nd Shift</i>	<i>3rd Shift</i>	
	<i>07:00 to 14:59</i>	<i>15:00 to 22:59</i>	<i>23:00 to 06:59</i>	<i>No Time Entered</i>
Grand Totals:	94	54	10	1

HOURS WORKED: _____

MONTH OF: _____

FEB

2026

DATE	OFFICER'S NAME	TIME IN	TIME OUT	TOTAL
1	1st McDonald	0630	1430	8.0
	2nd			
2	AM Liparsck	0900	1500	6
	PM TIMM	1400	2000	6.0
3	AM Hennlich	0700	1300	6
	PM			
4	AM Sehrbrock (Reports) <small>20269061</small>	1100	1230	1.5
	PM Timm (Admin Mtg)	1500	1700	2.0 - Admin
5	AM			
	PM			
6	AM Wehouse	0900	1500	7
	PM			
7	AM McDonald	0700	1300	6
	PM			
8	AM Hennlich	0700	1300	6
	PM Miswald	1600	2300	7.0
9	AM Liparsck	0900	1500	6
	PM TIMM	1230	1930	7.0
10	AM Hennlich	0700	1300	6.0
	PM			
11	AM Sehrbrock	0820	1720	10.0
	PM Sehrbrock			
12	AM			
	PM TIMM (board mtg)	1800	2000	2.0 - Admin
13	AM Wehouse	800	1500	7
	PM			
14	AM HUFFER	0600	1200	6
	PM			
15	AM			
	PM Miswald	1600	2200	6.0

405

55

HOURS WORKED:

MONTH OF:

FEB

2026

DATE	OFFICER'S NAME	TIME IN	TIME OUT	TOTAL
16	AM Lipovsek	1000	1620	6.5
	PM Timm	1330	2000	6.5
17	AM Sehrbrack	0810	1700	9.0
	PM			
18	AM			
	PM			
19	AM Lipovsek	0900	1400	5
	PM			
20	AM Hennlich	0700	1300	6
	PM			
21	AM Hubner	0715	1215	5
	PM			
22	AM Welhouse	0800	1500	7
	PM			
23	AM Lipovsek	0800	1330	5.5
	PM Timm	1300	2000	7.0
24	AM McDonald	0700	1315	6.25
	PM Miswald	1600	2200	6.0
25	AM Timm/Lipovsek (M+g)	1630	1830	2.0 - Admin
	PM Tatz	0800	1330	5.5
26	AM Lipovsek	0800	1450	6.5
	PM			
27	AM Welhouse	0830	1500	6.5
	PM			
28	AM Timm	0600	1330	7.5
	PM			
29	AM			
	PM			
30	AM			
	PM			
31	AM			
	PM			

40.0

Admin

57.75

19 Admin hrs.
100.75 Clerical

201.25 combined
hrs. for just
patrol

182.25
Patrol hours

FEBRUARY 2026 – DAILY LOG – RICK REED

2/2/26 Checked emails, ran to part store, worked on dodge truck, cleaned up shop went Vets park to look at dog box it needs a new lock that I will get tomorrow.

2/3/26 Checked emails, started working on dog waste bag from Vets park the lock is broken. I will head to Menards to see if I can get new lock. Then stop at DMV in Waukesha to get replacement title for Chevy truck so it can get sold. Got parts for cam lock also 2 hours at DMV to get lost title. Fixed dog bag box filled all boxes with bags. Got call fire hydrant was pouring water out on hwy 59 went there water trust was working on it. Called Leak Detection company to come check for the leak at pump house. They quoted me 585.00 called Donna and Evie to make sure it was ok they said go ahead with it.

2/4/26 check emails keep working on dodge truck finish it up. Going to run for oil and filter for it also will change that today . Started cleaning cabinets that are a total mess got 1 of 6 done today all cleaned and organized. Pulled green trailer into start rebuilding it.

2/5/26 Check emails finish up dodge truck, then pulled green trailer in to start working on it, put in tie down buckles in floor made a bar gate for the back. Had to leave and meet LEAK Detectors at pump hours to try to see what is wrong or if its leaking. He said there is no underground .

2/6/26 check emails then plowed the village , Broadlands both water trust when done plowing back to shop to work on trailer.

2/8/26 plow with no salting village and Broadlands both water trust.

2/9/26 check emails went to clean up water tower driveway then plow sidewalk along hwy 59 also plow vets park entrance and drive way. Plowed entrance into Broadlands park and parking lot. WENT TO Menards for salt and supplies for Village hall. Then back to work on green trailer fixed broken fender fixed all broken welds put tie downs into floor and made a

2/10/26 check emails work in shop cleaning and painting trailer. Went to Village hall to check water softener. Check water softener at Village Hall almost empty ran to pick up salt for it filled it up back to shop to start sharpening blades on mowers. Scrap and clean bottom of both mower decks.

shelf. Took a ride to remove chain on upper field of Broadlands to remove chain so they can get skidster up there to start digging for for new shed, as I was driving there I noticed they knocked over street signs on Sadd street. Fixed one but need the tractor to fix the others.

2/25/26 check emails looked at entry door into the shop looks like the wind caught the siding and bent it away from door jam will fix it later today when it gets light out. Donna called and ask if I could go check on lights at the Broadlands and vets park, lights not working someone turned off main breakers so I turned them back on. The lights are now working. Fixed siding on building. Called around for more quotes to go over with Donna. Then meeting with Leak Detections at noon.

2/26/26 check emails then run to Vets park and village park to see if dusk to dawn lights are now working and they are. Back to shop to get weight limit signs hardware and tools to head out and post the roads. Picked up Evie to head over to Sams club to open a account for the village as there products are much cheaper than where we are getting our paper products from. Then picked up some supplies that were needed. Drove into the Broadlands to look at some pot holes I plan on filling tomorrow .

2/27/26 check email unload tools and signs from the truck start loading up cold patch to start repair pot holes. Finished pot holes came back got tractor chain saw rake and broom went to pump house behind Sports Page to cut down all dog wood trees and other vegetation remove all vine growing on building facia and soffit. Came back got trailer and loaded all cut down wood and debris.

2/28/26 came in to plow/salt were needed roads very slippery.

PLANNING COMMISSION AGENDA REQUEST FORM

Name of Person Making Request: JOHN G HERBST

Property Owner: JOHN G. HERBST

Address: 563W34393 PARR RD, NORTH PRAIRIE WI

Daytime Phone Number: _____

Date of Requested Meeting: _____

Agenda Item Requested: CSM APPROVAL

Describe purpose and action requested: APPROVAL FOR PROPERTY
LINE ADJUSTMENT FOR PROPERTIES IN THE
TOWN OF BEAVER WHICH ARE ADJACENT
TO NORTH PRAIRIE

Name of person(s) to attend the meeting: JOHN C. HERBST

I, the undersigned, have been advised that pursuant to the Village of North Prairie Code of Ordinance to utilize Section 66.60 (16), Wisconsin Statutes, if the Village Attorney, Village Engineer or any other Village professional provides services to the Village as a result of my activities, whether at my request or the request of the Village, I shall be responsible for the fees incurred by the Village. Also, I have been advised that pursuant to the Village of North Prairie Code of Ordinances, certain other fees, costs, and charges are my responsibility.

Signature of Property Owner

563W34393 PARR RD

Address of Property Owner

Signature of Responsible Party

Address of Responsible Party

Received By

MAR 10, 2026
Date of Request

Village President approves this request on agenda.

Agenda requests must be submitted at least fifteen (15) working days prior to the scheduled meeting date. It will be the applicant's responsibility to complete and submit all forms and applications (where applicable) and submitted as stated above. Any forms not completed fully shall be returned to the applicant delaying any action by the Village Planning Commission.

PROPOSED CHANGE

Certified Survey Map No. _____

A Re-Division of Lot 2 and 3, Certified Survey Map No: 9914, being a part of the Northwest 1/4 of the Northeast 1/4 of Section 1, Township 5 North, Range 17 East, located in the Town of Eagle, Waukesha County, Wisconsin

North 1/4 Corner of Section 1-5-17
(Conc. Mon. Found)
N=343,013.54
E=2,387,761.22

Northeast Corner of Section 1-5-17
(Conc. Mon. Found)
N=343,117.63
E=2,390,406.24

North Line of the Northeast Corner of Section 1-5-17

PIPER ROAD

(Recorded As N 87°44'38" E) 2847.07'
(Recorded As N 87°44'30" E)

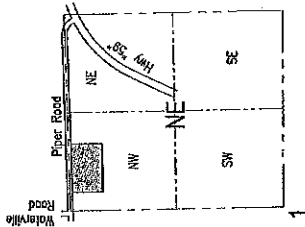
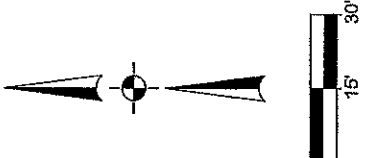
N 87°44'47" E 650.96'

309.46'

S 01°21'14" E 33.00'

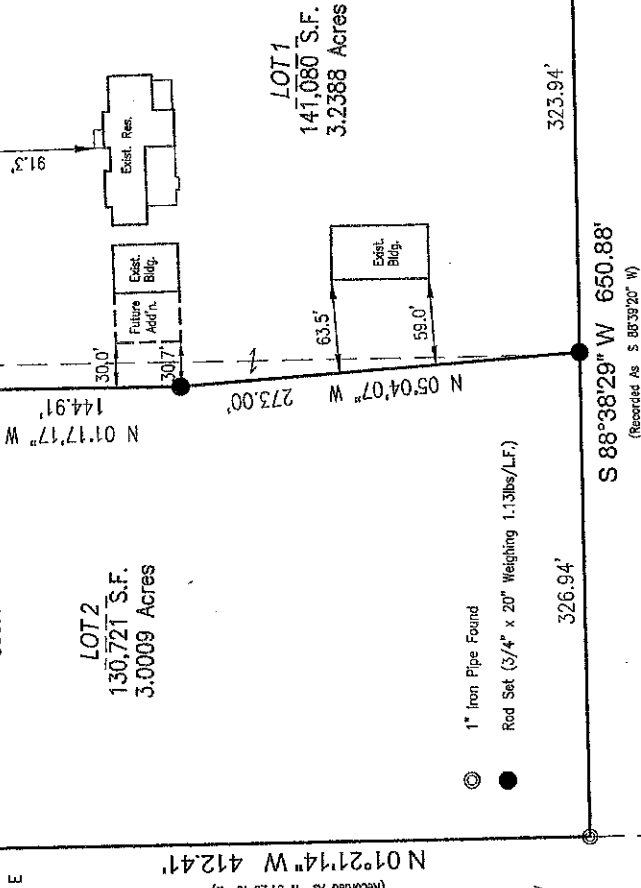
341.50'

S 01°21'14" E 422.77'
(Recorded As S 01°20'40" E)



VICINITY SKETCH

Northeast 1/4, Section 1,
Township 5 North,
Range 17 East



- 1" Iron Pipe Found
- Rod Set (3/4" x 20" Weighing 1.13lbs/LF.)

Lot 4, Certified Survey
Map No.: 9914

Lot 1, Certified Survey
Map No.: 9914

NOTE: All bearings are referenced to the Wisconsin State Plane Coordinate System, South Zone NAD83, in which the North line of the Northeast 1/4 of Section 1, Township 5 North, Range 17 East bears N 87°44'47" E.

This instrument was drafted by Rick R. Hillmann, a Professional Land Surveyor, S-3005 on this 8th day of January, 2026

Mead & Hunt

8737 W. Washington Street
Suite 3500, West Allis, WI, 53214
(414) 755-1110
www.meadhunt.com

Village Clerk

From: Deborah Hall
Sent: Sunday, March 1, 2026 4:56 PM
To: Village Clerk; Dan Miresse
Subject: RE: Village of North Prairie CSM review/approval
Attachments: CSM 1 8 26.pdf

Evie, under state statute, towns have to obtain approval from a village or city if there is a land division within 1.5 miles of the boundary of North Prairie. That is why we are getting this request. This needs to be on the plan commission agenda for the 03/10/26 meeting and then on the 03/12/26 board meeting for consideration. John Herbst does not need to be present and there is no cost as this is a formality that he has to go through due to statute. Thanks.

Deb Hall
Village Trustee
Chair – Communication & Personnel Committee
Member – Finance Committee
Plan Commissioner
262-951-0244 (cell)
130 N. Harrison Street
North Prairie WI 53153

From: Village Clerk <clerk@northprairiewi.gov>
Sent: Thursday, February 19, 2026 3:14 PM
To: Dan Miresse <dan.miresse@northprairiewi.gov>
Cc: Deborah Hall <deborah.hall@northprairiewi.gov>
Subject: FW: Village of North Prairie CSM review/approval

Dan and Debbie,

Please read the emails below and tell me who needs to review this CSM (Plan Commission or Scott Johnson). If it needs to be on the Plan Commission, (I'm assuming), does this John Herbst need to be present? Cost?

Thanks,
Evie

Hi Evie,

John Herbst is proposing a CSM to modify a lot line on Piper Rd. His address is S63W34393 PIPER RD and he also owns the property to the west. He is proposing an addition to a detached garage and to ensure the 30' offset he is requesting the CSM. I've attached it for your convenience.

Thanks,

Kassie

KIPP/TEROHO

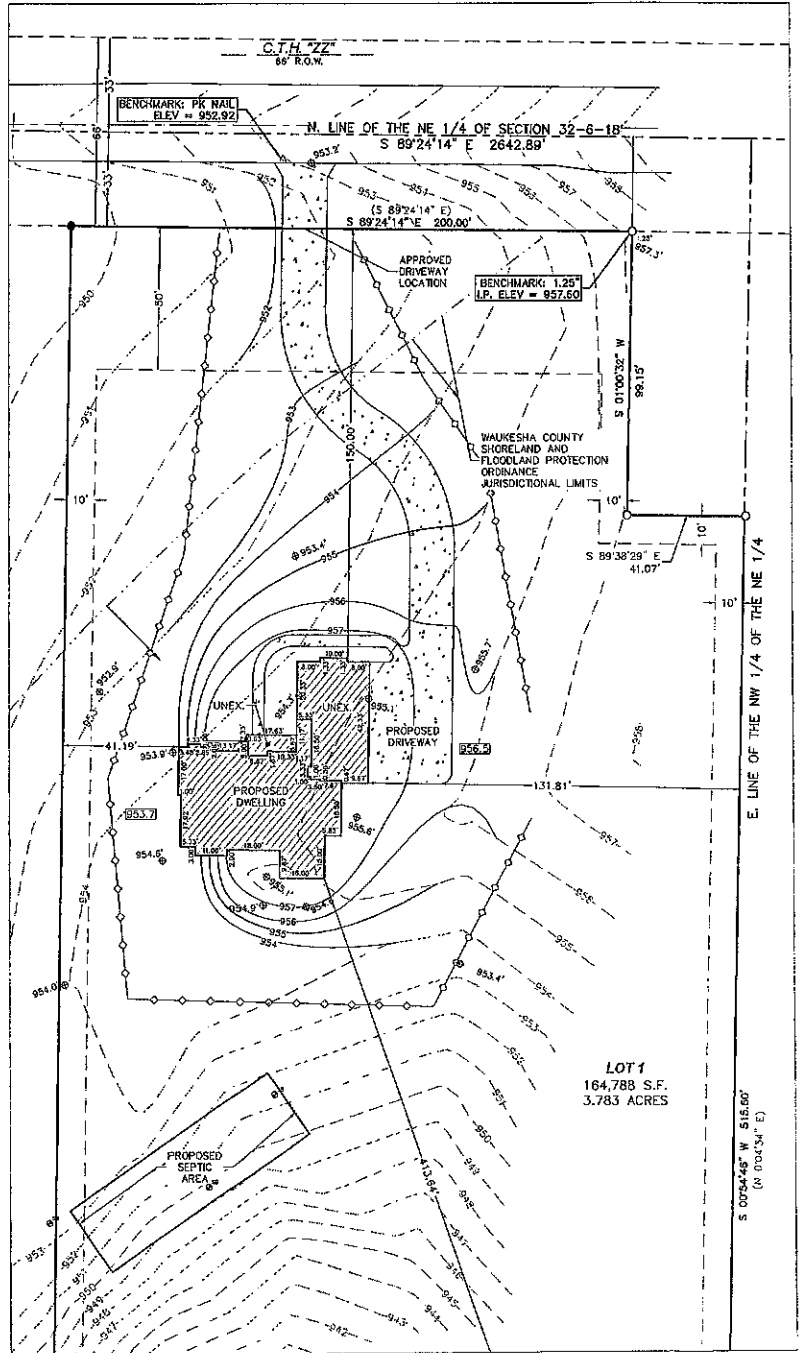
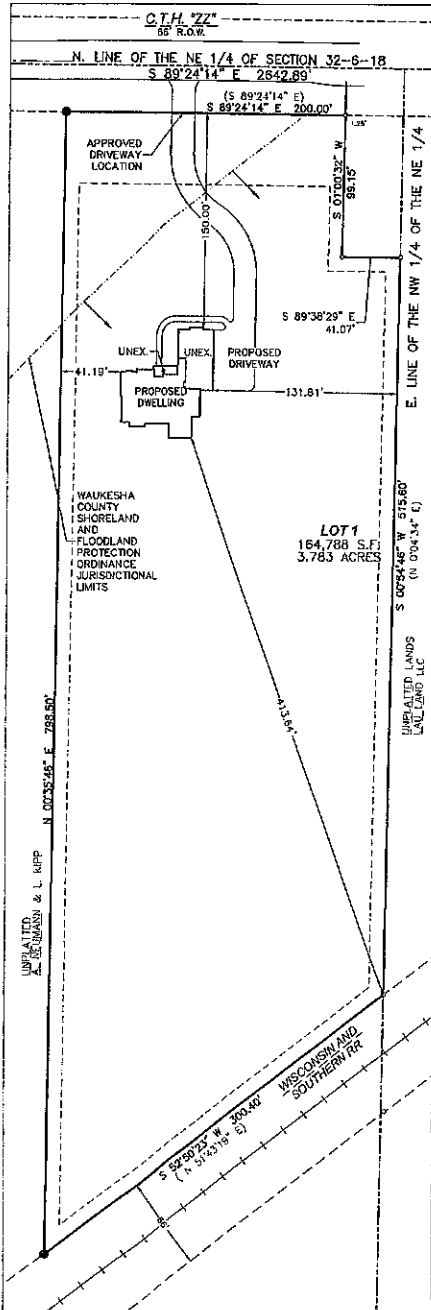
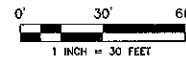
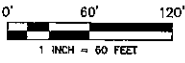
GNT 1565991



KIPP / FERCHO

PLAT OF SURVEY

LOT 1 OF CSM NO. _____ BEING A PART OF THE NORTH-WEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 6 NORTH, RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.



POST-PROJECT IMPERVIOUS AREA (SQ.FT.)
 DWELLING = 3,193
 PATIO(S) = 180
 DRIVEWAYS (INCL. FRONT WALKWAY) = 4,585
 TOTAL IMPERVIOUS SURFACE AREA = 7,784
 LOT SIZE = 164,788
 TOTAL PERCENT IMPERVIOUS SURFACE = 4.7%

- LEGEND**
- FOUND 1" IRON PIPE OR NOTED
 - SET 1" IRON PIPE
 - △ CONTROL POINT BENCHMARK
 - PROPOSED CONTOUR
 - PROPOSED SILT FENCE
 - PROPOSED ELEVATION
 - EXISTING SPOT GRADE
 - EXISTING CONTOUR
 - SOIL BURE

SETBACK REQUIREMENTS
 FRONT YARD = 50'
 SIDE YARD = 10'
 REAR YARD = 50'

FOUNDATION PLAN SHOWN
 PER BUILDING PLANS
 DATED JUNE 6TH 2025

SUGGESTED GRADES
 FINISH YARD GRADE: 957.7/954.7
 GARAGE FLOOR: 958.00
 TOP OF WALL: 958.33
 TOP OF FOOTING: XXX.X (7' WALL)
 DRIVE SLOPE = 1.9%

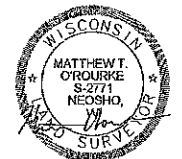
"NO FORM "A" PROVIDED"

- NOTES:**
- BEARINGS ARE REFERENCED TO THE WEST LINE OF SUBJECT PARCEL BEARING N00°35'46"E.
 - THE EXCAVATOR AND MASON MUST VERIFY AT LEAST 2 BENCHMARKS SHOWN ABOVE.
 - PROPOSED ELEVATIONS AS SHOWN ON THIS DRAWING ARE SUGGESTED AND SHOULD BE VERIFIED BY THE OWNER AND/OR THE BUILDER AND APPROVED BY THE BUILDING INSPECTOR.
 - EROSION CONTROL MEASURES SHALL BE PROVIDED BY THE BUILDER AND APPROVED BY THE BUILDING INSPECTOR, BASED ON SITE CONDITIONS.
 - A TITLE COMMITMENT HAS NOT BEEN PROVIDED. AN ADDITIONAL SEARCH FOR EASEMENTS OF RECORD HAS NOT BEEN COMPLETED.
 - PER WAUKESHA COUNTY GIS THE PARCEL CURRENTLY DOES NOT HAVE AN ADDRESS.

SURVEYOR'S CERTIFICATION:

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAY AND VISIBLE ENCROACHMENTS, IF ANY. THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR GUARANTEE, THE TITLE THERETO WITHIN ONE (1) YEAR FROM DATE HEREOF.

SIGNED: MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR S-2771



DATE 06/09/2025 SHEET 1 OF 1	CLIENT HORWATH FAMILY BUILDERS	LOT 1 CSM NO. _____ C.T.H. "ZZ", VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN TAX KEY: GNT1565998	REV. REVISED HOUSE POSITION (06/11/2025) JBK
	PROJECT FERCHO		REV. UPDATED TO VILLAGE OF NORTH PRAIRIE (02/09/2026) NB
	LAYOUT PERMIT SURVEY		REV.
	DRAWING 25143_SURVEY.DWG		REV.
	DRAWN BY JBK	CHECKED BY MTO	



PRELIMINARY

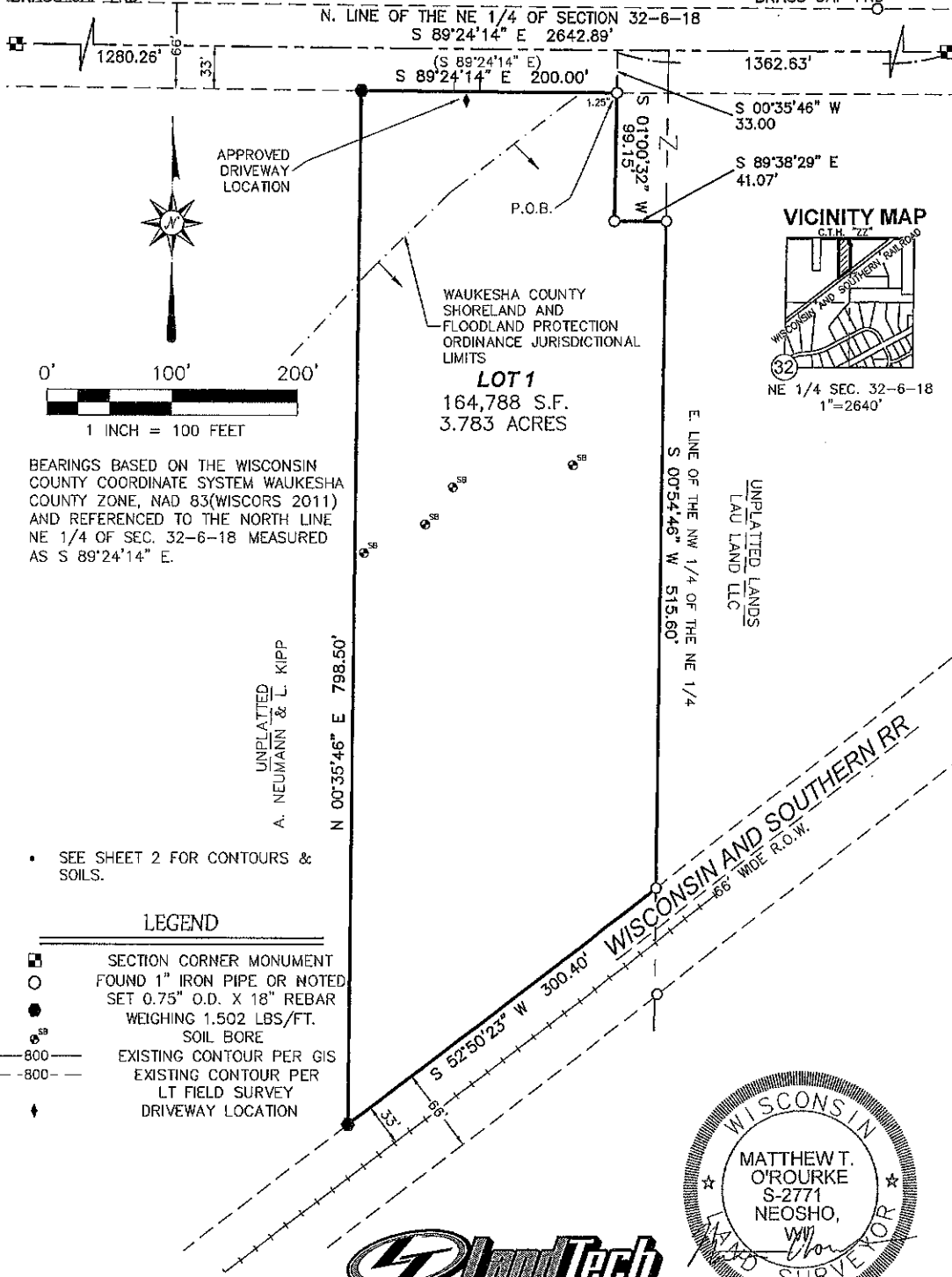
WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH, RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

NORTH 1/4 CORNER
SECTION 32-6-18
CONC. MON. W/ SEWRPC
BRASS_CAP_END.

C.T.H. "ZZ"
66' R.O.W.

NE CORNER
SECTION 32-6-18
CONC. MON. W/ SEWRPC
BRASS_CAP_END



BEARINGS BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM WAUKESHA COUNTY ZONE, NAD 83(WISCORS 2011) AND REFERENCED TO THE NORTH LINE NE 1/4 OF SEC. 32-6-18 MEASURED AS S 89°24'14" E.

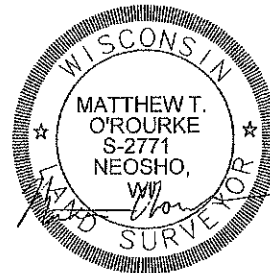
- SEE SHEET 2 FOR CONTOURS & SOILS.

LEGEND

- SECTION CORNER MONUMENT
- FOUND 1" IRON PIPE OR NOTED SET 0.75" O.D. X 18" REBAR WEIGHING 1.502 LBS/FT.
- SOIL BORE
- 800--- EXISTING CONTOUR PER GIS
- 800--- EXISTING CONTOUR PER LT FIELD SURVEY
- ↑ DRIVEWAY LOCATION



LAND SURVEYING & LAND PLANNING
955 LEXINGTON DRIVE
DODDNSDWDWC, WI 53066
WWW.LANDTECHWI.COM
(262) 367-7599



PREPARED FOR:
CHRIS FERCHO
1411 APPLEWOOD CIR
MUKWONAGO, WI 53149

DATED 02/09/2025
JOB #25143

THIS INSTRUMENT WAS DRAFTED BY MATTHEW T. O'ROURKE, S-2771 SHEET 1 OF 6

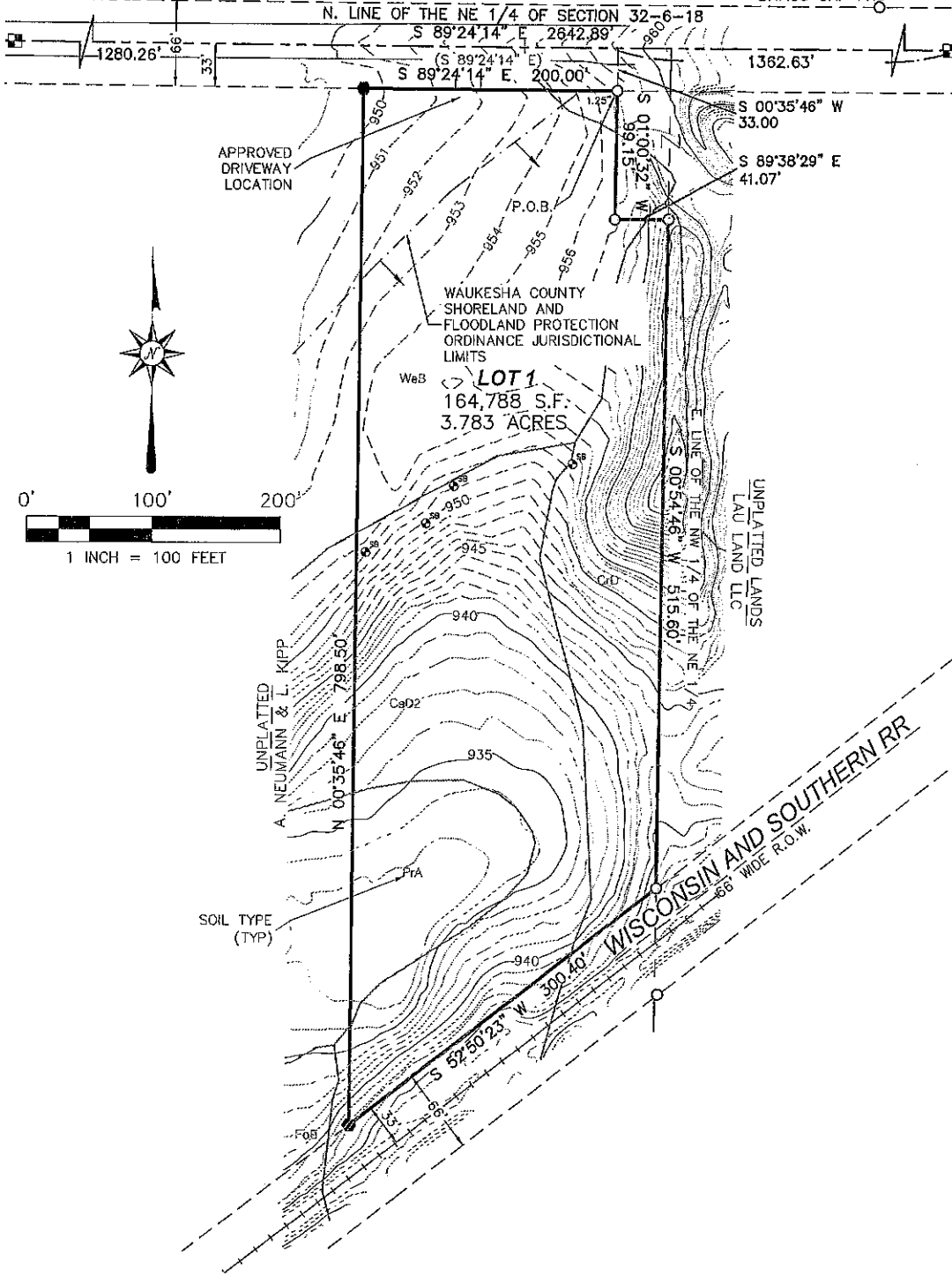
WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH,
RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

NORTH 1/4 CORNER
SECTION 32-6-18
CONC. MON. W/ SEWRPC
BRASS CAP END

C.T.H. "ZZ"
66' R.O.W.

NE CORNER
SECTION 32-6-18
CONC. MON. W/ SEWRPC
BRASS CAP END



WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____

UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH,
RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MATTHEW T. O'ROURKE, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A DIVISION OF LAND BEING PART OF THE NW 1/4 OF THE
NE 1/4 OF SECTION 32, TOWN 6 NORTH, RANGE 18 EAST VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY,
WISCONSIN DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 32, TOWN 6 NORTH, RANGE 18 EAST; THENCE S 89°24'14" E
ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 32, 1280.26'; THENCE S 00°35'46" W, 33.00' TO THE
SOUTH RIGHT-OF-WAY OF C.T.H. "ZZ" AND THE POINT OF BEGINNING; THENCE S 01°00'32" W, 99.15 FEET; THENCE
S 89°38'29" E TO THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, 41.07 FEET; THENCE
S 00°54'46" W, ALONG THE EAST LINE OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4, 515.60 FEET TO THE
NORTH RIGHT-OF-WAY LINE OF THE WISCONSIN AND SOUTHERN RAILROAD; THENCE S 52°50'23" W, ALONG THE NORTH
RIGHT-OF-WAY LINE OF THE WISCONSIN AND SOUTHERN RAILROAD 300.40 FEET; THENCE N 00°35'46" E, 789.50 FEET
TO THE SOUTH RIGHT-OF-WAY LINE OF C.T.H. "ZZ"; THENCE S 89°24'14" E ALONG THE SOUTH R.O.W. LINE OF C.T.H.
"ZZ", 200.00 FEET TO THE POINT OF BEGINNING.

LANDS AS DESCRIBED HAVING AN AREA OF 164,788 SQUARE FEET OR 3.783 ACRES.

THAT I HAVE MADE SAID SURVEY BY THE DIRECTION OF ASHLEY NEUMANN, LARRY KIPP, CHERYL CHAMPINE, AND
JOSHUA STEWART, OWNERS OF SAID LANDS.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE
DIVISION THEREOF.

THAT I HAVE FULLY COMPLIED WITH PROVISIONS OF S. 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION
CONTROL ORDINANCE OF WAUKESHA COUNTY AND THE VILLAGE OF NORTH PRAIRIE IN SURVEYING, DIVIDING AND
MAPPING THE SAME.

DATED THIS _____ DAY OF _____, 20_____.

MATTHEW T. O'ROURKE, S-2771

WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____
UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH,
RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER I ASHLEY NEUMANN, HEREBY CERTIFY THAT I CAUSED SAID LANDS TO BE SURVEYED, DIVIDED AND MAPPED AS SHOWN ON THIS MAP. I ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY AND VILLAGE OF NORTH PRAIRIE WITNESS THE HAND AND SEAL OF SAID OWNER:

THIS _____ DAY OF _____, 20_____.

ASHLEY NEUMANN

STATE OF WISCONSIN)SS
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20_____, THE ABOVE NAMED ASHLEY NEUMANN TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE _____

PRINT NAME _____

MY COMMISSION EXPIRES _____

OWNER'S CERTIFICATE:

AS OWNER I LARRY KIPP, HEREBY CERTIFY THAT I CAUSED SAID LANDS TO BE SURVEYED, DIVIDED AND MAPPED AS SHOWN ON THIS MAP. I ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY AND VILLAGE OF NORTH PRAIRIE WITNESS THE HAND AND SEAL OF SAID OWNER:

THIS _____ DAY OF _____, 20_____.

LARRY KIPP

STATE OF WISCONSIN)SS
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20_____, THE ABOVE NAMED LARRY KIPP TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE _____

PRINT NAME _____

MY COMMISSION EXPIRES _____

WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____
UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH,
RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER I CHERYL CHAMPINE, HEREBY CERTIFY THAT I CAUSED SAID LANDS TO BE SURVEYED, DIVIDED AND MAPPED AS SHOWN ON THIS MAP. I ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY AND VILLAGE OF NORTH PRAIRIE WITNESS THE HAND AND SEAL OF SAID OWNER:

THIS _____ DAY OF _____, 20_____.

CHERYL CHAMPINE

STATE OF WISCONSIN)SS
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20_____, THE ABOVE NAMED CHERYL CHAMPINE TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE _____

PRINT NAME _____

MY COMMISSION EXPIRES _____

OWNER'S CERTIFICATE:

AS OWNER I JOSHUA STEWART, HEREBY CERTIFY THAT I CAUSED SAID LANDS TO BE SURVEYED, DIVIDED AND MAPPED AS SHOWN ON THIS MAP. I ALSO CERTIFY THAT THIS CSM IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: WAUKESHA COUNTY AND VILLAGE OF NORTH PRAIRIE WITNESS THE HAND AND SEAL OF SAID OWNER:

THIS _____ DAY OF _____, 20_____.

JOSHUA STEWART

STATE OF WISCONSIN)SS
COUNTY OF _____)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20_____, THE ABOVE NAMED JOSHUA STEWART TO ME KNOWN TO BE THE SAME PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY SIGNATURE _____

PRINT NAME _____

MY COMMISSION EXPIRES _____

WAUKESHA CO. CERTIFIED SURVEY MAP NO. _____
UNPLATTED LANDS BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 32, TOWNSHIP 6 NORTH,
RANGE 18 EAST, IN THE VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN.

VILLAGE OF NORTH PRAIRIE PLANNING COMMISSION APPROVAL

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF NORTH PRAIRIE PLAN COMMISSION,

THIS ____ DAY OF _____, 20____.

DAN MIRESSÉ -- CHAIRPERSON

EVELYN ETEN -- CLERK

VILLAGE OF NORTH PRAIRIE BOARD APPROVAL

THIS LAND DIVISION IS HEREBY APPROVED BY THE VILLAGE OF NORTH PRAIRIE VILLAGE BOARD,

THIS ____ DAY OF _____, 20____.

DAN MIRESSÉ -- CHAIRPERSON

EVELYN ETEN -- CLERK

VILLAGE OF NORTH PRAIRIE
Board Report – March 12, 2026
from the Village Administrator/Clerk/Treasurer

Financial Reports:

February - 2026

Election Update:

- Absentee (Mail-In) Ballots will be mailed out by 3/17/26
- Absentee Voting In-Person will be Tuesday 3/24/26 – Thursday, 3/2/26. Our election hours to vote absentee are Monday – Thursday from 9:00 a.m. – 2:00 p.m., no Friday's
- Spring Election – April 7, 2026

Administrator/Clerk/Treasurer's Schedule:

- I have not had a chance to start the audit work yet due to overload with annexations, meetings, preparing packets, and other time sensitive deadlines.
- We will be getting ready absentee ballots mailed out by 3/17/26.
- We will be testing our equipment and then handling in-person absentee voting up to election day April 7th.

Work In Progress:

- Update the employee handbook and policies
- Update job descriptions for board review and adoption
- RFP for rewrite of Zoning Code for consideration in the 2026 budget planning purposes
- RFP for Comprehensive Plan for consideration in the 2026 budget planning purposes

Reminders:

Committee Agendas: Please email agendas and supporting documentation to the Administrator/Clerk/Treasurer the **FRIDAY PRIOR to your scheduled meeting and no later than three days before the scheduled meeting times** to ensure time for editing and proper notice and publication of said meeting.

Respectfully submitted by:

Evelyn Etten
Administrator/Clerk/Treasurer
March 10, 2026

Village of North Prairie
General Fund
Statement of Revenues Compared to Budget
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Taxes</u>					
10-41110	PROPERTY TAX	0.00	0.00	\$ 806,454.00	(806,454.00)
10-41161	MANAGED FOREST LAN	0.00	0.00	350.00	(350.00)
		<u>0.00</u>	<u>0.00</u>	<u>806,804.00</u>	<u>(806,804.00)</u>
<u>Intergovernmental</u>					
10-43216	KMFD - REIMBURSE UTIL	0.00	2,237.83	8,000.00	(5,762.17)
10-43410	STATE SHARED REVENU	0.00	0.00	108,158.00	(108,158.00)
10-43411	EXEMPT COMPUTER AID	0.00	0.00	2,640.00	(2,640.00)
10-43412	PERSONAL PROPERTY AI	0.00	0.00	6,546.00	(6,546.00)
10-43420	FIRE INSURANCE DUES	0.00	0.00	16,223.00	(16,223.00)
10-43520	PUBLIC SAFETY GRANT	0.00	600.00	2,000.00	(1,400.00)
10-43521	POLICE TRAINING AIDS	0.00	0.00	750.00	(750.00)
10-43529	PUBLIC SAFETY AIDS	0.00	0.00	500.00	(500.00)
10-43531	TRANSPORTATION AIDS	0.00	0.00	50,047.00	(50,047.00)
10-43545	RECYCLING GRANTS	0.00	0.00	5,403.00	(5,403.00)
10-43791	VIDEO SERVICE PROVID	0.00	0.00	5,466.00	(5,466.00)
		<u>0.00</u>	<u>2,837.83</u>	<u>205,733.00</u>	<u>(202,895.17)</u>
<u>Regulation and Compliance</u>					
10-44100	LIQUOR/TOBACCO LICE	0.00	0.00	1,850.00	(1,850.00)
10-44101	CABLE FRANCHISE FEES	0.00	0.00	27,000.00	(27,000.00)
10-44200	ANIMAL LICENSES	120.00	850.00	1,400.00	(550.00)
10-44201	BARTENDER/OPER. LICE	0.00	0.00	1,000.00	(1,000.00)
10-44300	BUILDING PERMITS	337.28	1,337.98	35,000.00	(33,662.02)
10-44303	OTHER PERMITS	60.00	330.00	10,500.00	(10,170.00)
		<u>517.28</u>	<u>2,517.98</u>	<u>76,750.00</u>	<u>(74,232.02)</u>
<u>Charges for Services</u>					
10-45100	COURT FINES	(729.93)	(7,605.27)	21,188.00	(28,793.27)
10-46100	PUBLICATION FEES	0.00	0.00	250.00	(250.00)
10-46101	ENGINEERING FEES REI	0.00	0.00	3,000.00	(3,000.00)
10-46102	LEGAL FEES REIMBURSE	0.00	0.00	5,000.00	(5,000.00)
10-46103	SPEC ASSESSMENT LTRS	0.00	75.00	1,200.00	(1,125.00)
10-46105	BACKGROUND CKS	0.00	0.00	700.00	(700.00)
10-46106	PLANNING FEES REIMBU	0.00	0.00	500.00	(500.00)
10-46109	MISC CHARGES FOR SER	0.00	0.00	500.00	(500.00)
10-46290	PROPERTY CLEANUP	0.00	0.00	250.00	(250.00)
10-46325	HOUSE NUMBERS	0.00	0.00	120.00	(120.00)
10-46720	PARK FEES	0.00	0.00	1,200.00	(1,200.00)
10-46721	HARVEST FEST - FIREWO	0.00	0.00	5,000.00	(5,000.00)
10-46750	BASEBALL PROGRAM	0.00	0.00	2,760.00	(2,760.00)
10-47320	HWY - SERVICES & SNO	0.00	0.00	2,800.00	(2,800.00)
10-47322	SHARED MUNI. COURT C	0.00	0.00	37,931.00	(37,931.00)
		<u>(729.93)</u>	<u>(7,530.27)</u>	<u>82,399.00</u>	<u>(89,929.27)</u>
<u>Interest</u>					
10-48110	INTEREST ON INVESTME	0.00	0.00	30,000.00	(30,000.00)
		<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>(30,000.00)</u>

Village of North Prairie
General Fund

Statement of Revenues Compared to Budget
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
----------------------	---------------------	---------------	-----------------

Village of North Prairie
General Fund

Statement of Revenues Compared to Budget
For the Two Months Ending February 28, 2026

Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Miscellaneous</u>				
10-48200 VILLAGE HALL RENTAL	300.00	1,950.00	6,200.00	(4,250.00)
10-48301 SALE OF ASSETS	0.00	0.00	100.00	(100.00)
10-48450 INSURANCE DIVIDENDS	0.00	0.00	600.00	(600.00)
10-48500 DONATIONS	0.00	578.41	250.00	328.41
10-48503 DONATIONS - POLICE	0.00	0.00	350.00	(350.00)
10-48900 SALE OF WATER	0.00	0.00	32,000.00	(32,000.00)
10-48999 MISCELLANEOUS	0.00	0.00	100.00	(100.00)
	<u>300.00</u>	<u>2,528.41</u>	<u>39,600.00</u>	<u>(37,071.59)</u>

Village of North Prairie
General Fund

Statement of Revenues Compared to Budget
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>
<u>Other Financing Sources</u>				
10-49100 PROCEED OF LONG-TER	0.00	0.00	527,500.00	(527,500.00)
	0.00	0.00	527,500.00	(527,500.00)
Total Revenues	87.35	353.95	\$ 1,768,786.00	(1,768,432.05)

Village of North Prairie
 General Fund - Statement of Expenditures
 For the Two Months Ending February 28, 2026
 Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
<u>General Government</u>				
<u>Village Board</u>				
10-51100-100 VILLAGE BOARD SALARI	125.00	125.00	14,800.00	14,675.00
10-51100-130 SOCIAL SECURITY	11.47	11.47	1,132.00	1,120.53
10-51100-310 LEAGUE MEMBERSHIP	0.00	0.00	1,713.00	1,713.00
10-51100-321 MEETINGS AND SEMINA	0.00	0.00	500.00	500.00
	<u>136.47</u>	<u>136.47</u>	<u>18,145.00</u>	<u>18,008.53</u>
<u>Municipal Justice</u>				
10-51200-100 MUNICIPAL JUSTICE SAL	0.00	1,500.00	6,000.00	4,500.00
10-51200-120 MUNICIPAL COURT CLER	636.56	1,317.81	12,600.00	11,282.19
10-51200-125 ASSISTANT CLERK	299.00	856.75	4,160.00	3,303.25
10-51200-126 TEMPORARY HELP - BAL	0.00	0.00	1,200.00	1,200.00
10-51200-127 VNP - STAFFING	0.00	0.00	3,600.00	3,600.00
10-51200-130 SOCIAL SECURITY	71.58	281.12	2,500.00	2,218.88
10-51200-220 UTILITIES RENT & MAIN	48.87	93.02	5,750.00	5,656.98
10-51200-310 SUPPLIES AND EXPENSE	156.00	156.00	2,000.00	1,844.00
10-51200-322 EDUCATION AND TRAINI	0.00	0.00	1,500.00	1,500.00
10-51200-326 DUES AND SUBSCRIPTIO	0.00	62.99	100.00	37.01
10-51200-327 COMPUTER EXPENSES	0.00	1,200.00	1,200.00	0.00
10-51200-328 BONDS & VISITING JUDG	0.00	0.00	100.00	100.00
10-51200-810 NEW EQUIPMENT	0.00	0.00	1,000.00	1,000.00
	<u>1,212.01</u>	<u>5,467.69</u>	<u>41,710.00</u>	<u>36,242.31</u>
<u>Legal</u>				
10-51300-210 LEGAL COUNSEL	0.00	35.00	15,530.00	15,495.00
10-51300-211 LEGAL COUNSEL-REIMB	0.00	0.00	5,000.00	5,000.00
10-51300-212 MUNICIPAL COURT	165.60	455.50	3,500.00	3,044.50
	<u>165.60</u>	<u>490.50</u>	<u>24,030.00</u>	<u>23,539.50</u>
<u>Clerk/Treasurer</u>				
10-51420-100 CLERK/TREASURER SAL	7,875.00	15,375.00	94,500.00	79,125.00
10-51420-110 DEPUTY CLERK	1,360.00	2,745.00	18,180.00	15,435.00
10-51420-130 SOCIAL SECURITY	748.65	1,470.52	8,620.00	7,149.48
10-51420-131 HEALTH INSURANCE	551.25	1,102.50	6,615.00	5,512.50
10-51420-135 RETIREMENT BENEFIT	567.00	2,018.71	6,804.00	4,785.29
10-51420-137 FTE INSURANCES	0.00	0.00	500.00	500.00
10-51420-200 DATA PROCESSING	1,980.30	1,980.30	5,000.00	3,019.70
10-51420-202 DOJ - BACKGROUND CKS	0.00	0.00	700.00	700.00
10-51420-233 OFFICE EQUIPMENT MAI	119.57	502.26	2,200.00	1,697.74
10-51420-310 OFFICE SUPPLIES	2,509.75	2,525.49	4,800.00	2,274.51
10-51420-315 WEB SITE DEVELOPMEN	0.00	0.00	1,000.00	1,000.00
10-51420-320 PUBLICATION FEES	0.00	0.00	1,200.00	1,200.00
10-51420-325 TRAINING	0.00	0.00	500.00	500.00
10-51420-328 MILEAGE	0.00	0.00	500.00	500.00
	<u>15,711.52</u>	<u>27,719.78</u>	<u>151,119.00</u>	<u>123,399.22</u>
<u>Elections</u>				
10-51440-100 POLL WORKERS	0.00	0.00	4,500.00	4,500.00
10-51440-130 SOCIAL SECURITY	0.00	0.00	100.00	100.00
10-51440-310 SUPPLIES AND EXPENSE	0.00	190.00	2,500.00	2,310.00
	<u>0.00</u>	<u>190.00</u>	<u>7,100.00</u>	<u>6,910.00</u>
<u>Accounting</u>				

Village of North Prairie
General Fund - Statement of Expenditures
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
10-51510-211 AUDIT	0.00	0.00	17,000.00	17,000.00
10-51510-212 SPECIAL ACCOUNTING	0.00	900.00	10,000.00	9,100.00
10-51510-213 CONTRACTED SRVS - AC	0.00	0.00	4,801.00	4,801.00
	<u>0.00</u>	<u>900.00</u>	<u>31,801.00</u>	<u>30,901.00</u>

Village of North Prairie
 General Fund - Statement of Expenditures
 For the Two Months Ending February 28, 2026
 Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
Assessor				
10-51530-100 CONTRACTED SERVICES	1,000.00	2,000.00	12,000.00	10,000.00
10-51530-105 MANUFACTURING ASSE	0.00	0.00	700.00	700.00
10-51530-115 BOARD OF REVIEW	0.00	0.00	125.00	125.00
10-51530-390 REVALUATION	4,837.38	5,825.04	42,500.00	36,674.96
	<u>5,837.38</u>	<u>7,825.04</u>	<u>55,325.00</u>	<u>47,499.96</u>
Village Hall				
10-51600-220 NATURAL GAS	655.33	1,252.64	2,500.00	1,247.36
10-51600-221 ELECTRICITY	467.58	986.91	6,500.00	5,513.09
10-51600-222 TELEPHONE	77.32	300.80	2,000.00	1,699.20
10-51600-223 WATER	0.00	0.00	250.00	250.00
10-51600-233 REPAIRS & MAINTENAN	362.59	1,046.45	5,000.00	3,953.55
10-51600-234 BLDGS. & GROUNDS MAI	44.93	199.17	0.00	(199.17)
10-51600-239 MISCELLANEOUS	0.00	0.00	200.00	200.00
10-51600-310 SUPPLIES AND EXPENSE	60.00	60.00	5,000.00	4,940.00
	<u>1,667.75</u>	<u>3,845.97</u>	<u>21,450.00</u>	<u>17,604.03</u>
Insurance				
10-51930-510 INSURANCE	0.00	30,993.00	35,314.00	4,321.00
	<u>0.00</u>	<u>30,993.00</u>	<u>35,314.00</u>	<u>4,321.00</u>
Other General Government				
10-51980-340 HARVEST FEST FIREWOR	0.00	0.00	5,000.00	5,000.00
10-51980-349 MISC. EXPENSES	0.00	0.00	101.00	101.00
	<u>0.00</u>	<u>0.00</u>	<u>5,101.00</u>	<u>5,101.00</u>

Village of North Prairie
General Fund - Statement of Expenditures
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
Total General Government	24,730.73	77,568.45	391,095.00	313,526.55
<u>Public Safety</u>				
Police				
10-52100-100 SALARIES - PATROL	5,762.75	14,470.50	78,000.00	63,529.50
10-52100-110 SALARIES - ADMIN	5,018.75	9,199.50	52,000.00	42,800.50
10-52100-130 SOCIAL SECURITY	751.22	1,732.95	9,945.00	8,212.05
10-52100-222 TELEPHONE	222.72	442.48	2,800.00	2,357.52
10-52100-231 SQUAD REPAIRS AND M	0.00	73.46	1,000.00	926.54
10-52100-310 OFFICE SUPPLIES - ADMI	78.73	83.15	1,800.00	1,716.85
10-52100-322 TRAINING	0.00	0.00	1,400.00	1,400.00
10-52100-323 CERTIFICATION	0.00	0.00	82.00	82.00
10-52100-325 RANGE QUALIFICATIONS	0.00	0.00	800.00	800.00
10-52100-326 DUES AND SUBSCRIPTIO	0.00	1,175.00	775.00	(400.00)
10-52100-340 SUPPLIES & EXPENSE - P	432.00	739.57	6,081.00	5,341.43
10-52100-341 UNIFORMS	0.00	0.00	1,500.00	1,500.00
10-52100-342 RADIO	0.00	2,429.00	5,100.00	2,671.00
10-52100-343 GASOLINE	148.11	148.11	3,000.00	2,851.89
10-52100-349 MISCELLANEOUS	3.44	10.32	500.00	489.68
10-52100-810 NEW EQUIPMENT	3,435.00	3,435.00	0.00	(3,435.00)
	15,852.72	33,939.04	164,783.00	130,843.96
Fire and Rescue				
10-52200-130 SOCIAL SECURITY	62.42	62.42	0.00	(62.42)
10-52200-220 UTILITIES	1,839.34	3,625.83	10,000.00	6,374.17
10-52200-234 BUILDING & GROUNDS	0.00	0.00	1,500.00	1,500.00
10-52200-299 CONTRACTED SERVICES	0.00	75,866.00	303,544.00	227,678.00
10-52200-300 FIRE DUES - 2%	0.00	0.00	16,223.00	16,223.00
	1,901.76	79,554.25	331,267.00	251,712.75
Inspection				
10-52400-120 INSPECTION FEES	0.00	1,040.38	29,750.00	28,709.62
10-52400-340 SUPPLIES AND EXPENSE	0.00	0.00	150.00	150.00
	0.00	1,040.38	29,900.00	28,859.62
Total Public Safety	17,754.48	114,533.67	525,950.00	411,416.33
<u>Highway and Transportation</u>				
Operations and Maintenance				
10-53311-100 FULL-TIME	6,250.00	9,375.00	37,500.00	28,125.00
10-53311-110 PART-TIME	601.50	878.25	3,000.00	2,121.75
10-53311-130 SOCIAL SECURITY	1,152.48	1,768.51	3,098.00	1,329.49
10-53311-131 HEALTH INSURANCE	981.71	1,744.67	2,625.00	880.33
10-53311-135 RETIREMENT BENEFIT	461.28	461.28	2,700.00	2,238.72
10-53311-137 FTE INSURANCES	0.00	0.00	500.00	500.00
10-53311-343 FUEL	0.00	0.00	2,510.00	2,510.00
10-53311-344 VEHICLE MAINTENANCE	88.94	88.94	6,000.00	5,911.06
10-53311-349 SUPPLIES AND EXPENSE	0.00	5.68	3,000.00	2,994.32
10-53311-370 ROAD REPAIRS AND MAI	0.00	0.00	2,500.00	2,500.00
10-53311-371 ROAD SIGNS AND MARKI	0.00	0.00	600.00	600.00
10-53311-372 SNOW AND ICE CONTRO	0.00	0.00	17,281.00	17,281.00
10-53420-221 STREET LIGHTING	1,185.13	2,378.99	13,500.00	11,121.01

Village of North Prairie
General Fund - Statement of Expenditures
For the Two Months Ending February 28, 2026
Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
	10,721.04	16,701.32	94,814.00	78,112.68
	0.00	0.00	0.00	0.00
<u>Sanitation and Social Services</u>				
<u>Refuse Disposal</u>				
10-53620-290 REFUSE DISPOSAL	10,096.50	20,193.00	121,158.00	100,965.00
	10,096.50	20,193.00	121,158.00	100,965.00

Village of North Prairie
 General Fund - Statement of Expenditures
 For the Two Months Ending February 28, 2026
 Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
Recycling				
10-53635-290 RECYCLING GRANT EXP	4,308.90	8,617.80	51,707.00	43,089.20
10-53635-291 RECYCLING - ADVERTISI	0.00	0.00	450.00	450.00
	<u>4,308.90</u>	<u>8,617.80</u>	<u>52,157.00</u>	<u>43,539.20</u>
Weed Control				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Water System Maintenance				
10-52250-237 PUMP HOUSE	0.00	917.37	1,200.00	282.63
	<u>0.00</u>	<u>917.37</u>	<u>1,200.00</u>	<u>282.63</u>
Animal Control				
10-54100-290 ANIMAL IMPOUNDING F	745.25	1,340.59	1,200.00	(140.59)
	<u>745.25</u>	<u>1,340.59</u>	<u>1,200.00</u>	<u>(140.59)</u>
Civic Pride				
10-56700-290 CIVIC PRIDE	0.00	40.00	75.00	35.00
	<u>0.00</u>	<u>40.00</u>	<u>75.00</u>	<u>35.00</u>
Service to Aging				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Sanitation & Social Services				
	<u>25,871.69</u>	<u>47,810.08</u>	<u>270,604.00</u>	<u>222,793.92</u>
<u>Parks and Recreation</u>				
Parks				
10-55200-100 FULL-TIME	6,250.00	9,375.00	37,500.00	28,125.00
10-55200-110 PART-TIME	420.24	904.74	5,837.00	4,932.26
10-55200-130 SOCIAL SECURITY	32.14	69.21	3,315.00	3,245.79
10-55200-131 HEALTH INSURANCE	981.71	1,744.67	2,625.00	880.33
10-55200-135 RETIREMENT BENEFIT	(304.54)	(743.26)	2,700.00	3,443.26
10-55200-220 UTILITIES	229.48	474.49	3,400.00	2,925.51
10-55200-232 EQUIPMENT MAINTENA	233.21	690.16	4,000.00	3,309.84
10-55200-234 BLDG AND GROUNDS M	0.00	37.50	17,800.00	17,762.50
10-55200-340 SUPPLIES AND EXPENSE	36.49	36.49	2,250.00	2,213.51
10-55200-343 GASOLINE	861.84	861.84	2,510.00	1,648.16
10-55200-349 MISCELLANEOUS	25.50	25.50	0.00	(25.50)
	<u>8,766.07</u>	<u>13,476.34</u>	<u>81,937.00</u>	<u>68,460.66</u>
Recreation				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Parks & Recreation				
	<u>8,766.07</u>	<u>13,476.34</u>	<u>81,937.00</u>	<u>68,460.66</u>
Conservation and Development				
10-56300-100 SALARIES - PLAN COMM	800.00	800.00	1,200.00	400.00
10-56900-213 ENGINEERING FEES	0.00	0.00	2,000.00	2,000.00

Village of North Prairie
 General Fund - Statement of Expenditures
 For the Two Months Ending February 28, 2026
 Date Printed: March 10, 2026

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>Variance</u>
10-56900-214 ENGINEERING FEES-REI	0.00	0.00	3,000.00	3,000.00
10-56900-215 NR 216 COMPLIANCE	0.00	3,000.00	7,000.00	4,000.00
10-56900-216 PLANNER FEES	0.00	0.00	500.00	500.00
10-56900-217 PLANNER FEES-REIMBU	0.00	0.00	500.00	500.00
	<u>800.00</u>	<u>3,800.00</u>	<u>14,200.00</u>	<u>10,400.00</u>
Unclassified				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Capital Outlays				
10-53311-820 CAPITAL OUTLAY-HIGH	0.00	0.00	485,000.00	485,000.00
	<u>0.00</u>	<u>0.00</u>	<u>485,000.00</u>	<u>485,000.00</u>
Total Expenses	<u><u>77,922.97</u></u>	<u><u>257,188.54</u></u>	<u><u>1,768,786.00</u></u>	<u><u>1,511,597.46</u></u>

Form

AB-105

Producer Full-Service Retail Sales Application

Date

Part A: Producer Information

1. Business Legal Name (individual name if sole proprietor)

Vennture Brew Co., LLC

2. Business Name or DBA

Vennture Brew Co.

3. Agent Name

Simon McConico

4. FEIN

81-2988636

5. Wisconsin Seller's Permit Number

456-1029552808-02

6. Wisconsin Producer Permit Number

309-129552808-07

7. Producer Type

 Brewery Winery Liquor Manufacturer/Rectifier

8. Contact Person's First Name

Simon

9. Last Name

McConico

10. M.I.

E

11. Contact Person's Phone

(414) 306-1422

12. Contact Person's Email

simon@vennturebrewco.com

Part B: Production Quantity

Note: Check appropriate quantity for permit held (see instructions). If you hold more than one producer permit, check the total aggregate quantity produced for each type of permit. Enter the highest quantity produced in any of the last three calendar years.

Brewery	Manufacturer/Rectifier	Winery
<input type="checkbox"/> Less than 250 barrels <input checked="" type="checkbox"/> 250 - 2,499 barrels <input type="checkbox"/> 2,500 - 7,499 barrels <input type="checkbox"/> 7,500 or more barrels	<input type="checkbox"/> Less than 1,500 liters <input type="checkbox"/> 1,500 - 4,999 liters <input type="checkbox"/> 5,000 - 34,999 liters <input type="checkbox"/> 35,000 or more liters	<input type="checkbox"/> Less than 1,000 gallons <input type="checkbox"/> 1,000 - 4,999 gallons <input type="checkbox"/> 5,000 - 24,999 gallons <input type="checkbox"/> 25,000 or more gallons
Calendar year: 2024	Calendar year:	Calendar year:
Quantity: 295	Quantity:	Quantity:

Complete only ONE of Part C, D or E.

Part C: Request for Full-Service Retail Sales at the Production Premises

1. Start Date	2. Production Premises Address		
3. City	4. State	5. Zip Code	
6. County	7. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		

Part D: Request for Fixed Full-Service Retail Outlet

1. Are you transferring one fixed full-service retail outlet to a new location? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, complete boxes 2 through 9.			
2. Current Outlet Name			
3. Current Outlet Premises Address			
4. City	5. State	6. Zip Code	
7. County	8. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		9. Premises Phone Number

Continued →

Part F: Attestation

Who must sign this application?

- sole proprietor • general partner of a partnership • corporate officer • member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will not operate this location outside of the dates and times approved by the municipality and Division of Alcohol Beverages.
- I will operate this location according to municipal ordinance and restrictions imposed as a condition of receiving this authorization.
- I will purchase alcohol beverages I do not produce from an authorized source, such as a Wisconsin-permitted wholesaler.
- I will operate this location according to Wisconsin law and administrative regulation including but not limited to: underage restrictions, closing hours, licensed operators, and record keeping requirements.

Further, under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the authorization. Further, I agree that the rights and responsibilities conferred by the authorization, if granted, will not be assigned to another individual or entity. I understand that lack of access to any portion of a premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this authorization. I understand that any authorization issued contrary to Wis. Stats. Chapter 125 shall be void under penalty of Wisconsin law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Simon McConico</i>		Date 02/17/2026
Last Name McConico	First Name Simon	M.I. E
Title Co-Owner	Email simon@vennturebrewco.com	Phone (414) 306-1422

Part G: For Municipal Use Only (Complete if Requesting Authorization in Part D or E)

1. Will the municipality limit the scope of alcohol beverages offered for sale? <input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Will the municipality impose any requirements or restrictions for the full-service retail outlet? <input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Describe municipal restrictions indicated in questions 1 or 2 above.		
4. Last Name of Municipal Official <i>Etten</i>	5. First Name <i>Evelyn</i>	6. M.I. <i>A</i>
7. Signature of Municipal Official <i>[Signature]</i>		8. Date
9. Date Application was Filed with Clerk <i>2/17/26</i>	10. Date Full-Service Retail Outlet Approved by Governing Body	

Example: A producer applicant requesting an unlimited transfer full-service retail outlet should complete Parts A, B, E, and F.

Producer applicants requesting authorization in Part E must complete one Form AB-105 for each premises. Applicants may use the same Form AB-105 to request authorization for multiple dates and times occurring on the same premises.

Municipal approval is required for authorizations requested in Parts D and E. If a producer is applying for authorization in either of these sections, the completed application must first be submitted to the governing municipality.

After the municipality has granted approval by completing Part G, the applicant should submit AB-105 to the Division of Alcohol Beverages for final approval. If the applicant is only requesting authorization in Part C, the application does not require municipal approval and may be submitted directly to the Division of Alcohol Beverages.

Specific Instructions:

Part A: Producer Information

- Box 1: Enter the legal business name.
- Box 2: Enter the trade name or "doing business as" name, if different than the name in box 1.
- Box 3: Enter the name of the approved agent appointed for your producer permit.
- Box 4: Enter Federal Employer Identification Number (FEIN).
- Box 5: Enter Wisconsin seller's permit number.
- Box 6: Enter the 15-digit Wisconsin Tax Account Number of the permit that these authorizations should be associated with.
- Box 7: Check the corresponding producer permit type.
- Box 8-10: Enter contact person's name.
- Box 11: Enter contact person's phone number.
- Box 12: Enter contact person's email address.

Part B: Production Quantity

- Check the highest cumulative total of alcohol beverages produced in any one of the three preceding calendar years for each specific permit type held.
 - Do not include alcohol beverages produced under a contract production agreement.
- Enter the calendar year in which the highest cumulative total of alcohol beverages produced was met.
- Enter the exact quantity of alcohol beverages produced.
- If an applicant holds more than one type of permit or multiple permits of the same type, the aggregate number of full-service retail outlets that may be established is the maximum number authorized under their permit type, but not exceeding three full-service retail outlets.
 - Under these circumstances, each authorized full-service retail outlet shall serve as the full-service retail outlet associated with each applicable permit, regardless of whether permittee would otherwise be entitled to fewer full-service retail outlets when calculated under their other permit(s).

Part C: Request for Full-Service Retail Sales at the Production Premises

- Authorization under this portion does not require municipal approval. If the applicant is not seeking other retail authorizations on this form, it can be submitted directly to the Division of Alcohol Beverages.
- Box 1: Enter the date that you would like to begin full-service retail sales.
- Box 2-5: List the premises address for the permit identified in Part A, boxes 5 and 6.
- Box 6: Name the county where the production premises is located.
- Box 7: Name the governing municipality where the production premises is located.

Part D: Request for Fixed Full-Service Retail Outlet

- Authorization under this section must be approved by the municipality in which the retail outlet is located prior to submitting to the Division of Alcohol Beverages for final approval.
- Box 1: Check yes if you are applying to transfer a fixed full-service outlet from one location to another. Fixed Full-Service Retail Outlets may be transferred from place-to-place once per year with approval of the municipality that governs the new location.
- Boxes 2-9: Complete these boxes if you checked yes in box 1 to describe the current premises you are applying to transfer.

- Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 14.

Part F: Attestation

- Read the attestation carefully, then sign and date.

Part G: For Municipal Use Only

- Box 1: Check yes or no to indicate if the municipality will limit the scope of alcohol beverages offered for sale at this full-service retail outlet.
- Box 2: Check yes or no to indicate if the municipality will impose other requirements or restrictions on the full-service retail outlet.
- Box 3: Describe any limitations the municipality has placed on the full-service retail outlet as indicated in questions 1 or 2. Some limitations may be: parking, zoning, or noise ordinance restrictions; not allowing sales of alcohol beverages for off-premises consumption.
- Box 4-10: The municipal official completing this part should fill in the information requested.

Completion and Submission of Form AB-105

- The producer applicant should complete Parts A, B, and F completely, and either Part C, D, or E, depending on the type of authorization requested.
- If requesting only a Part C authorization, the application can be submitted directly to the Division of Alcohol Beverages. No municipal approval is required for Part C authorizations.
- If requesting a Part D or E authorization, provide the application to the municipality where the proposed full-service retail outlet will be located.
 - The municipality should complete Part G and return it to the producer applicant.
 - The producer applicant should provide the completed AB-105 to the Division of Alcohol Beverages for final approval.
- Sales of alcohol beverages at full-service retail outlets may not commence until the Division of Alcohol Beverages has provided final approval by way of issuing a printed authorization to the applicant to be posted at the retail premises identified in this application.

After Form AB-105 is completed by the producer and approved by the municipality in Part G, submit the form to the Division of Alcohol Beverages for final approval in one of two ways:

- Email: DORAlcoholPermits@wisconsin.gov
- Mail the form to the following address:
 - Wisconsin Department of Revenue
 - Division of Alcohol Beverages
 - P.O. Box 8934
 - Madison, WI 53708-8934

Assistance

This form is designed by the Department of Revenue. If you require assistance with this form, consider reaching out to the Division of Alcohol Beverages for assistance with submission of this application and associated forms.

If you have questions about alcohol beverage laws and regulations, you may contact the Division of Alcohol Beverages using the contact information below.

Website: [DOR Alcohol Beverage \(wi.gov\)](http://DORAlcoholBeverage.wi.gov)

Write: DORAlcohol@wisconsin.gov

Call: (608) 266-2526

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only	
Municipality	VILLAGE OF NORTH PRAIRIE
License Period	

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer \$ _____
 Class "B" Beer \$ _____
 "Class A" Liquor \$ _____
 "Class B" Liquor \$ _____
 "Class A" Liquor (cider only) \$ _____
 Reserve "Class B" Liquor \$ _____
 "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ _____
Background Check Fee	\$ 45-
Publication Fee	\$ 41-
Total Fees	\$ _____

Part A: Premises/Business Information			
1. Legal Business Name (individual name if sole proprietorship) NORTH PRAIRIE MARKET LLC			
2. Business Trade Name or DBA			
3. FEIN 83-3386128		4. Wisconsin Seller's Permit Number 456-1029598734-04	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 07/21/2019	8. Wisconsin DFI Registration Number
9. Premises Address 102 EAST STATE ROAD			
10. City NORTH PRAIRIE		11. State WI	12. Zip Code 53153
13. County Waukesha	14. Governing Municipality: <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: NORTH PRAIRIE		15. Aldermanic District
16. Premises Phone (262) 392-2105	17. Premises Email bills102.gen@gmail.com		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. inside building deli area, lunch room area, (class B)			
20. Mailing Address (if different from premises address) 102 EAST STATE ROAD			
21. City NORTH PRAIRIE		22. State WI	23. Zip Code 53153
Part B: Questions			
1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.			
Law/Ordinance Violated NO		Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated		Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . Yes No beverages.
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . Yes No
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? Yes No
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity	4b. Business Entity FEIN
-----------------------------	--------------------------

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. Yes No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? Yes No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? Yes No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

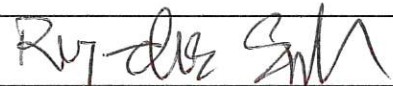
Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
GARCHA	SUKHDEEP	AGENT	(920) 296-2383


Part D: Attestation

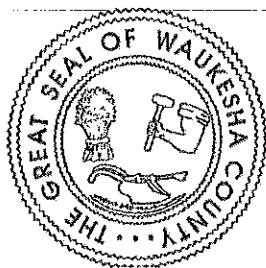
One of the following must sign and attest to this application:
 • sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name SINGH	First Name RAJWINDER	M.I.
Title OWNER	Email SIMAROIL2@HOTMAIL.COM	Phone (920) 296-8300
Signature 		Date 02/24/2026

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 2/24/26	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 		Date Provisional License Issued (if applicable)	



COUNTY CLERK'S OFFICE

WAUKESHA COUNTY

MEG WARTMAN
County Clerk

JENNIFER MOORE
Deputy County Clerk

515 W. Moreland Blvd. Room AC120
Waukesha, WI 53188-3873

Phone: (262) 548-7010
Fax: (262) 548-7722
www.waukeshacounty.gov

March 6, 2026

Evelyn Etten
Administrator/Clerk/Treasurer
Village of North Prairie
130 N. Harrison Street
North Prairie, WI 53153

Evelyn,

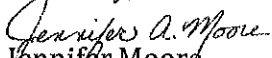
I want to send an explanation for you and your Village Board regarding Wards four and five and the upcoming April 7 election.

Due to the timing of these annexations and the complexity of this election, we have implemented several process changes to ensure affected voters receive the correct ballots, vote in the appropriate contests, and that all ballots are tabulated accurately. Waukesha County requests that the limited number of ballots associated with these annexed properties be hand-counted after the polls close, and that the vote totals be reported to our office by phone.

Wis. Stat. Sec. 5.40(3)(a) allows a governing body to approve hand counting ballots for a district "contained within the municipality for so long as the number of electors residing in the territory does not exceed 100."

This process has been approved by the Wisconsin Elections Commission and Waukesha County. To implement it, the North Prairie Village Board must also take formal action to approve it. If needed, I will be glad to attend your upcoming Village Board meeting and explain in person.

Sincerely,


Jennifer Moore

Deputy County Clerk

RESOLUTION NO. 2026-01
A RESOLUTION AUTHORIZING THE CREATION OF TWO NEW WARDS
FOR ELECTION IN THE VILLAGE OF NORTH PRAIRIE,
WAUKESHA COUNTY, WISCONSIN

The Village Board of North Prairie, Waukesha County, Wisconsin, by this resolution, adopted by a majority of the Village Board, with a quorum present, on a roll call vote, and proper notice having been given, resolves and orders as follows:

WHEREAS, Section 5.15(6)(b) of the Wisconsin statutes provides that a municipality having a population of less than 35,000 may provide by resolution that one or more of the wards within said municipality shall use common ballot boxes and ballots and that separate returns shall not be maintained for the combined wards at any election, but separate ballot boxes and ballots shall be maintained for each separate ballot required under Section 5.58 to Section 5.64 Wisconsin Statutes; and

WHEREAS, the Village of North Prairie has a population of less than 35,000 and has been divided into three (3) wards for election purposes, pursuant to Resolution 2021-02R, by the governing body of the Village of North Prairie, passed and adopted on October 14, 2021; and

WHEREAS, due to two annexations in February 2026, Wards four (4) and five (5) were created in the Village of North Prairie.

NOW, THEREFORE BE IT RESOLVED, by the Village Board of the Village of North Prairie that:

FOR EVEN YEAR SPRING PRIMARIES AND SPRING ELECTIONS:

- Wards 1, 2, and 3 shall be combined for all elections and shall have its separate ballot and returns.
- Wards 4 and 5 shall be combined for all elections and shall have its separate ballot and returns.

FOR ODD YEAR SPRING PRIMARIES AND SPRING ELECTIONS:

- Wards 1 – 5 shall be combined for all elections and shall have its separate ballot and returns.

FOR ALL PARTISAN PRIMARIES AND FALL GENERAL ELECTIONS:

- Wards 1 – 5 shall be combined for all elections and shall have its separate ballot and returns.

FOR THE APRIL 7, 2026, ELECTION ONLY:

- Wards 1, 2, and 3 shall be combined and shall have its separate ballot and returns.

-
- Wards 4 and 5 shall be combined and have its separate ballot and returns. Ballots for Wards 4 and 5 shall be hand counted only after the polls are closed. Waukesha County shall be notified of these results by phone.

BE IT FURTHER RESOLVED, that all five (5) election wards shall have a common polling place at the Village Hall, 130 N. Harrison Street, North Prairie, Wisconsin, for all elections.

Adopted on this 12th day of March 2026.

VILLAGE OF NORTH PRAIRIE

Dan Miresse, Village President

Attest:

Evelyn Effen, Village Administrator/Clerk/Treasurer

**Athletic Field Use Agreement Between Legacy Ball Club Inc. and
The Village of North Prairie - 2026**

This agreement is entered between the Village of North Prairie, a municipal entity duly created and existing under the laws of Wisconsin (hereinafter "North Prairie") and Legacy Ball Club Inc. (hereinafter "Legacy"). Upon consideration of the compensation, benefits, services and mutual promises described herein, the adequacy of which is hereby acknowledged by all parties and intending to be bound, the parties hereby agree as follows:

1. Subject property: This agreement encompasses the large baseball field at Veterans Park in the Village of North Prairie, WI.
2. Term: Term of this agreement is specific to the following dates: April 16, 21, 28, May 5, 12, June 9 and 11.
3. Payments and other Compensation:
 - a. Ninety-five dollars (\$95.00) field prep (\$75) and game charge (\$20) per day.
 - b. Payment to be in full prior to season start.
4. Use of Subject Property for Practice and Games: Legacy shall be entitled to the use of said athletic field, restrooms, parking and grass areas at the above noted locations for games. North Prairie will not schedule or authorize organized use of the subject property by any individuals, groups or organizations during the subject property being used for games between the hours of 4:30 – 9:00 pm.
5. Care of Facilities: Use of the baseball field is subject to these facilities being kept in clean, sanitary and safe conditions at all times during use.
6. Maintenance and Cleaning Obligations: The parties shall have the following maintenance and cleaning obligations throughout the term of this agreement:
 - a. North Prairie shall be solely responsible for the following when in use during this agreement period:
 - I. Fields will be dragged and lined will be completed no later than 4:30 each day of use with bases in place at 90°.
 - II. Maintaining garbage containers in adequate condition to reasonably secure the items placed in the containers. This includes providing adequate size bags and rubber bands for restock use.
 - III. Preparing diamonds/fields of specific dates by mowing and grass/weed control by fencing
7. Legacy shall be solely responsible for the following at all times during this agreement:
 - a. Will check all bathrooms after use to be sure rubbish is disposed of properly. Where flush toilets are located, check to be sure all toilets are flushed, assure no faucets are left running and lights are turned off.
 - b. Legacy, should a rubbish/recycling container become full, will remove the full bag and place it in appropriate dumpster, at north end of Village Hall, and restock the container with a new bag/band. This includes garbage receptacles in dugout areas.

8. Indemnification: In addition to, and not to the exclusion or prejudice of any provisions of this agreement or documents incorporated herein by reference, Legacy shall indemnify and save harmless and agrees to accept tender of defense and to defend and pay any and all legal, accounting consulting, engineering and other expenses relating to the defense of any claim asserted or imposed by any party or parties (including but not limited to claims of bodily injury or death of persons, or for loss or damage of property) upon North Prairie, its officers, agents, boards, committees, employees or independent contractors, growing out of the presence, activities or promotions contemplated by the agreement (even if arising from intentional or unintentional acts of a person or persons, who are not party to this agreement) or the construction, maintenance or use of facilities by Legacy and only during activities where Legacy members are present or in any other way growing out of this agreement.
9. Insurance: North Prairie assumes no responsibility for any loss or damage to User's personal property while in use or stored at or on the park(s). Users shall maintain comprehensive liability insurance as required below, including full replacement of damaged property. **No later than March 31, 2026** the user shall provide North Prairie with evidence of said coverages as set forth herein, including insurance certificates and all referenced riders and endorsements in forms reasonable satisfactory to North Prairie. All insurance shall be issued by insurers with a license to do business in the State of Wisconsin. User's insurance coverage shall be primary and noncontributory with respect to North Prairie, including all of its respective officials, officers, employees and agents. User's insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability.
- a. Comprehensive Commercial General Liability: One Million Dollars (\$1,000,000) per occurrence and at least Two Million Dollars (\$2,000,000) aggregate; policy shall provide coverage for volunteers, invitees and guests of User.
 - b. Legacy **MUST** name the Village of North Prairie as an additional insured for General Liability by specific endorsement.
10. Compliance with Law: Legacy shall comply with all current and future applicable codes of North Prairie, the County of Waukesha, the State of Wisconsin and the Federal Government. Legacy shall follow all current and future lawful orders of any and all duly authorized employees and/or representatives of the same. This agreement shall not be deemed to waive compliance with any such laws.
11. Failure to comply: In the event the Legacy fails to fulfill any obligation under this Agreement, this Agreement shall be null and void and North Prairie shall have no responsibility what-so-ever under the terms of this Agreement.
12. Effective Date: This Agreement shall be effective upon full execution hereof by all parties. This agreement may be executed in counterparts.

This Agreement has been approved by the Village Board of North Prairie and is executed this date _____, 2026.

Village of North Prairie President: _____

Dan Miresse

Attest: _____

Evelyn Etten, Administrator/Clerk/Treasurer

This Agreement has been approved by Legacy Ball Club Inc. and executed this date: _____, 2026.

Legacy Ball Club Inc. President: _____

ORDINANCE No. 1-94

AN ORDINANCE TO REPEAL ORDINANCE #4-92
ENTITLED " GARBAGE COLLECTION/SOURCE
SEPARATION ORDINANCE" AND TO CREATE
A NEW ORDINANCE # 1-94 .

The Village Board of the Village of North Prairie, Waukesha County, Wisconsin, in order to conserve landfill space and protect the environment does ordain as follows:

1.01 The Village Board shall contract for the weekly removal of garbage, refuse, and recyclables from single family homes, multi-family dwellings having less than 5 units, businesses, industry, church, school, public or private organizations.

1.02 Purpose The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 159.11, Wis. Stats., and Chapter NR 544, Wis. Administrative Code.

1.03 Statutory Authority. This ordinance is adopted as authorized under 159.09(3)(b), Wis. Stats.

1.04 Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

1.05 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in Chapter NR 544, Wis. Administrative Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Chapter NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

1.06 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

1.07 Applicability. The requirements of this ordinance apply to all persons within the village of North Prairie, Wisconsin.

1.08 Administration. The provisions of this ordinance shall ^{be} administered by the Recycling Committee of the Village of North Prairie.

1.09 Effective Date. The provisions of this ordinance shall take effect upon passage and official publication.

1.10 Definitions. For the purposes of this ordinance:

- (1) "Bi-metal container" means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- (2) "Container board" means corrugated paperboard used in the manufacture of shipping containers and related products.
- (3) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - (a) Is designed for serving food or beverages.
 - (b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.

- (c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- (4) "HDPE" means high density polyethylene, labeled by the SPI code #2.
- (5) "LDPE" means low density polyethylene, labeled by the SPI code #4.
- (6) "Magazines" means magazines and other materials printed on similar paper.
- (7) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, stove or hot water heater.
- (8) "Multiple-family dwelling" means a property containing 5 or more residential units, including those which are occupied seasonally.
- (9) "Newspaper" means a newspaper and other materials printed on newsprint.
- (10) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple family dwellings.
- (11) "Office paper" means high grade printing and writing papers from offices in non-residential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.
- (12) "Other resins or multiple resins" means plastic resins labeled by the SPI code #7.
- (13) "Person" includes any individual, corporation, partnership, association, local governmental unit, as defined in s. 66.299(1)(a), Wis. Stats., state agency or authority or federal agency.
- (14) "PETE" means polyethylene terephthalate, labeled by the SPI code #1.
- (15) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- (16) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 144.61(5), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 144.44(7)(a)1., Wis. Stats.
- (17) "PP" means polypropylene, labeled by the SPI code #5.
- (18) "PS" means polystyrene, labeled by the SPI code #6.
- (19) "PVC" means polyvinyl chloride, labeled by the SPI code #3.
- (20) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- (21) "Solid waste" has the meaning specified in s. 144.01(15), Wis. Stats.
- (22) "Solid Waste Facility" has the meaning specified in s. 144.43(5), Wis. Stats.
- (23) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- (24) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- (25) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 2 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

1.11 Separation of Recyclable Materials. Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- (1) Lead acid batteries
- (2) Major appliances
- (3) Waste oil
- (4) Yard waste
- (5) Aluminum containers
- (6) Bi-metal containers
- (7) Corrugated paper or other container board
- (8) Foam polystyrene packaging
- (9) Glass containers
- (10) Magazines
- (11) Newspaper

- (12) Office paper
- (13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- (14) Steel containers
- (15) Waste tires

1.12 Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

- (1) Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- (2) Solid waste which is burned as a supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from solid waste burned as supplemental fuel.
- (3) A recyclable material specified in s. 1.11(5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 159.11(2m), Wis. Stats., or s. NR 544.14, Wis. Administrative Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of lead acid batteries, major appliances, waste oil and yard waste.

Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall manage these items as follows:

- (1) Lead acid batteries shall be placed curbside separate from other refuse and recyclables.
- (2) Major appliances shall be placed curbside.
- (3) Waste oil shall be placed curbside in tightly capped containers clearly labeled as oil.
- (4) Yard waste shall be collected only on special yard-waste pick-up days in spring and fall as specified by the village board of North Prairie. Acceptable yard waste consists of leaves and debris in plastic bags, tree limbs or brush not to exceed 2 inches in diameter and to be cut in 4 foot lengths and bundled.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the village of North Prairie, occupants of single family and 2 to 4 unit residences shall do the following for the preparation and collection of the separated materials specified in s.1.11(5) through (15):

- (1) Aluminum containers, bi-metal containers, foam polystyrene packaging, glass containers, rigid plastic containers and steel containers shall be cleaned of debris and placed in the yellow recycling bins.
- (2) Dry paper shall be placed in clear plastic bags. Dry paper includes magazines and office paper.
- (3) Newspaper shall be bundled or placed in brown paper bags then placed in clear plastic bags.
- (4) Waste tires shall be set curbside - each household is limited to disposal of 2 tires per week.
- (5) Large corrugated cardboard boxes and sections (appliance, furniture boxes, etc.) shall be set out empty and free of wood, styrofoam and plastic packing materials. Other corrugated cardboard boxes shall be flattened and tied.

All recyclables are to be set curbside separated from other refuse.

1.16 Responsibilities of Owners of Designated Agents or Multiple-Family Dwellings:

- (1) Owners of designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in s.1.11(5) through (15):
 - (a) Provide adequate, separate containers for the recyclable materials.

(b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.

(d) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and house of operation, and a contact person or company, including a name, address and telephone number.

(2) The requirements specified in (1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 Responsibilities of Owners of Designated Agents of Non-Residential Facilities and Properties.

(1) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):

(a) Provide adequate, separate containers for the recyclable materials.

(b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.

(c) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.

(d) Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number.

(2) The requirements specified in (1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11(5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11(5) through (15) which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 Non-Recyclable Materials All non-recyclable materials shall be grouped together and placed in one or more plastic garbage bags or covered garbage cans weighing not more than 70 pounds for garbage collection purposes. Non-recyclable materials shall include the following:

(1) Glass - All pyrex glass, window glass, light bulb glass, mirrors, broken glass and china shall be considered non-recyclable glass.

(2) Paper - All waxed paper, waxed cardboard, envelopes with gummed labels, and envelopes with plastic windows shall be considered non-recyclable paper.

(3) All other garbage and refuse not qualifying as recyclable material.

1.20 Items Not Accepted

Items which will not be collected are as follows:

(1) Earth, rocks, concrete, construction and demolition materials, and trees or parts thereof, except stated in section 1.14(4) above.

(2) Hazardous, toxic or infectious materials, including any items recognized as special waste by the State of Wisconsin.

1.20 Enforcement. Refusal to separate recyclables in compliance with the terms of this Ordinance shall be cause for the Village's refuse collector to refuse to pick up such garbage or refuse. It shall be the responsibility of the property owner to properly dispose of any garbage or refuse not collected by the Village's refuse collector due to failure to separate recyclables.

For the purposes of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the village of North Prairie may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the village of North Prairie who requests access for purposes of inspection and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.


Any person who violates a provision of this ordinance may be issued a citation by local law enforcement officers or other designated person(s) to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.

Penalties for violating this ordinance may be assessed as follows:

- (a) Any person who violates s. 1.18 may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2000 for a third or subsequent violation.
- (b) Any person who violates a provision of this ordinance, except s. 1.18, may be required to forfeit not less than \$10 nor more than \$1000 for each violation.

Passed and adopted this 13th day of January 1994.

Village of North Prairie

By: 
James Hansen, Village President

Attest:


Judith Beranek, Village Clerk

AN ORDINANCE TO REPEAL ORDINANCE #1-94, "GARBAGE COLLECTION/SOURCE SEPARATION" AND TO CREATE A NEW "RECYLING ORDINANCE"

ORDINANCE #2026-06

WHEREAS, on March 12, 2026, the Village of North Prairie Village Board repealed ordinance #1-94 "Garbage Collection/Source Separation" and created a new "Recycling Ordinance" to define Recycling within the Village limits of the Village of North Prairie which became part of the Municipal Code of the Village of North Prairie, Wisconsin in 2026; and

WHEREAS, the Village Board of the Village of North Prairie shall establish, designate, and contract with an acceptable recycling vendor to manage the recycling operations within the Village limits; and

WHEREAS, upon consideration and recommendation of the Village of North Prairie Public Works Committee, and being fully advised, the Village Board wishes to create a new ordinance to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis Stats., and Ch. NR 544, Wis. Administration Code within the Village of North Prairie limits.

NOW, THEREFORE, the Board does ordain as follows:

1.01 Title. Recycling Ordinance for the Village of North Prairie, WI.

1.02 Purpose. The purpose of this ordinance is to promote recycling, composting, and resource recovery through the administration of an effective recycling program, as provided in s. 287.11, Wis. Stats., and Ch. NR 544, Wis. Adm. Code.

1.03 Statutory Authority. This ordinance is adopted as authorized under s. 287.09(3)(b), Wis. Stats., and the Village of North Prairie, WI.

1.04 Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

1.05 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a

limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in Ch. NR 544, Wis. Adm. Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Ch. NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

1.06 Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

1.07 Applicability. The requirements of this ordinance apply to all people within the Village of North Prairie boundaries.

1.08 Administration. The provisions of this ordinance shall be administered by the Village Administrator/Clerk/Treasurer and/or Village President.

1.09 Effective Date. The provisions of this ordinance shall take effect on March 13, 2026.

1.10 Definitions. For the purpose of this ordinance:

- 1) "Bi-metal container" means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.
- 2) "Container board" means corrugated paperboard used in the manufacture of shipping containers and related products.
- 3) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - a) It is designed for serving food or beverages.
 - b) It consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
 - c) It consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- 4) "Glass Container" means a glass bottle, jar or other packaging container used to contain a product that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as Pyrex, lead based glass such as crystal, or TV tubes.
- 5) "HDPE" means high density polyethylene, labeled by the resin code # 2.
- 6) "LDPE" means low density polyethylene, labeled by the resin code # 4.
- 7) "Magazines" means magazines and other materials printed on similar paper.
- 8) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, furnace, boiler, dehumidifier, water heater or stove.

- 9) "Multiple-family dwelling" means a structure containing 5 or more residential units, including units that are occupied seasonally.
- 10) "Newspaper" means a newspaper and other materials printed on newsprint.
- 11) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and government facilities and properties. Non-residential facilities and properties includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multiple family dwellings.
- 12) "Office paper" means a variety of high-grade printing and writing papers. This term does not include industrial process waste, newspaper or packaging.
- 13) "Other resins or multiple resins" mean plastic resins labeled by the resin code # 7.
- 14) "Person" includes any individual, corporation, limited liability company, partnership, association, local government unit, as defined in s. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- 15) "PETE" or "PET" means polyethylene terephthalate, labeled by the resin code # 1.
- 16) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- 17) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in s. 289.01(17), Wis. Stats.
- 18) "PP" means polypropylene, labeled by the resin code # 5.
- 19) "PS" means polystyrene, labeled by the resin code # 6.
- 20) "PVC" means polyvinyl chloride, labeled by the resin code # 3.
- 21) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- 22) "Solid waste" has the meaning specified in s. 289.01(33), Wis. Stats.
- 23) "Solid waste facility" has the meaning specified in s. 289.01(35), Wis. Stats.
- 24) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.
- 25) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- 26) "Yard waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

1.11 Separation of Recyclable Materials. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:

- 1) Lead acid batteries
- 2) Major appliances

- 3) Waste oil
- 4) Yard waste
- 5) Aluminum containers
- 6) Bi-metal containers
- 7) Corrugated paper or other container board
- 8) Foam polystyrene packaging
- 9) Glass containers
- 10) Magazines
- 11) Newspaper
- 12) Office paper
- 13) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins
- 14) Steel containers
- 15) Waste tires

1.12 Separation Requirements Exempted. The separation requirements of s. 1.11 do not apply to the following:

- 1) Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties that send their postconsumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources that recovers the materials specified in s. 1.11 from solid waste in as pure a form as is technically feasible.
- 2) Solid waste which is burned as a supplement fuel at a facility if less than 30 % of the heat input to the facility is derived from the solid waste burned as supplement fuel.
- 3) A recyclable material specified in s. 1.11 (5) through (15) for which a variance has been granted by the Department of Natural Resources under s. 287.11 (2m), Wis. Stats., or s. NR 544.14, Wis. Adm. Code.

1.13 Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with s. 1.11 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

1.14 Management of Lead Acid Batteries, Major Appliances, Waste Oil and Yard Waste. Occupants of single family and 2-to-4-unit residences, multiple-family dwellings and non-residential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

- 1) Lead acid batteries shall be directed to scrap metal operations or retail stores.
- 2) Major appliances shall be picked up by the recycling vendor contracted with the Village (John's Disposal), ONLY when the resident has scheduled an appointment for pickup with the recycling vendor.
- 3) Waste oil shall be taken to a drop-off location.
- 4) Yard waste shall be either home composted or taken to a drop-off location.

1.15 Preparation and Collection of Recyclable Materials. Except as otherwise directed by the Village of North Prairie, occupants of single families and 2-to-4-unit residences shall do the following for the preparation and collection of the separated materials specified in s. 1.11(5) through (15):

- 1) Aluminum containers shall be emptied, rinsed and collected together for curbside pick-up. Do not crush.
- 2) Bi-metal containers shall be emptied, rinsed and collected together for curbside pick-up. Do not crush.
- 3) Corrugated paper or other container board shall be flattened and collected together for curbside pick-up.
- 4) Foam polystyrene packaging shall be placed in trash container for curbside pick-up, not recycled.
- 5) Glass containers shall be emptied, rinsed, and collected together for curbside pick-up.
- 6) Magazines shall be collected together for curbside pick-up.
- 7) Newspapers shall be collected together for curbside pick-up.
- 8) Office paper shall be if shredded, placed in a clear/transparent plastic bag and tied shut. A full bag should be no larger than a basketball. Otherwise, collected together for curbside pick-up.
- 9) Rigid plastic containers (Only items numbered 1, 2, and 5) shall be emptied, rinsed, and cap replaced. They are collected together for curbside pick-up.
- 10) Steel containers shall be emptied, rinsed, and collected together for curbside pick-up. Do not crush.
- 11) Waste tires shall be picked up by the recycling vendor contracted by the Village (John's Disposal) when the resident schedules a bulk item pick up appointment with the recycling vendor (John's Disposal). No more than 2 tires per month or 8 tires per year.

1.16 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

- 1) Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):
 - a) Provide adequate, separate containers for the recycling program established in compliance with the ordinance. The number of recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met:
 - i. The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit.
 - ii. The ratio of trash container volume to recycling container volume is at most 2:1.
 - iii. An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.
 - b) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
 - c) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.

- d) Notify tenants which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
- 2) The requirements specified in 1) do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.17 Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.

- 1) Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in s. 1.11(5) through (15):
 - (a) Provide adequate, separate containers for the recycling program established under this section. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.
 - (b) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.
 - (c) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
 - (d) Notify users, tenants and occupants which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.
- 2) The requirements specified in 1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

1.18 Prohibitions on Disposal of Recyclable Materials Separated for Recycling. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in s. 1.11 (5) through (15) that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

1.19 Enforcement.

- 1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Village of North Prairie or the contracted recycling vendor (John's Disposal) may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties, and any records relating to

recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the Village of North Prairie or John's Disposal who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.

- 2) Any person who violates any provision of this ordinance may be issued a citation by the Village of North Prairie to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this paragraph.
- 3) Penalties for violating this ordinance may be assessed as follows:
 - (a) Any person who violates s. 1.18 may be required to forfeit \$50 for a first violation, \$200 for a second violation, and not more than \$2000 for a third or subsequent violation.
 - (b) Any person who violates any provision of this ordinance, except s. 1.18, may be required to forfeit not less than \$10 or more than \$1000 for each violation.

CONFLICTING ORDINANCES. All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SEVERABILITY. The provisions of this ordinance shall be deemed severable, and it is expressly declared that the Board would have passed the other provisions of this ordinance irrespective of whether or not one or more provisions may be declared invalid. If any provisions of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

EFFECTIVE DATE. This Ordinance shall take effect immediately upon passage and posting or publication as provided by law.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of North Prairie, Waukesha County, Wisconsin on this 12th day of February 2026.

VILLAGE OF NORTH PRAIRIE

Dan Miresse, Village President

ATTEST:

Evelyn Etten
Village Administrator/Clerk/Treasurer



Lawn Care Service Agreement

PRIMARY MAINTENANCE SERVICES

- Bi-Annual Cleanup Service** Season Total \$ -
Spring Clean-up: Removal of winter debris, leaves, twigs, branches, etc; from all areas of turf, stairwells, beds, curb areas, walks, etc. Any pruning of bushes and shrubs as needed. Visit to occur early to mid-spring as weather permits.

Fall Clean-up: A major fall cleanup, multiple visits, consisting of leaf collection and other debris from all areas of turf, stairwells, beds, curb areas, walks, etc. In addition, cutting back all perennials and shrubs (Spirea, etc.) prior to winter as prescribed. May require, and includes, multiple visits based on weather conditions.
- Turf Maintenance** Price Per Week \$ - Season Total \$ -
All branches, and other debris will be collected prior to mowing. The contract will provide for 24 weekly mowing's throughout the season (mid April to mid October). Additional mowing's shall be billed at time and material.
- Turf Fertilization & Weed Control** Program: Basic Premium Custom 1 / treatment per season Season Total \$ 2,425.50
Annual spring green up fertilizer weed grass control + Full Season 100% slow-release fertilizer with broadleaf control in spring and fall.
"Basic" or "Premium" program available.
Service is invoiced in advance for clients NOT on a monthly contract plan, with full payment due 15 days prior to first application.
- Bed Weed Maintenance (6 visits)** Price Per Visit \$ - Season Total \$ -
 - Early spring broadleaf weed and annual weed grass pre-emergent control
 - Late spring pre-emergent annual broadleaf and weed grass control
 - Two complete summer applications of post emergent weed control
 - Periodic spot spraying
- Annual Horticultural Maintenance of Shrubs** Season Total \$ -
Includes shaping, hedging, and pruning of small landscape trees and shrubs (suckers, dead branches, thinning, etc.); One visit per season.

ADDITIONAL MAINTENANCE SERVICES

- Mosquito Control** Scheduled Visits: May June July August Price Per Visit \$ - Season Total \$ -
Consisting of (4) applications during the spring/summer season. One application per month starting around the middle of May; and, in general, repeating every month following, or as otherwise agreed to.
- Insect Control** Price Per Visit \$ - Season Total \$ -
Consisting of a prescribed number of applications during the spring/summer season. Application for grubs, hornets, box elder bugs, etc. One application per month starting around the middle of May; and, in general, repeating every month following.
- Tree Spraying (Fungicide and/or Insecticide)** # Trees: Season Total \$ -
Consisting of a prescribed number of applications during the spring/summer season.
- Annual Mulching** Type: Hardwood Chocolate Yards: 0 Price Per Yard \$ - \$ -
 - *Bed Edging: Power edge any beds and tree rings where there is not any type of poly, metal, or brick edging, prior to mulching.*
 - *Installation of the appropriate mulch and amount (usually at a depth of two inches) based on the size of the bed(s). (For example: 1000 sq. ft. bed at 2" would equal 6.4 cu. yds.)*
 - *Mulch service is invoiced separately from the monthly contract installments. with full payment due 15 days from installation.*

Client Information

NAME(S)	Village of North Prairie	PHONE	262-993-3044
EMAIL	dpw@northprairiewi.gov		
SERVICE ADDRESS	(3) municipal parks; pumphouse; lot; firehouse	CITY / STATE / ZIP	North Prairie, WI
BILLING ADDRESS	130 N Harrison Street	CITY / STATE / ZIP	North Prairie, WI 53153

Payment Agreement

NA	Monthly Contract Installment - I agree to pay for my selected services monthly, with 8 installments due the 1st of each month, April - November. Payment will be due in full for certain specified services as described above. All services are subject to appropriate tax not reflected in the total.	Season Total	\$ 2,425.50
	Per Visit / Application - I agree to pay for my selected services at a per visit, or application interval; or as otherwise indicated when payment is due in full for a specified service as described to the right. I understand that all invoices for service will be due within 15 days from issue. All services are subject to appropriate tax not reflected in the total.	Monthly Payment	NA
		Turf Program Prepayment	\$ 2,425.50
		Mulch Installation	\$ -

Client Signature: _____
Date: _____

Estimate

Aquatic
Biologists, inc.

N4828 Highway 45 S., Fond du Lac, WI 54937
(920) 921-6827 800-442-6648
Fax: (920) 921-1690

Specialists in Lake & Pond Management, Services, & Supplies

DATE	ESTIMATE #
2/25/2026	3549

BILL TO NAME / ADDRESS
c/o Donna Samuels Village of North Prairie 130 N. Harrison St. North Prairie, WI 53153

SHIP TO / WORK SITE
Village of North Prairie North Prairie, WI 53153

PROJECT	Estimate Valid Until	ABI PROJECT REP	PAYMENT TERMS	
	11/30/2026	RWL	Net 30	
QTY	DESCRIPTION	PRICE EACH	UM	TOTAL
	2026 Estimate for North Prairie Pond based on the past			
	Aeration Servicing and Routine Maintenance			
9	Labor - Acid Wash Diffusers	40.00	EA	360.00
	Free Visual Survey of Eurasian Watermilfoil while cleaning diffusers.			
1	Aeration Parts: to include 3 external filters, 6 internal filters, 6 o-rings and 1 internal screw cap.	125.00		125.00
1	Routine compressor maintenance, servicing and oiling of fans.	150.00		150.00
10	ABI Blue Dye - Gallon (recommend 5 per visit if approved) Estimating two times. No charge application when on site.	50.00	GL	500.00
	Shoreline Treatment for Pondweeds and Algae if approved and warranted per treatment.			0.00
1	Product	1,075.00		1,075.00
1	Boat / Pump Sprayer Application	375.00		375.00
	Invasive Curlyleaf Pondweed treatment and EWM to be determined if plants are present and at nuisance levels. Separate estimate or verbal cost for approval. Last year CLPW was \$500 additional.			
2	Mileage/Travel	150.00		300.00
	Subtotal for services above			2,885.00
	Aeration servicing and Treatments can be done at same time to save on trip charges.			

To the fullest extent permitted by law, each party (the "Indemnifying Party") shall indemnify and hold harmless the other party, their agents and employees from and against third-party claims, resulting in direct damages, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, injury or destruction of tangible property, including loss of use resulting there from, but only to extent caused by the willful, negligent acts or omissions of the Indemnifying Party or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate other rights or obligations of indemnity which would otherwise exist.

Acceptance of Proposal: The above prices, specifications and conditions are hereby accepted per the client signature below. Aquatic Biologists, Inc. authorized to do the work as specified. A downpayment has been submitted and remainder of payment will be made according to the TERMS.

SUBTOTAL

SALES TAX (0.0%)

TOTAL

CLIENT SIGNATURE

DATE ____ / ____ / ____

Estimate

*Aquatic
Biologists, inc.*

N4828 Highway 45 S., Fond du Lac, WI 54937
(920) 921-6827 800-442-6648
Fax: (920) 921-1690

Specialists in Lake & Pond Management, Services, & Supplies

DATE	ESTIMATE #
2/25/2026	3549

BILL TO NAME / ADDRESS
c/o Donna Samuels Village of North Prairie 130 N. Harrison St. North Prairie, WI 53153

SHIP TO / WORK SITE
Village of North Prairie North Prairie, WI 53153

PROJECT	Estimate Valid Until	ABI PROJECT REP	PAYMENT TERMS	
	11/30/2026	RWL	Net 30	
QTY	DESCRIPTION	PRICE EACH	UM	TOTAL
	Continued on Next Page → Cattail Treatment: Inside Perimeter of Pond (Bump back 15-20')			
1	Product to Treat Cattails	150.00		150.00
1	Application/Posting	350.00		350.00
	Outside Perimeter of Pond			
1	Product to Treat Cattails	75.00		75.00
1	Application/Posting	175.00		175.00
	Subtotal for Cattail Treatment			750.00
	Optional: Part of Total for budgeting			
250	250 pounds Fathead Minnows	7.00	LB	1,750.00
	Mileage - Fish Delivery, Oxygen, Travel.	175.00		175.00
	Subtotal for Minnows if approved.			1,925.00
	Please send current fish farm license for our files.			

<p>To the fullest extent permitted by law, each party (the "Indemnifying Party") shall indemnify and hold harmless the other party, their agents and employees from and against third-party claims, resulting in direct damages, losses and expenses, including but not limited to reasonable attorney's fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, injury or destruction of tangible property, including loss of use resulting therefrom, but only to extent caused by the willful, negligent acts or omissions of the Indemnifying Party or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate other rights or obligations of indemnity which would otherwise exist.</p> <p>Acceptance of Proposal: The above prices, specifications and conditions are hereby accepted per the client signature below. Aquatic Biologists, Inc. authorized to do the work as specified. A downpayment has been submitted and remainder of payment will be made according to the TERMS.</p>	SUBTOTAL	\$5,560.00
	SALES TAX (0.0%)	\$0.00
	TOTAL	\$5,560.00

CLIENT SIGNATURE _____

DATE ____ / ____ / ____



Estimate # 144806
Delivery To: 150543547 Rick
Reed
Delivery Date 03/09/2026
Pickup Date 04/05/2026
Where Would You like
to be placed North Prairie
Land Mark North Prairie

Shipping Address
North Prairie WI
North Prairie WI 53153

Description	Qty	Cost	Total
Standard Portable Restroom Includes weekly one service Billing cycle : 28 days Please allow 24-48 hours to schedule your Porta Potty for the requested date to avoid rush charges	3	\$245.00	\$735.00

Total \$735.00



Quote

4220 N Newville rd. Janesville Wi, 53545
 608-580-0580
www.gflenv.com

03/10/2026

From: Linda Skillman

To: Village of North Prairie Dept of Public Works (UN2778)
 Attn: Rick
 262 378 0935
dpw@northprairiewi.gov

For: Portable Restroom Rental
 Where: Various sites

We are grateful for the opportunity to provide the following Services for your portable restroom needs. We look forward to providing you with the best service in the Southern Wisconsin Area. Please see the pricing below.

GFL portables- PORTABLE RESTROOM SERVICE

Drop off: TBD
 Service: 1x a week service
 Removal: TBD

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Standard portable restroom	\$89.00/mo	\$89.00/mo
1	Hand sanitizer	\$15.00/mo	\$15.00/mo
1	Delivery fee per site	\$60.00	\$60.00
	Note There is a \$9.95 per unit per month winterization fee from November – April.		
	Rates include weekly service		
	***This is the rate for one unit per month**		
SUBTOTAL			\$94.00/mo
TAX			N/A
FUEL AND ENVIRONMENTAL FEE			N/A
TOTAL DUE MONTHLY			\$94.00/mo

*Plus Fuel Fee and Tax Payment Terms: 100% of balance when purchased within 30 days of event

Refund Policy: If a customer cancels up to 48 hours (2 full business days) prior to planned delivery (not the event date, the date we have delivery scheduled), we will refund them with the exception of a \$100.00 deposit/administrative fee. If a customer cancels within the 48 hours (2 full business days) prior to planned delivery, 50% of the total agreed price will be refunded.

Accepted by (signature): _____ Date: _____

Thank you for giving me this opportunity.

General Terms & Conditions: Quote is valid for 60 days and pricing is valid for one year from date of quote. CUSTOMER agrees to indemnify, defend and hold harmless GFL Portables against all claims, losses, damages, response or remediation costs, suites and liabilities for injury or death while GFL Portables equipment is in the care, custody and control of CUSTOMER. CUSTOMER agrees to pay all invoices within 30 days of invoice date. Portable Restroom Terms & Conditions: CUSTOMER is responsible to make sure that units are accessible for service between 6:00am and 6:00pm on weekdays. Gate codes or keys need to be provided to GFL Portables in advance if required for access. Tip overs and special cleanings that are beyond the control of GFL Portables and will be charged a rate of \$70. All units will be charged a winterization fee during the months of December thru March. Restroom Trailer Rental Terms & Conditions: CUSTOMER or REPRESENTATIVE must be present at the time of delivery for placement or setup instructions. CUSTOMER is FULLY RESPONSIBLE for the restroom trailer for the duration of the rental period, which includes but is not limited to interior and/or exterior damage to the restroom due to the excessive use and/or negligence, fire, and/or theft. NO SMOKING inside restroom trailer units. A minimum cleaning fee of \$250 will be assessed if evidence of smoking is found inside restroom trailer units. It is recommended but not mandatory that the CUSTOMER or REPRESENTATIVE be present at the time of pickup for an inspection at the end of the rental term.

Submitted by: Accepted by: _____

Sam Corbit Signature: _____

GFL Portables Date: _____

**Village of North Prairie
Municipal Garage
Storm Water Pollution Prevention Plan
October 2024**

Introduction

The Village of North Prairie has a municipal garage located at 108 Oakridge Drive. The garage utilizes approximately 0.66 acres of land and includes a building, asphalt driveway and parking lot, and outdoor storage area. Prior to 1980, the site was a farm field. The site is bordered by industrial and commercial developments in all directions.

Site Location:

Village of North Prairie Municipal Garage
108 Oakridge Drive
North Prairie, WI 53153

Site Contact:

Dave Molitor, Director of Public Works
262-392-2936
dave.molitor@northprairiewi.gov

Site Uses

This 1.5-acre parcel is located along Oakridge Drive just north of CTH 59. Approximately 0.66-acres of this land is utilized by the garage while the rest of the parcel and the northern half of the building are utilized by the Village of North Prairie Fire Department. There are no wetlands on site. The nearest wetlands are approximately 380 feet north of the municipal garage. The nearest waterbody is an unnamed waterbody approximately 2,000 feet to the west.

The primary uses of the garage are for material and maintenance equipment storage.

The site consists of a single garage, outdoor storage, and covered garbage receptacles. There is no fueling station at this site. There is no public access or drop-off at this site. There is no floor drain present in the portion of the building utilized by Public Works operations.

No brush pile is present on the site. Waukesha County performs street sweeping for the Village and manages the collected material.

No bulk anti-icing or deicing products are stored at the garage. A small pallet of bagged salt is kept in the garage.

Runoff Prevention Practices and Maintenance Activities

The site has several runoff prevention practices and maintenance activities in place. The following practices can be found on the site:

- Grass swale on the west side of the main building.
- The outdoor dumpster is covered and emptied by a third party every week.

Storm water runoff from the east side of the property flows to a concrete swale and travels north towards the grass swale along Oakridge Drive. Storm water runoff from the west side of the property sheet flows towards the grass swale on the east side of the site and then travels north to the grass swale along Oakridge Drive. There is a driveway culvert crossing beneath the property driveways which carries runoff into a grass swale to the northwest.

The municipal garage features an asphalt driveway and concrete floor inside the garage.

Spills Plan

Dry materials that spill are swept up and either disposed of or placed for future use, if possible. For example, road salt that is spilled on the ground can be swept up and returned to the salt bag for use in the future. Liquids that spill on the ground are absorbed, with the absorption materials disposed of properly depending on the liquid. Oil dry is placed next to the oil drum for cleaning up after an oil spill. Spills kits and material data safety sheets are stored inside the garage.

Appropriate response parties are notified if a spill occurs. The parties contacted may include the Fire Department, Police Department, and/or the Wisconsin Department of Natural Resources. Contact is made with the Wisconsin Department of Natural Resources for fuel spills or any materials or liquids that would discharge to surface waters or wetlands.

Department of Natural Resources Spill Hotline 1-800-943-0003

New staff are educated on the spills plan upon hire, and any policy changes are communicated to appropriate staff at the time of the changes. As part of the Storm Water Pollution Prevention Plan, the spills plan is evaluated annually.

Employee Training

Training is an on-going activity for staff. Changes in procedure are communicated with appropriate staff, and new staff receive training in safety procedures and overall operations of the department. Any portions of the SWPPP, including the spills plan, that affects staff in other departments are shared with those departments.

Inspections

Routine visual inspections are conducted quarterly. A full inspection performed and documented annually. Items noted on the inspection reports are corrected as soon as possible. The site is evaluated on a recurring basis to improve operations.

Attachments

ATTACHMENT A: Municipal Garage Map

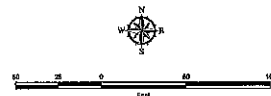
ATTACHMENT B: Blank SWPPP Inspection Form



108 OAKRIDGE DRIVE

- Storm Sewer System
- Waterways
- WDR Wellands
- 2020 Parcels

Village of North Prairie
Storm Water Pollution Prevention Plan
Municipal Garage
108 Oakridge Drive



Ruekert-Mielke

STORM WATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTION FORM FOR MUNICIPAL FACILITIES

Site:	
Location:	
Inspector/Title:	
Date:	
Last Inspection (Date):	

Storm Water Pollution Prevention Plan

Has a storm water pollution prevention plan been developed for this site? Yes No

Title of Plan: _____

Date of Plan: _____

Does the SWPP include a site map, list of pollutant sources, pollutant control practices to be inspected, and maintenance procedures? Yes No

(Indicate any items that are *not* included):

Vehicle Maintenance, Washing and Fueling

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Vehicle maintenance area drains to sanitary sewer system	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Vehicle maintenance area has oil-grease separator in floor drains	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	Floor drains are clean	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Vehicle washing completed inside building	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Vehicle washing drains to sanitary system	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
6	Vehicle fueling center has canopy/cover	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
7	Vehicle fueling center has clearly labeled spill kit nearby	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
8	Vehicle fueling center has oil-grease separators in nearby storm drains	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Hazardous Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Hazardous materials and containers are stored indoors	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Containers of hazardous materials are in good condition	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Waste Management

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Dumpsters are covered	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Full dumpsters are hauled out on a regular basis	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	Piles of miscellaneous debris are sorted and disposed of on a regular basis	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Street sweepings are covered	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Street sweepings are stored in containers or have barriers or perimeter controls to minimize runoff impacts	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Material Storage

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Runoff from bulk storage is contained on low side by barriers, bays or other perimeter controls	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Bulk storage piles are stabilized/vegetated	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	Materials stored under cover/inside buildings	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Area near salt shed is clear of excess/spilled/tracked salt	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Excess/spilled/tracked salt is swept up and added to bulk salt pile	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
6	Underground runoff containment is emptied on a regular basis	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Runoff Controls

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Grass filter strips have at least 70% uniform vegetation growth	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Grass filter strips typically have 6 inches or more of vegetation	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	Storm water pond inlets/outlets are stable	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	Storm water berms are vegetated	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	Storm water pond berms are stable (no erosion, tree roots or animal boroughs)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
6	Infiltration basins/rain gardens have at least 70% plant growth	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
7	Infiltration basins/rain gardens are maintained regularly, and in the spring and fall	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
8	Infiltration basins/rain gardens drain down within 24 hours (based on post-rain event observations)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Spills Program

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	Written program is available for employees	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Employees know where written program is located	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	Written program is evaluated annually	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Employee Training

	Activity/Practice	Inspected?	Activity/ Practice Adequate?	Corrective Action Needed & Notes
1	New employees are trained on SWPPP	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2	Annual or more frequent training provided to employees on SWPPP	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	

	Recommendations/Correction	Completed On (Date)	Initials
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

- TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
-

- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality: North Prairie, Village

Facility ID # or (FIN): 31283

Updated Information: Check to update mailing address information

Mailing Address: 130 North Harrison Street

Mailing Address 2:

City: North Prairie, Village

State: WI

Zip Code: 53153 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

First Name: Rick

Last Name: Reed

Select to **update** current contact information

Title: DPW Director

Mailing Address: 130 North Harrison Street

Mailing Address 2:

City: North Prairie

State: WI

Zip Code: 53153 xxxxx or xxxxx-xxxx

Phone Number: 262-470-9425 **Ext:** xxx-xxx-xxxx

Email: rick.reed@northprairiewi.gov

Additional Contacts Information (Optional)

I&E Program

Individual with responsibility for:
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: XXXXX or XXXXX-XXXX

Phone Number: Ext: XXX-XXX-XXXX

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to *create new* Billing contact

First Name:

Last Name:

Select to *update* current contact information

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code: XXXXX or XXXXX-XXXX

Phone Number: Ext: XXX-XXX-XXXX

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes No

Public Education and Outreach Waukesha County SW Group

Public Involvement and Participation Waukesha County SW Group

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes No

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group) Yes No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? Yes No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input checked="" type="checkbox"/> Education activities (school presentations, summer camps)	<input type="checkbox"/> Passive print media (brochures at front desk, posters, etc.)
<input checked="" type="checkbox"/> Information booth at event	<input type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email.
<input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.)	<input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.)
<input type="checkbox"/> Government event (public hearing, council meeting)	<input type="checkbox"/> Social media posts
<input type="checkbox"/> Workshops	<input checked="" type="checkbox"/> Signage
<input type="checkbox"/> Tours	<input checked="" type="checkbox"/> Website
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public
<input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input type="checkbox"/> Public Employees
<input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application	<input checked="" type="checkbox"/> Residents
<input checked="" type="checkbox"/> Stream and shoreline management	<input type="checkbox"/> Businesses
<input checked="" type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> Contractors
<input checked="" type="checkbox"/> Construction sites and post-construction storm water management	<input checked="" type="checkbox"/> Developers
<input checked="" type="checkbox"/> Pollution prevention	<input type="checkbox"/> Industries
<input checked="" type="checkbox"/> Green infrastructure/low impact development	<input type="checkbox"/> Public Officials
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report? Yes No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

In addition to the group education provided by Waukesha County, North Prairie was implementing an outreach plan specific for our community.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input checked="" type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101 +	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response*

to 250 characters and/or attach supplemental information on the attachments page.

Adopt-A-Drain is at 283 volunteers and had ~4,100lbs of material removed. There were also 45 people who participated in Citizen Stream Monitoring at 30 sites. Village also spray painted storm drains with fish indicating correct water flow direction.

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?
- b. How many major outfalls does the municipality have?
- c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- d. From the municipality's routine screening, how many were confirmed illicit discharges?
- e. How many illicit discharge complaints did the municipality receive?
- f. From the complaints received, how many were confirmed illicit discharges?
- g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

Verbal Warning

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation

Additional Information:

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Due to staff changes in the Village, outfall inspections will resume in 2026 or at the frequency deemed necessary. All Village major outfalls were inspected in 2024 with no indications of illicit discharges present.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval?
*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? Yes No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year? Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? Yes No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
 Yes No
- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- | | |
|--|--------------------------------|
| <input type="checkbox"/> Verbal Warning | <input type="text"/> |
| <input type="checkbox"/> Written Warning (including email) | <input type="text"/> |
| <input type="checkbox"/> Notice of Violation | <input type="text"/> |
| <input type="checkbox"/> Civil Penalty/ Citation | <input type="text"/> |
| <input type="checkbox"/> Forfeiture of Deposit | <input type="text"/> |
| <input type="checkbox"/> Complete Maintenance | <input type="text"/> |
| <input type="checkbox"/> Bill Responsible Party | <input type="text"/> |
| <input checked="" type="checkbox"/> Other - Describe below | <input type="text" value="0"/> |

The Village has adopted Waukesha County's post-construction storm water management ordinance.

- g. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Due to staff changes in the Village, BMP inspections are planned to resume in 2026. Please see BMP inspection information from 2024 for most recent inspections.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections Not Applicable

- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.
- b. How many new municipally owned storm water management best management practices were installed in the reporting year?
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?
 Yes No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - Street Sweeping Program Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
 Yes No
- m. If known, how many tons of material was removed?

n. Does the municipality have a low hazard exemption for this material? Yes No

o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

- Yes - Explain frequency Once in Spring. Once in Fall, Completed by County.
- No - Explain _____
- Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No

q. How many catch basin sumps were cleaned in the reporting year?

r. If known, how many tons of material was collected?

s. Does the municipality have a low hazard exemption for this material? Yes No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

- Yes- Explain frequency Once every other year. Completed by County.
- No - Explain _____
- Not Applicable

Collection Services - *Leaf Collection Program* Not Applicable

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.)

ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	36	54	110	7	5

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
None						

ac. Was salt applying machinery calibrated in the reporting year? Yes No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No

Training Date	Training Name	# Attendance

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Rick Reed attended the smart salting training.

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? Yes No

If yes, describe what training was provided (250 character limit):

• MS4 Training Day (12/19/2025) – Attended by Rick (DPW) • Previous DPW (Dave Molitor) attended Wisconsin Land and Water Stormwater Workshop (4/1/25 and 4/2/25)

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Waukesha County Public Information and Education Program; Village Board Meetings.

Municipal Officials

Waukesha County Public Information and Education Program; Village Board Meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Waukesha County Public Information and Education Program.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

Yes No

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
--	------------------------------	-----------------------------	------------------------

Element: Public Education and Outreach

800	800	800	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Element: Public Involvement and Participation

100	150	150	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Element: Illicit Discharge Detection and Elimination

0	250	300	<u>General revenue fund</u>
---	-----	-----	-----------------------------

Element: Construction Site Pollutant Control

0	0	0	<u>General revenue fund</u>
---	---	---	-----------------------------

Element: Post-Construction Storm Water Management

200	400	400	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Element: Pollution Prevention

2000	4400	4000	<u>General revenue fund</u>
------	------	------	-----------------------------

Other (describe)

		Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Construction Program administered by County. Village spent \$3100.00 in 2025. 2026 budget is \$5650.00.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (R8/2021)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach - Other Supporting Documents

AR EO

File Attachment

[2025activitiesledger \(1\) \(1\).xlsx](#)

AR CSPC

File Attachment

[village-of-north-prairie-2025.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

PP BMPInsp

File Attachment

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: Complete
Minimum Control Measures Section 1: Complete
Minimum Control Measures Section 2: Complete
Minimum Control Measures Section 3: Complete
Minimum Control Measures Section 4: Complete
Minimum Control Measures Section 5: Complete
Minimum Control Measures Section 6: Complete
Minimum Control Measures Section 7: Complete
Attachments: Has Missing Items
Final Evaluation: Complete

STATE OF WISCONSIN VILLAGE OF NORTH PRAIRIE WAUKESHA COUNTY

ORDINANCE 2026-05

AN ORDINANCE SETTING THE NUMBER OF VILLAGE TRUSTEES

WHEREAS, Wisconsin State Statute §61.20(1) states a village shall have six (6) trustees; and,

WHEREAS, Wisconsin State Statute §61.20(4) states a village by ordinance can change the number of trustees; and,

NOW, THEREFORE, the Village Board of the Village of North Prairie, Waukesha County, Wisconsin, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: NUMBER OF TRUSTEES. The number of trustees in the Village of North Prairie shall be four (4) plus the Village President.

SECTION 2: SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: EFFECTIVE DATE. This Ordinance shall take effect and be in force upon passage and posting by the Village Clerk as required, pursuant to § 60.80 Wis. Stat.

PASSED AND ADOPTED by the Village Board of Trustees of the Village of North Prairie, Waukesha County, Wisconsin, this 12th day of March 2026.

VILLAGE OF NORTH PRAIRIE

Dan Miresse, Village President

ATTEST:

Evelyn Etten, Village Administrator/Clerk/Treasurer

VILLAGE OF NORTH PRAIRIE

POLICY 2017-01

**PAID TIME OFF POLICY FOR REGULARLY SCHEDULED PART-TIME PERSONNEL
WITH LONGEVITY**

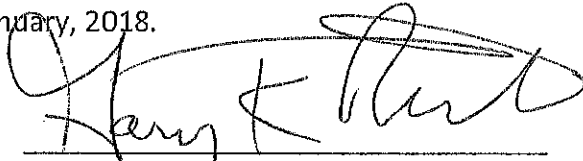
The Village Board of North Prairie wishes to adopt an administrative policy regarding paid time off ("PTO") for its regularly scheduled part-time employees ("Employee"). Regularly scheduled part-time employees shall work no less than 32 hours per week and no greater than 39 hours per week on a consistent basis. This policy does not include part-time non-regularly scheduled or on-call personnel as employees with these statuses do not qualify for PTO.

The Board hereby designates the following PTO schedule for regularly scheduled part-time employees of the Village of North Prairie, with longevity:

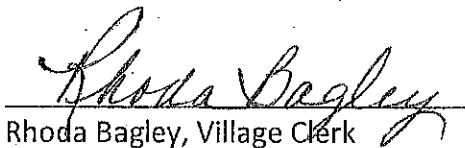
- Beginning in the year of Employee's fourteenth full year of employment with the Village, Employee shall be entitled to 97.5 hours of PTO per year, with a maximum of 6.5 hours applied to PTO per day.
- PTO will be capped at 97.5 hours per year.

No PTO will be allowed to be carried over, retroactive or paid out. PTO not used by December 31 of each year will be forfeited and the Employee will not receive compensation for said forfeited PTO.

The Village Board authorized approval of the above Policy on the 14th day of December, 2017 to be effective as of the 1st day of January, 2018.



Gary K. Nickerson, Village President



Rhoda Bagley, Village Clerk

RESOLUTION NO. 2026-02

**A RESOLUTION ESTABLISHING A SPECIAL CHARGE FOR
GARBAGE AND REFUSE DISPOSAL AND RECYCLING SERVICES IN THE
VILLAGE OF NORTH PRAIRIE, WAUKESHA COUNTY, WISCONSIN**

The Village Board of North Prairie, Waukesha County, Wisconsin, by this resolution, adopted by a majority of the Village Board, with a quorum present, on a roll call vote, and proper notice having been given, resolves and orders as follows:

WHEREAS, the Village of North Prairie provides for the collection and disposal of garbage and refuse and recyclable materials for residential properties, having one to four residential units (each, a "Residential Property") within the Village of North Prairie ("Village"); and

WHEREAS, the Village of North Prairie does not provide for the collection and disposal of garbage and refuse and recyclable materials for any property that is not Residential Property within the Village, and it is the responsibility of the owner of a non-Residential Property to contract and pay for garbage and refuse disposal and recycling for their non-Residential Property; and

WHEREAS, the costs associated with the contractual services for garbage/refuse waste and recycling have substantially increased, creating budgetary challenges within the general fund of the Village; and

WHEREAS, Wisconsin Statute § 66.0627 authorizes a municipality to impose special charges for current services rendered, including garbage and refuse disposal and recycling, against the property served; and

WHEREAS, the Village Board has determined it is in the best interest of the Village to create a dedicated, stable revenue stream for garbage and refuse disposal and recycling by transitioning from tax-supported funding to a special charge system to ensure that costs are covered directly by the Residential Property that use these services; and

WHEREAS, the Village Board has determined that a 2027 charge to each Residential Unit is necessary to recover the costs of these services; and

WHEREAS, if a municipality adopts a new special charge for services previously funded by property taxes, it must reduce its tax levy by the amount of the new special charge revenue for garbage and refuse services, pursuant to Wisconsin Stat. § 66.0602(2m)(b).

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of North Prairie, that:

1. Imposition of Special Charge: A special charge for garbage and refuse and recycling service (the "Special Charge") is hereby imposed upon all Residential Property within the Village, effective January 1, 2027.

2. Special Charge Amount: The Special Charge for 2027 shall be set at \$220 per the number of residential units at each Residential Property. Example of special charges:

Single Family dwellings = One (1) Special Charge annually

Tw-Family dwelling with one tax key number = Two (2) Special Charges annually

Multi-Family dwelling with one tax key number = Special Charges are equal to the number of residential units.

3. Collection Method: The Special Charge shall be placed on the 2026 property tax bill and paid annually and not in installments.
4. Delinquent Payments: If not paid by the due date, the Special Charge shall be added to the tax roll as a special charge against the property pursuant to Wis. Stat. § 66.0627.
5. Levy Limit Reduction: The Village Administrator/Clerk/Treasurer is directed to reduce the Village tax levy by the amount of revenue generated by the special charge for garbage and refuse disposal in compliance with Wis. Stat. § 66.0602(2m)(b).
6. Setting of Special Charge and Public Notice: The Special Charge shall be set annually by the Village Board by resolution. A public notice shall be published annually stating the Special Charge amount.

BE IT FURTHER RESOLVED, that the Village Board authorizes the Village Administrator/Clerk/Treasurer to publish this resolution as required by Wisconsin law.

Adopted this 12th day of March, 2026.

VILLAGE OF North Prairie

Dan Miresse, Village President

Attest:

Evelyn Effen, Village Administrator/Clerk/Treasurer